

MUNICIPAL DISTRICT OF MACKENZIE NO. 23

BUDGET MEETING - GRANTS

Fort Vermilion Community Library
Board Room
Fort Vermilion, Alberta

10:00 a.m.

Thursday, December 13, 2001

— 1. Call to Order

— 2. Adoption of Agenda

— 3. a) Schedule of Payments to other Governments and
Grants to other Organizations

Page 5

b) *Dec Minutes Dec 13 - for info*
4. Delegations for Major Grant Requests:

done / a. 10:00 – 10:20 a.m. Fort Vermilion Recreation Board

Page 13

done / b. 10:20 – 10:40 a.m. Fort Vermilion Family & Community Support
Services

Page 27

done / c. 10:40 – 11:00 a.m. Zama Recreation Board

Page 35

done / d. 11:00 – 11:20 a.m. La Crete Recreation Society

Page 39

done / e. 11:20 – 11:40 a.m. M.D. of Mackenzie Library Board

Page 43

done / f. 11:40 – 12:00 noon La Crete Support Services

Page 49

done / g. 1:00 – 1:20 p.m. Mackenzie Housing Management Board

Page 56 a)

decision needed / h. 1:20 – 1:40 p.m. La Crete Agricultural Society

Page 57

" / i. 1:40 – 2:00 p.m.

Regional Economic Development Initiative
(REDI) Page 81

" / j. 2:00 – 2:20 p.m.

La Crete & Area Chamber of Commerce Page 89

" / k. 2:20 – 2:40 p.m.

Fort Vermilion Board of Trade Page 91

done / l. 2:40 – 3:00 p.m.

Fort Vermilion Seniors Club Page 97

<i>decision needed</i>	m.	3:00 – 3:20 p.m.	Fort Vermilion Heritage Centre	Page 107
<i>done</i>	n.	3:20 – 3:40 p.m.	Northern Lights Forest Education Society	Page 123
<i>done</i>	o.	3:40 – 4:00 p.m.	Royal Canadian Mounted Police	Page 131
<i>done</i>	p.	4:00 – 4:20 p.m.	Victim Support Unit	Page 139
5. Minor Grant Requests:				
<i>done</i>	a.	4:20 – 4:40 p.m.	Shantyman International – Eagle's Nest Bible Camp	Page 189
<i>San. 9 Delegation 9 a.m.</i>	b.	4:40 – 5:00 p.m.	Frontier Seed Cleaning Co-op	Page 149
<i>decision</i>	c.	5:00 – 5:20 p.m.	High Level and District Chamber of Commerce	Page 193
	d.		Cemetary Grants – Policy ADM005	Page 143
	i.		St. Henry's Roman Catholic Cemetary	Page 145
<i>done</i>	ii.		St. Luke's Anglican Cemetary	Page 146
	iii.		La Crete Bergthaler	Page 147
	iv.		La Crete Christian Fellowship	Page 148
<i>deferred</i> <i>done</i>	e.		La Crete FCSS – Swimming Pool	Page 151
<i>deferred</i>	f.		La Crete Meals for Seniors	Page 153
	g.		La Crete Seniors Inn	Page 155
	h.		Mighty Peace Fish & Game	Page 157
	i.		Northwest Alberta Resource	Page 163
	j.		Rocky Lane Fund Raising Committee	Page 185
	k.		Sr. Girls Volleyball/ Fort Vermilion Public School	Page 187
<i>done</i>	l.		High Level Golf & Country Club <i>Has been scheduled for 10 a.m. on December 19, 2001</i>	Page 197

6. Adjournment

**MD of Mackenzie
2002 Budget**

		<u>2002</u>	<u>2001</u>	<i>code</i>	
		Budget	Actual		
1. Schedule of payments to other local governments as per MD agreements:					
Town of Rainbow Lake					
	Cost Sharing	\$ 425,000	\$ 400,000		02-12-710
Town of High Level					
	Econom. Development	220,000	-		02-12-710
	Cost Sharing:				
	Recreation	82,342	82,342		02-71-710
	Recreation - Pool	17,562	17,562		02-71-710
	Tourism, Museum	754	754		02-51-710
	Fire	60,647	80,647		02-23-710
	Airport	39,000	37,910		02-33-710
	FCSS	21,652	21,652		02-51-710
	RCMP	17,000	17,000		02-25-710
	Cemetary	500	500		02-51-710
	Library	7,165	7,165		02-74-710
		<u>\$ 891,622</u>	<u>\$ 665,532</u>		
5. a) 2. Cemeteries (Policy No. ADM005):					
i.	St. Henry's RC Cemetary	Maintenance Grant	500	500	02-51-735 pg.145
ii.	St. Luke's Anglican Cemetary	Maintenance Grant	500	500	02-51-735 pg.146
iii.	La Crete Bergthaler	Maintenance Grant	500	500	02-51-735 pg.147
iv.	La Crete Christian Fellowship	Maintenance Grant	500	500	02-51-735 pg.148
	North Paddle River Cemetary	Maintenance Grant	500	500	02-51-735
		<u>\$ 2,500</u>	<u>\$ 2,500</u>		

**MD of Mackenzie
2002 Budget**

				<u>2002</u>	<u>2001</u>	<u>code</u>	
				Budget	Actual		
3. Schedule of recurring grants :							
4.b)	Fort Vermilion FCSS	Operation		\$ 74,670	\$ 73,650	02-51-735	pg.27
4.f)	La Crete FCSS			108,973	79,800	02-51-735	pg.49
				<u>\$ 183,643</u>	<u>\$ 153,450</u>		
4. Other grants (to be approved by council):							
5.b)	Fairview College Foundation	Science Fair	(no request)	\$ -	\$ 500	02-51-735	
4.k)	Frontier Seed Cleaning Co-op	Operating		8,000	-	02-51-735	pg.149
4.m)	FV Board of Trade	Promotion		25,000	15,000	02-51-735	pg.91
	FV Heritage Centre	Operating		11,000	5,000	02-51-735	pg.107
	FV Heritage Centre	Capital		10,000	-	02-51-735	
	FV Library - Children Festival	Grant	(no request)	-	500	02-51-735	
4.o)	FV RCMP detachment	Capital		36,450	-	02-51-735	pg.131
4.l)	FV Senior Club	Capital		16,750	15,000	02-51-735	pg.97
	FV Senior Club	Operating		3,500	2,500	02-51-735	
5.k)	HL & District Chamber of Commerce	Operating		4,000	4,000	02-51-735	pg.193
	HL Rural Hall Society	Operating	(no request)	-	5,000	02-51-735	
4.j)	La Crete & Area Chamber of Commerce	Tourism		15,000	15,000	02-51-735	pg.89
4.h)	LC Agricultural Society	Operating		50,000	-	02-51-735	pg.57
5.c)	LC FCSS-swimming pool	Capital		to be discussed		02-51-735	pg.151
5.d)	LC Meals for Seniors	Operating		3,000	-	02-51-735	pg.153
5.e)	LC Seniors Inn	Capital		6,700	-	02-51-735	pg.155
	LC Seniors Inn	Operating		2,850	2,331	02-51-735	
4.l)	REDI	Operating		21,750	-	02-51-735	pg.81
5.f)	Mighty Peace Fish & Game	Capital		5,500	6,000	02-51-735	pg.157
4.n)	Northern Lights Forest Education Society	Operating		10,000	-	02-51-735	pg.123
5.g)	Northwest Alberta Resource	Operating		7,000	7,000	02-51-735	pg.163
5.h)	Rocky Lane Fund Raising Committee	Capital		7,000	-	02-51-735	pg.185
	School Scholarships	Bursary		2,000	2,000	02-51-735	
5.l)	Sr.Girls Volleyball/FV Pub.School	Operating		621	-	02-51-735	pg.187
4.p)	Victim Support Unit	Operating		1,500	-	02-51-735	pg.139
5.j)	Shantyman Int'l	Eagle's Nest Bible Camp Cap		26,264	-	02-51-735	pg.189
	Miscellany			5,000	200	02-51-735	
				<u>278,885</u>	<u>80,031</u>		



**MD of Mackenzie
2002 Budget**

			<u>2002</u>	<u>2001</u>	<i>code</i>	
			Budget	Actual		
5. Recreational:						
4.a)	Fort Vermilion Recreation Society	Operating	\$ 153,000	\$ 120,000	02-71-735	pg.13
	Fort Vermilion Recreation Society	Capital	43,100	30,000	**	
	Fort Vermilion Recreation Society	Capital-Satelite Facilities	3,000	-		
4.d)	La Crete Recreation Society	Operating	148,500	148,500	02-71-735	pg.39
	La Crete Recreation Society	Insurance	8,000		2-71-735	
	La Crete Arena Grant	Capital	30,000	30,000	02-71-735	pg.35
4.c)	Zama Recreation Society	Capital	-	10,403	**	
	Zama Recreation Society	Operating	55,000	55,000	02-71-735	
			<u>\$ 440,600</u>	<u>\$ 393,903</u>		
6. Library:						
4.e)	MD of Mackenzie Library Board		\$ 69,648	\$ 52,000	02-74-735	pg.43
7. Requisitions						
4.g)	Mackenzie Housing Board		\$ 311,850	\$ 316,300	02-85-750	pg.56a

** - will be paid by year end

LA CRETE RECREATION SOCIETY
 PROPOSED 2002 BUDGET

PROPOSED
 \$12,002.00

Total Receipts for the Year \$403,800.00
 Total Expenses for the Year \$402,815.00
 Current De/Surplus..... \$985.00
 Surplus from previous \$0.00

Surplus to next year \$985.00.....

REVENUE

M.D. Capital Grants..... \$30,000.00
 M.D. #23 Grant..... \$140,500.00
 RV Stall Rentals..... \$500.00
 Bowling Alley \$10,000.00
 Shinny Hockey..... \$1,500.00
 Hall Rentals \$6,000.00
 Senior Hockey..... \$9,300.00
 Minor Hockey..... \$1,500.00
 Figure Skating..... \$1,500.00
 Ice Rent..... \$10,000.00
 Summer Ice Surface Rentals \$2,500.00
 UIC Work Program..... \$0.00
 Ball Diamonds..... \$1,000.00
 Pep or Step Programs..... \$1,500.00
 Society Memberships..... \$150.00
 Curling Rink..... \$15,000.00
 Challenge Cup..... \$15,000.00
 Locker Rentals..... \$350.00
 Youth Drop-In Project Funding..... \$80,000.00
 Youth Services Canada..... \$0.00
 Pitting Machine \$0.00
 Alberta Treasury Sports Grants..... \$0.00
 Interest..... \$500.00
 Other..... \$2,500.00
 Grants..... \$66,500.00
 Summer Tournaments..... \$0.00
 TOTAL REVENUE..... \$403,800.00

Bank Balance Jan.1..... \$0.00

Total Expendable Funds..... \$403,800.00



EXPENSES

ARENA.....

Artificial Ice	\$1,000.00
Capital Projects.....	\$30,000.00
Wages	\$80,000.00
Utilities	\$44,000.00
Maintenance & Improvements	\$41,000.00
Challenge Cup	\$10,500.00
Telus	\$2,800.00
Office Supplies	\$3,500.00
Operate Zamboni	\$2,000.00
Snow Plow	\$265.00
Cleaning Supplies & Equipment	\$6,000.00
First Aid Kit & Supplies	\$500.00
Ice Paint	\$1,000.00
Manager's Travel	\$5,500.00
Miscellaneous	\$1,000.00
Total	\$229,065.00

B.H.F. Rink

Maintenance & Improvements	\$1,500.00
Utilities	\$1,500.00
Caretaker Contractor	\$6,250.00
Water Hauling	\$2,000.00
Miscellaneous	\$500.00
Total	\$11,750.00

Blue Hills Rink

Maintenance & Improvements	\$1,500.00
Utilities	\$1,600.00
Caretaker Contractor	\$6,250.00
Water Hauling	\$2,000.00
Miscellaneous	\$500.00
Total	\$11,850.00

Blumenort Rink

Maintenance & Improvements	\$1,500.00
Utilities	\$2,000.00
Caretaker Contractor	\$6,250.00
Water Hauling	\$2,000.00
Miscellaneous	\$500.00
Total	\$12,250.00



Curling
 Utilities \$11,000.00
 Maintenance \$1,000.00
 Artificial Ice \$500.00
 Bonspiel Trophies & Prizes \$7,000.00
 Miscellaneous \$500.00
 Total \$20,000.00

Bowling Lane Operation
 Wages \$6,000.00
 Telus \$750.00
 Confectionary Items \$150.00
 Utilities \$12,000.00
 Maintenance \$1,000.00
 Cleaning Supplies \$500.00
 Bowling Shoes \$500.00
 Miscellaneous \$500.00
 Total \$21,400.00

Other Expenses

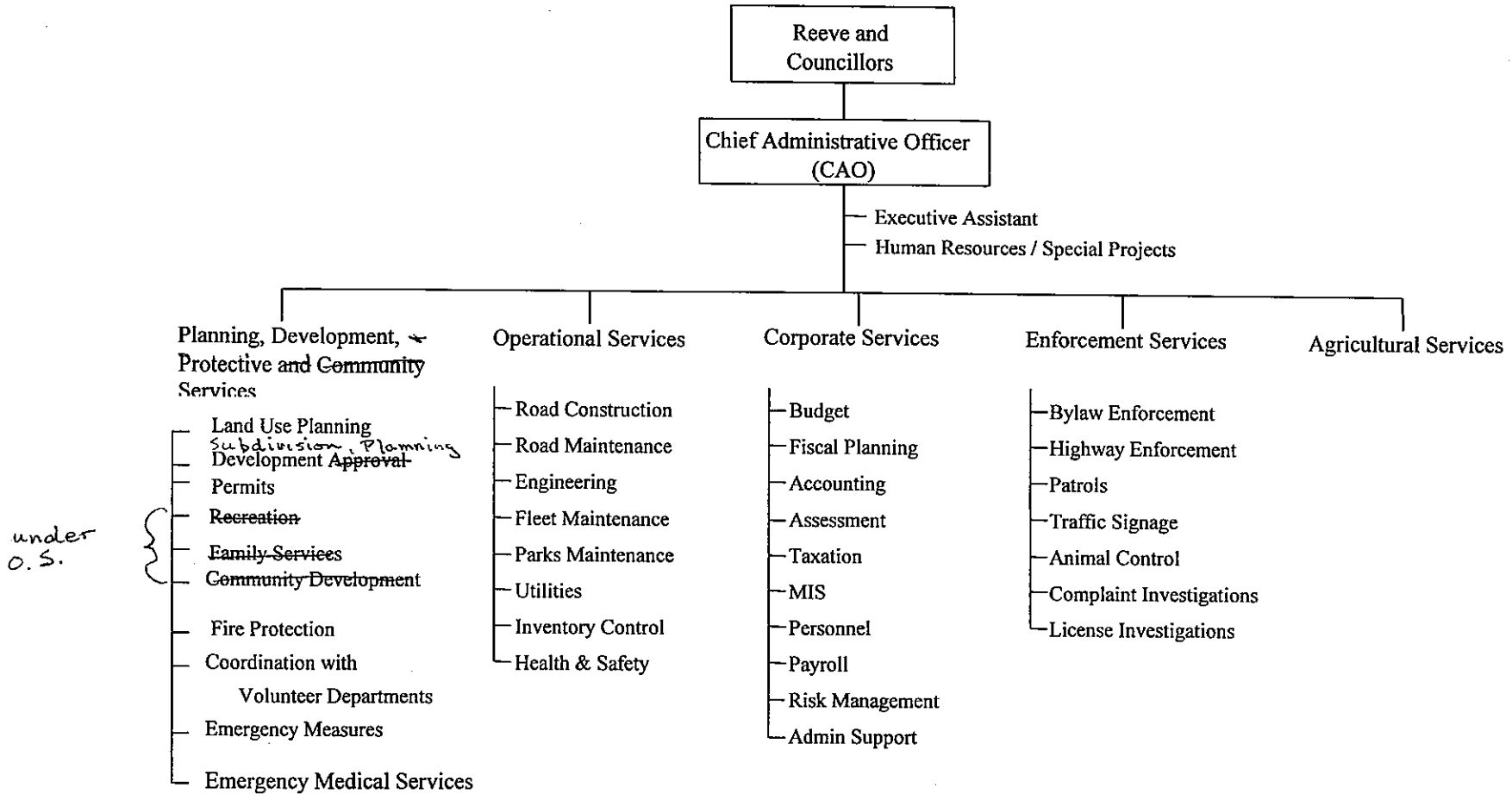
Drop In Center \$80,000.00
 Tools & Repair \$1,000.00
 Freight Expense \$1,500.00
 Advertising \$2,000.00
 Insurance \$0.00
 Vehicle & Tractor Repair \$1,500.00
 Accounting & Legal \$250.00
 Ball Diamonds \$2,500.00
 Memberships \$100.00
 Equipment Repairs \$0.00
 R.V. Site \$100.00
 Director Expenses \$3,500.00
 Community Sport Fund \$0.00
 Youth Services Canada \$0.00
 Lawn Tractor \$500.00
 Miscellaneous \$3,500.00
 Bank Service Charges \$50.00

Total \$96,500.00
 Total Of All Expenses \$402,815.00
 Bank Balance Dec.31 \$985.00
 Total Funds Accounted For \$403,800.00



Municipal District of Mackenzie No. 23

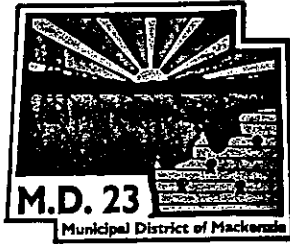
Organization Structure Key Functions





**DELEGATIONS FOR
MAJOR GRANT REQUESTS**

**DELEGATIONS FOR
MAJOR GRANT REQUESTS**



Municipal District of Mackenzie No. 23
P. O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

November 13, 2001

Fort Vermilion Recreation Board
Box 115
Fort Vermilion AB T0H 1N0

Attention: Maarten Braat, Chairperson

Dear Mr. Braat:

RE: 2002 Grant Contribution

Council has scheduled a budget meeting for Tuesday, December 11, 2001 to discuss grant requests from organizations. Since your organization has requested a substantial grant for a total amount of \$199,100, we invite you to attend the Council meeting at 9:00 a.m. at the Fort Vermilion School Division to make a presentation and answer any questions Council may have.

There has been some discussion that it may be more appropriate to establish a separate FCSS Board rather than have the FCSS be an added responsibility for the Fort Vermilion Recreation Board. Realizing that services provided by a Recreation Board are much different than services provided by FCSS it was suggested that it would be more appropriate to establish a separate board that would focus only on Family and Community Support Services. At this time, Council is considering establishing an M.D. of Mackenzie FCSS Board with regional representation and would like to discuss this possibility with you at the meeting.

Yours truly,

Eva Schmidt, CLGM
Executive Assistant

FORT VERMILION RECREATION BOARD
PROPOSED OPERATING BUDGET FOR - 2002

INCOME:

CONCESSION	10,000
G.S.T. REBATE	3,000
ICE RENTALS	6,000
FIGURE SKATING	4,000
MINOR HOCKEY	6,000
CURLING	6,000
HALL RENTALS	10,000
FUND RAISING	7,000
AG. SOCIETY GRANT	4,000
M.D. #23 GRANT	\$153,000
TOTAL	\$209,000

EXPENSES:

UTILITIES	51,000
PERSONNEL SERVICES	102,000
OPERATIONS & MAINTENANCE	41,000
ROCKY LANE RECREATION SITE	10,000
TRAINING COURSES FOR MINOR HOCKEY	2,000
MAINTENANCE OF BRIDGE CAMPSITE	3,000
TOTAL	\$209,000

Fort Vermilion Recreation Board

P.O. Box 115
FORT VERMILION, ALBERTA
T0H 1N0

October 12, 2001

The Manager and Council
M.D. of Mackenzie #23
Box 640
FORT VERMILION, Alberta
T0H 1N0

Dear Sir/Madam:

Re: OPERATING BUDGET FOR 2002

We are expecting utility costs to be about the same as last year.

We are attaching a letter from Fort Vermilion Minor Hockey Association requesting funds for on going training courses for on-ice personnel. We have included \$2,000.00 to cover these costs

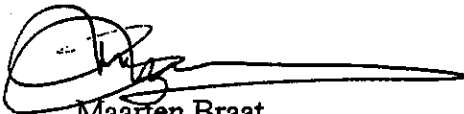
We have included \$4,000.00 for maintenance of the Bridge Campsite.

Our expectations are about the same as last year for income.

We will continue to actively fund raise and apply for any other funds for which we are eligible.

We require a grant of \$153,000.00 to enable us to operate in a satisfactory manner.

Thank you very much.



Maarten Braat
Chairman

October 12, 2001

Fort Vermilion Recreation Board
Box 115
Fort Vermilion, AB.
T0H 1N0

Dear Sir/Madam:

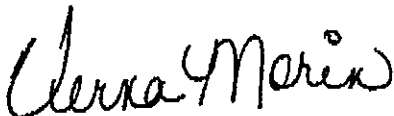
RE: Budget Request

As an ongoing project for Fort Vermilion Minor Hockey, we are again requesting that the Fort Vermilion Recreation Board include \$2,000 into their budget for upcoming training sessions to be held throughout the area for Fort Vermilion coaches and individuals interested in taking these courses.

With your help in supporting these expenses, we hope to improve the perspective of Fort Vermilion Minor Hockey with improved coaching, training & safety skills.

Thank you for supporting Fort Vermilion Minor Hockey.

Yours truly,



Verna Morin
President
Fort Vermilion Minor Hockey Association

FORT VERMILION RECREATION BOARD

PROPOSED CAPITAL BUDGET FOR 2002

1. EAVES TROUGHS ON SOUTH SIDE OF HALL	7,400
2. LANDSCAPING, SAND & GRAVEL	5,000
3. EAVES TROUGHS ON SOUTH SIDE OF ARENA	12,600
4. CUPBOARDS	3,000
5. REPLACE EXHAUST HOOD IN CONCESSION	7,600
6. TABLES	3,000
7. UPGRADE BALL DIAMONDS	<u>4,500</u>
	<u>Total</u> \$43,100

FORT VERMILION RECREATION BOARD

Proposed Capital Budget for Complex - 2003

1. OVERHAUL HEATING SYSTEM	\$ 6,400
2. REPAINT WALLS IN HALL & REPLACE RUG ON WALLS	9,400
3. DEEP FRYER & EQUIPMENT FOR HALL	3,800
4. PLAYGROUND EQUIPMENT	10,000
5. REPLACE SOME TABLES	4,000
6. PAINT FLOOR IN CURLING RINK	7,300
7. RUG FOR STAGE	<u>3,700</u>
TOTAL	\$44,600

FORT VERMILION RECREATION BOARD

Proposed Capital Budget for Complex - 2004

1. OVERHAUL ON ICE PLANT	14,000
2. OVERHAUL TRACTOR	3,600
3. PLAYGROUND EQUIPMENT	6,000
4. REPLACE SOME MORE TABLES IN HALL	2,500
5. APPLY QUARTZITE FLOOR IN LOBBY/COAT ROOM	<u>17,000</u>
TOTAL	\$43,100

FORT VERMILION RECREATION BOARD

Proposed Capital Budget for Satellite Facilities - 2002

Rocky Lane Recreation Area
Facility Improvements

\$3,000.00

FORT VERMLION RECREATION BOARD

Proposed Capital Budget for Satellite Facilities -2003

Rocky Lane Recreation Area
Facility Improvements

\$3,000.00

FORT VERMILION RECREATION BOARD

Proposed Capital Budget for Satellite Facilities - 2004

Rocky Lane Recreation Area
Facility Improvements

\$3,000.00

FORT VERMILION RECREATION BOARD

Statement of Income and Expenses for 2000

	<u>CREDIT</u>	<u>DEBIT</u>
ADMINISTRATION		63,281.84
UTILITIES		50,246.59
MAINTENANCE & OPERATIONS		30,071.98
CONCESSION & CATERING	6,332.98	
RENTALS	9,725.00	
GRANTS	133,668.00	
- M.D.#23 - 110,000		
- MH CLB 10,000		
- STEP 3,168		
- Ag. Soc. 5,000		
- CLB 5,500		
G.S.T.	8,163.18	
MINOR HOCKEY	5,759.51	
ICE RENTALS	7,060.17	
CAPITAL PROJECTS	14,040.52	
ROCKY LANE RECREATION		10,000.00
FUND RAISING	2,111.15	
OTHER		713.54
<hr/>		
TOTALS	186,860.51	154,313.95

FORT VERMILION RECREATION BOARD
FORT VERMILION, ALBERTA

STATEMENT OF INCOME AND EXPENSE FOR 2000

NOTES:

INCOME:

Total income is within 1% of budget.

Catering revenue is down because we were unable to take on some large catering jobs while Alfa was away due to illness.

There is no Curling revenue shown in 2000 as the Curling Club Prepaid their lease fees in 1999 because the Rec. Board was so Short of funds.

The G.S.T. rebate was higher because Revenue Canada released the funds they were holding back from 1999 while they did a detailed audit of our account.

We also received the \$12,000 that M.D. #23 was holding 'In Trust' From our 1998 and 1999 Capital budgets.

EXPENSES:

Total expenses were below budget.

Wages were down considerably due to long-term, unpaid Sick Leave for two employees. Many people volunteered to help out during this time.

Utilities were up due to the general increases in gas and power.

The maintenance costs were down because we did only the most Critical repairs in order to conserve funds to cover the increased utility costs.

We have to finish the Signage portion of our Capital budget. The signs are on order and should be completed early in the new year.

February 10, 2001

To: The Board of Directors
FORT VERMILION RECREATION BOARD
Box 115
FORT VERMILION, Alberta
TOH 1N0

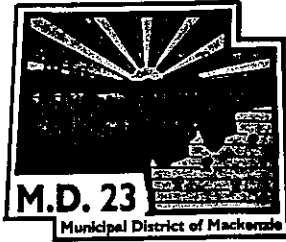
I have examined the Financial Records of the
FORT VERMILION RECREATION BOARD
for the period from **January 01, 2000** to
December 31, 2000.

In my opinion, these records accurately reflect
the financial position of the Fort Vermilion
Recreation Board as of December 31, 2000.



V. E. Ward
Auditor





Municipal District of Mackenzie No. 23
P. O. Box 640, Fort Vermillion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

November 13, 2001

Fort Vermillion Recreation Board
Family and Community Support Services
P.O. Box 115
Fort Vermillion AB T0H 1N0

Attention: Marten Braat, Chairman

Dear Mr. Braat:

RE: 2002 Grant Request

Council has scheduled a budget meeting for Tuesday, December 11, 2001 to discuss grant requests from organizations. Since your organization has requested a substantial grant in the amount of \$74,670, we invite you to attend the Council meeting at 9:20 a.m. at the Fort Vermillion School Division to make a presentation and answer any questions Council may have.

There has been some discussion that it may be more appropriate to establish a separate FCSS Board rather than have the FCSS be an added responsibility for the Fort Vermillion Recreation Board. Realizing that services provided by a Recreation Board are much different than services provided by FCSS it was suggested that it would be more appropriate to establish a separate board that would focus only on Family and Community Support Services. At this time, Council is considering establishing an M.D. of Mackenzie FCSS Board with regional representation and would like to discuss this possibility with you at the meeting.

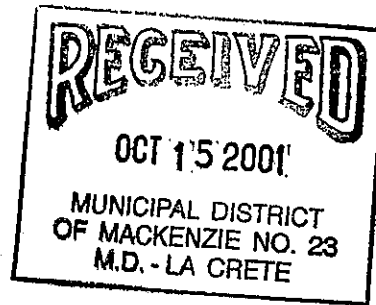
Yours truly,

Eva Schmidt, CLGM
Executive Assistant



October 12, 2001

The Manager and Council
M.D. of Mackenzie #23
Box 640
FORT VERMILION, Alberta
T0H 1N0



Dear Sir/Madam:

Re: PROPOSED BUDGETS FOR 2002

Enclosed are the following documents:

1. PROPOSED BUDGET FOR F.C.S.S. FOR 2002
2. PROPOSED OPERATING BUDGET FOR COMPLEX FOR 2002
3. PROPOSED CAPITAL BUDGETS FOR COMPLEX FOR 2002, 2003 & 2004
4. PROPOSED CAPITAL BUDGETS FOR ROCKY LANE REC. SITE FOR 2002, 2003 AND 2004
5. FINANCIAL STATEMENT FOR F.C.S.S. FOR 2000
6. FINANCIAL STATEMENT FOR RECREATION BOARD FOR 2000.

Yours truly

A handwritten signature in black ink, appearing to read "Maarten Braat", written over a horizontal line.

Maarten Braat
Chairman

FAMILY & COMMUNITY SUPPORT SERVICES
FORT VERMILION, ALBERTA

PROPOSED OPERATING BUDGET FOR - 2002

INCOME:

FUND RAISING	3,600
SUMMER STUDENT GRANT	930
M..D. #23 GRANT	<u>74,670</u>
TOTAL	\$79,200

EXPENSES:

PERSONNEL SERVICES	51,700
MATERIALS & SUPPLIES	7,500
RENT & UTILITIES	12,000
TELEPHONE, ADVERTISING, ETC.	2,500
MAINTENANCE & OTHER	5,500
TOTAL	<u>\$79,200</u>

October 12, 2001

The Manager and Council
M.D. of Mackenzie #23
Box 640
FORT VERMILION, ALTA.
T0H 1N0

Dear Sir/Madam:

Re: FAMILY & COMMUNITY SUPPORT SERVICES
BUDGET FOR 2002

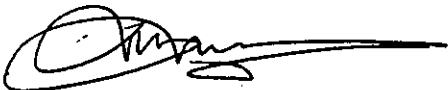
We were successful in obtaining a wage grant for \$927.00, to employ a student for nine weeks during the summer. In past years this grant was approximately \$1,800.00 but the grant has been reduced by about 50%.

We expect to be able to get the same grant for the year 2002.

The enrollment is up in all age groups and our costs for snacks and craft supplies are also increased..

We require a grant of \$74,670.00 to enable us to offer a satisfactory program to the community.

Thank you very much.



Maarten Braat
Chairman

FAMILY & COMMUNITY SUPPORT SERVICES
FORT VERMILION, ALBERTA

PROPOSED OPERATING BUDGET FOR - 2002

INCOME:

FUND RAISING	3,600
SUMMER STUDENT GRANT	930
M.D. #23 GRANT	<u>74,670</u>
TOTAL	\$79,200

EXPENSES:

PERSONNEL SERVICES	51,700
MATERIALS & SUPPLIES	7,500
RENT & UTILITIES	12,000
TELEPHONE, ADVERTISING, ETC.	2,500
MAINTENANCE & OTHER	5,500
TOTAL	<u>\$79,200</u>

October 12, 2001

The Manager and Council
M.D. of Mackenzie #23
Box 640
FORT VERMILION, ALTA.
TOH 1NO

Dear Sir/Madam:

Re: FAMILY & COMMUNITY SUPPORT SERVICES
BUDGET FOR 2002

We were successful in obtaining a wage grant for \$927.00, to employ a student for nine weeks during the summer. In past years this grant was approximately \$1,800.00 but the grant has been reduced by about 50%.

We expect to be able to get the same grant for the year 2002.

The enrollment is up in all age groups and our costs for snacks and craft supplies are also increased..

We require a grant of \$74,670.00 to enable us to offer a satisfactory program to the community.

Thank you very much.



Maarten Braat
Chairman



FAMILY & COMMUNITY SUPPORT SERVICES
FORT VERMILION, ALBERTA

2001 PROGRAMS - Family Support:

Following are the programs that F.C.S.S. has provided in 2001::

- TIME-FOR-TOTS - Twice weekly program for pre-school children and parents
With games, crafts, snacks and playtime.
- GIRL'S AFTER-SCHOOL Girls ages 6 to 12 come twice weekly for crafts, games &
snacks.
- BOY'S AFTER-SCHOOL Boys ages 6 to 12 come twice weekly for games, crafts, etc.
- YOUTH GROUP Boys and Girls ages 6 to 15 come once weekly for games,
Nature walks, hikes and crafts.

In our after-school groups, we try to build self-esteem and promote co-operation and community pride through activities that are also fun for the children

We provide nutritious snacks as well as information about healthy alternatives to junk food.

- SENIOR'S PROGRAMS We visit and help out once a week with Recreational
Therapy at the Long-Term Care wing at the hospital.
We also visit and help out, as needed, at the Senior's Center

In addition to the programs listed above, we also have the following summer programs:

- SWIMMING LESSONS - We provided transportation and supervision for 43
children to take swimming lessons for two weeks in
July. Travel is by rented school bus and supervision is by
our staff and volunteers.

- SUMMER FUN PROGRAM - For 6 weeks during July & August we get children from
1 to 15 years of age involved in various activities for the
different age groups.. Here we have more outdoor
activities such as bird-watching, Identifying plants and
nature hikes, etc.



2001 PROGRAMS - Community Support

Throughout the year we co-ordinate many community activities. We are involved in at least one major community event each month:

- January - Family Fun Skating Party
- February - Winter Carnival
- March/April Easter Treasure Hunt
And
- Volunteer Appreciation Dinner
- May - Town Clean-Up
- June - T-Ball and Baseball
- July - We usually have the Canada Day celebrations but did not this Year because there were too many other activities that week-end. Instead we helped out with improvements at the campsite.
- August - Each year we co-ordinate the parade at the Fall Fair. This year the Fair was cancelled here because of the opening of the new Ag. Arena in Rocky Lane
- September/October - Get-To-Know-You Night
And
Safe Halloween
- November -Arts & Crafts Bazaar
- December - Christmas Cheer Program (Food hampers & gifts to needy)
Christmas Supper for Senior's
These two events are in co-operation with the Service Club.

Answer the letters to Santa Claus in co=operation with Canada Post.

We co-ordinate the above activities. We seek out volunteers to help out at each event. We also assist any organization in the community with their events - for example: making posters, phoning volunteers, photo-copying, assisting with registration etc.



FAMILY & COMMUNITY SUPPORT SERVICES
FORT VERMILION

2001 PROGRAMS cont.

We help the Public Health Nurses with the Car Seat Safety Clinic and with the Parentworks Conference

We co-ordinate the volunteers to canvass for the Diabetes Association in this area.

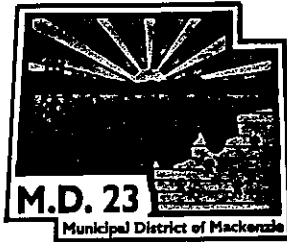
We assist the Board of Trade and Merchant's Assn. with Midnight Madness.

We provide the Community Calendar each month.

We stock many Government forms at our office - eg, S.I.N. applications, Child Tax, Employment Insurance, Old Age Pensions, etc. We assist with completion of these forms as many of our residents need help with this.

We maintain a Babysitter registry and a Volunteer registry.





Municipal District of Mackenzie No. 23
P. O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

November 13, 2001

Zama Recreation Board
Box 73
Zama AB T0H 4E0

Attention: Betty Bateman, Chair

Dear Mrs. Bateman:

RE: 2002 Grant Contribution

Council has scheduled a budget meeting for Tuesday, December 11, 2001 to discuss grant requests from organizations. Since your organization has requested a substantial grant for a total amount of \$55,000, we invite you to have a delegation attend the Council meeting at 10:20 a.m. at the Fort Vermilion School Division to make a presentation and answer any questions Council may have.

There has been some discussion that it may be more appropriate to establish a separate FCSS Board rather than have the FCSS be an added responsibility for the Zama Recreation Board. Realizing that services provided by a Recreation Board are much different than services provided by FCSS it was suggested that it would be more appropriate to establish a separate board that would focus only on Family and Community Support Services. At this time, Council is considering establishing an M.D. of Mackenzie FCSS Board with regional representation and would like to discuss this possibility with you at the meeting.

Yours truly,

Eva Schmidt, CLGM
Executive Assistant



Recreation Society

Box 73, Zama City, Alberta T0H 4E0

October 15, 2001

Municipal District of Mackenzie No. 23
P.O.Box 640
Fort Vermilion, Alberta
T0H 1N0

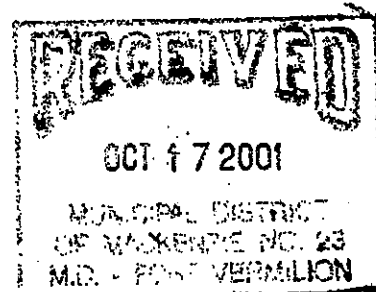
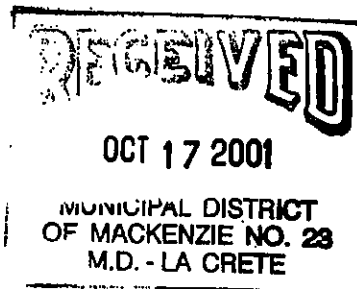
Attention: Paul Driedger
Director of Planning and Emergency Services

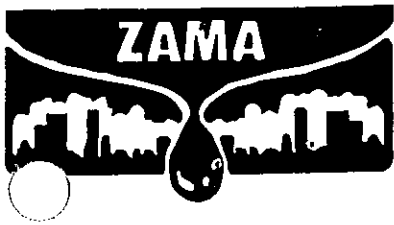
Dear Paul;

I am faxing you the operating grant request for 2002 and the proposed 2002 budget for The Zama Recreation Society. I will forward the original copies in the mail today. If you require anything further, please feel free to contact me at 780-683-2263. I will be off to Edmonton on the afternoon of Tuesday, Oct. 16th for about 1 week.

Regards,

Darlene van Wyk,
Treasurer,
On Behalf of The Zama Recreation Society





Recreation Society

Box 73, Zama City, Alberta T0H 4E0

Reeve and Council
Municipal District of Mackenzie #23
Box 640
Fort Vermilion, Alberta
T0H 1N0

Attention: Mr. Bill Neufeld, Reeve

October 15, 2001

Dear Mr. Neufeld and Council,

The Zama Recreation Society would like to request \$55,000.00 for our Operating Grant for the year 2002. Thank you for your consideration.

Yours Truly,

A handwritten signature in black ink, appearing to read "D. van Wyk", is written over a horizontal line.

Darlene van Wyk,
Treasurer,
On Behalf of The Zama Recreation Society



Recreation Society

Box 73, Zama City, Alberta T0H 4E0

2002 Budget Proposal

Revenue

Requested Operating Grant	\$55,000.00
Fundraising Revenue	\$19,000.00
Hall Rental Revenue	\$ 1,400.00
Fort Vermilion School Division Hall Rental *September - December 2002 Only	\$ 2,400.00
Interest Income	\$ 200.00
Donations	<u>\$ 1,000.00</u>
TOTAL REVENUE	<u>\$76,600.00</u>

Expenses

Operating Expenses

Advertising	\$ 800.00
Bank Charges & Interest	\$ 1,000.00
Cleaning & Bathroom Supplies	\$ 2,000.00
Contract Services (Custodian & Treasurer)	\$19,800.00
Flower Beds	\$ 600.00
Fundraising Expenses	
Special Event Purchases	\$ 2,000.00
Groceries	\$ 3,500.00
Liquor	—\$10,000.00—
Bands/D.J.'s	\$ 6,000.00
Smallwares	<u>\$ 5,000.00</u>
Total Fundraising Expense	\$26,500.00
Freight	\$ 1,000.00
Garbage Disposal	\$ 1,000.00
Insurance	\$ 500.00
Licencing Fees	\$ 300.00
Office	\$ 1,000.00
Promotional (Fireworks, X-Mas Sleigh Rides)	\$ 4,000.00
Repairs & Maintenance	\$ 2,600.00
Sports	\$ 500.00
Telephone	\$ 2,000.00
Utilities	\$ 8,000.00
Hall Improvements	\$ 5,000.00
Total Expenses	<u>\$76,600.00</u>



Recreation Society

Box 73, Zama City, Alberta T0H 4E0

Reeve and Council
Municipal District of Mackenzie #23
Box 640
Fort Vermilion, Alberta
T0H 1N0

Attention: Mr. Bill Neufeld, Reeve

December 12, 2001

Dear Mr. Neufeld and Council,

The Zama Recreation Society would like to request \$30,000.00 for our Capital Grant for the 2002 year. Our main capital project for the year will be major enhancements at the Zama Community Park, and possibly erecting a year round facility at the site.

Yours truly,

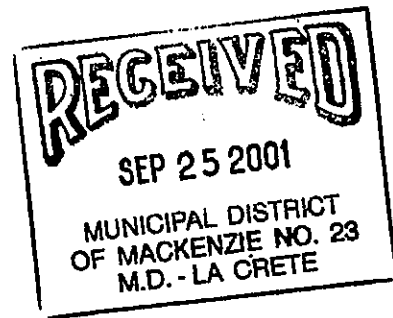
Carlene van Wyk,
Treasurer,
On Behalf of The Zama Recreation Society



La Crete Recreation Society
P.O. Box 29
La Crete, AB
T0H 2H0
(780) 928-3066

September 24, 2001

Municipal District of Mackenzie No.23
P.O. Box 640
Fort Vermilion, AB
T0H 1N0



Attention: Paul Dreidger

As requested, I am providing you with our 2002 budget proposal. Last year the La Crete Recreation Society received a budget increase from the MD to cover the huge increase in utility costs. We had not counted on the building insurance premiums. During this years budget process we noticed that the building insurance amount was increased substantially from the previous years. After some investigating it was determined that the Municipal District had been paying the insurance premiums on behalf of the Rec. Board on the Northern Lights Recreation Centre building. We are not requesting any additional operational funds for the 2002 operational season from the MD. We believe with some staff restructuring and additional grant funding for employment programs, we can operate within the same budget. However we would like to request that the MD please continue paying the insurance premiums for building insurance on behalf of the La Crete Recreation Society. Thank you in advance for considering our request.

Thank you,

A handwritten signature in cursive script that reads "Betty Wieler".

Betty Wieler
Secretary

LA CRETE RECREATION SOCIETY

PROPOSED 2002 BUDGETIONAL BUDGET

	\$2,002.00
Total Reciepts for the Year	\$413,407.76
Total Expenses for the Year	\$392,215.00
Current De/Surplus....	\$21,192.76
Surplus from previous	\$0.00
Surplus to next year	\$21,192.76.....

REVENUE

M.D. Capital Grants.....	\$30,000.00
M.D. #23 Grant.....	\$148,500.00
RV Stall Rentals.....	\$500.00
Bowling Alley	\$10,000.00
Shinny Hockey.....	\$1,500.00
Hall Rentals	\$6,000.00
Senior Hockey.....	\$9,300.00
Minor Hockey.....	\$1,500.00
Figure Skating.....	\$1,500.00
Ice Rent.....	\$10,000.00
Summer Ice Surface Rentals	\$1,000.00
UIC Work Program.....	\$0.00
Ball Diamonds.....	\$1,000.00
Pep or Step Programs.....	\$1,500.00
Society Memberships.....	\$150.00
Curling Rink.....	\$15,000.00
Challenge Cup.....	\$13,000.00
Locker Rentals.....	\$350.00
Youth Drop-In Project Funding.....	\$80,000.00
Youth Services Canada.....	\$0.00
Pitching Machine	\$60.76
Alberta Treasury Sports Grants.....	\$14,547.00
Interest.....	\$500.00
Other.....	\$2,500.00
Grants.....	\$65,000.00
Summer Tournaments.....	\$0.00
TOTAL REVENUE.....	\$413,407.76

Bank Balance Jan.1..... \$0.00

Total Expendable Funds..... \$413,407.76

LA CRETE RECREATION SOCIETY
 JANUARY 1 - DECEMBER 31-2000

0
 \$2,000.00
 Actuals

Total Reciepts for the Year ..	\$352,467.29
Total Expenses for the Year .	\$368,176.50
Current De/Surplus.....	\$-15,709.21
Surplus from previous	\$35,772.60
Surplus to next year.....	\$20,063.39

REVENUE

M.D. Capital Grants.....	\$36,630.00
M.D. #23 Grant.....	\$135,000.00
RV Stall Rentals.....	\$0.00
Bowling Alley	\$7,741.43
Hall Rentals	\$6,026.58
Senior Hockey.....	\$7,000.00
Minor Hockey.....	\$1,214.95
Figure Skating.....	\$1,168.22
Ice Rent.....	\$10,671.31
Summer Ice Surface Rentals ..	\$1,282.24
Ball Diamonds.....	\$0.00
Pep or Step Programs.....	\$1,611.22
Community Enhancement Grantam	\$0.00
Society Memberships.....	\$90.02
Curling Rink.....	\$14,367.15
Challenge Cup.....	\$12,932.65
Locker Rentals.....	\$364.50
Youth Drop-In Project Funding	\$95,375.00
Community Lottery Board Grant	\$0.00
Alberta Treasury Sports Grant	\$15,070.00
Interest.....	\$730.02
Other.....	\$3,190.09
Youth Service Canada.....	\$0.00
Special Tournaments.....	\$1,039.05
TOTAL REVENUE.....	\$352,467.29

Bank Balance Jan.1.....	\$35,772.60
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Total Expendable Funds.....	\$226,472.60
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EXPENSES

ARENA.....

Artificial Ice	\$769.80
Capital Projects.....	\$39,498.42
Wages	\$68,928.91
Utilities	\$33,491.81
Maintenance & Improvements	\$41,669.75
Challenge Cup	\$8,651.01
Telus	\$2,495.13
Time Keeper & Ref	\$0.00
Office Supplies	\$1,842.54
P.A. System	\$0.00
Operate Zamboni	\$1,795.37
Snow Plow	\$82.50
Cleaning Supplies & Equipment .	\$5,021.10
First Aid Kit & Supplies	\$14.68
Ice Paint	\$0.00
Manager's Travel	\$5,160.99
Miscellaneous	\$0.00
Misc. Tournaments.....	\$0.00
Total	\$209,422.01

B.H.P. Rink

Maintenance & Improvements	\$264.91
Utilities	\$860.20
Caretaker Contractor	\$0.00
Water Hauling	\$2,077.00
Miscellaneous	\$0.00

Total \$8,202.11

Blue Hills Rink

Maintenance & Improvements	\$37.29
Utilities	\$572.19
Caretaker Contractor	\$5,500.00
Water Hauling	\$1,107.25
Miscellaneous	\$57.80

Total \$7,274.53

Blumenort Rink

Maintenance & Improvements	\$75.00
Utilities	\$925.41
Caretaker Contractor	\$5,500.00
Water Hauling	\$1,525.00
Miscellaneous	\$0.00

Total \$8,025.41



Curling	
Utilities	\$7,839.56
Maintenance	\$408.52
Artificial Ice	\$278.00
Bonspiel Trophies & Prize	\$6,632.04
Miscellaneous	\$211.52
Total	\$15,369.64

Bowling Lane Operation ...

Wages	\$4,951.90
Telus	\$532.46
Confectionary Items	\$0.00
Utilities	\$8,286.12
Maintenance	\$0.00
Cleaning Supplies	\$79.60
Bowling Shoes	\$72.38
Miscellaneous	\$0.00
Total	\$13,922.46

Other Expenses

Roller Blades	\$0.00
Drop In Center	\$96,285.25
Tools & Repair	\$821.99
Freight Expense	\$882.93
Advertising	\$1,625.68
Insurance	\$222.95
Canoe Maintenance	\$0.00
Vehicle & Tractor Repair	\$0.00
Accounting & Legal	\$8.00
Ball Diamonds	\$2,057.31
Memberships	\$84.30
Equipment Repairs	\$0.00
Reinland Park	\$0.00
R.V. Site	\$24.94
Director Expenses	\$2,655.00
Community Sport Fund	\$567.00
Lake Maintenance	\$0.00
Youth Services Canada	\$0.00
Campsite	\$0.00
Lawn Tractor	\$137.23
Miscellaneous	\$565.26
Bank Service Charges	\$22.50

Total	\$105,960.34
Total Of All Expenses ...	\$368,176.50
Bank Balance Dec.31 ...	\$20,063.39
Total Funds Accounted For	\$388,239.89



LA CRETE RECREATION SOCIETY
 PROPOSED 2002 BUDGET

PROPOSED
 \$2,002.00

Total Reciepts for the Year	\$403,800.00
Total Expenses for the Year	\$402,815.00
Current De/Surplus.....	\$985.00
Surplus from previous	\$0.00
Surplus to next year	\$985.00.....

REVENUE

M.D. Capital Grants.....	\$30,000.00
M.D. #23 Grant.....	\$148,500.00
RV Stall Rentals.....	\$500.00
Bowling Alley	\$10,000.00
Shinny Hockey.....	\$1,500.00
Hall Rentals	\$6,000.00
Senior Hockey.....	\$9,300.00
Minor Hockey.....	\$1,500.00
Figure Skating.....	\$1,500.00
Ice Rent.....	\$10,000.00
Summer Ice Surface Rentals	\$2,500.00
UIC Work Program.....	\$0.00
Ball Diamonds.....	\$1,000.00
Pep or Step Programs.....	\$1,500.00
Society Memberships.....	\$150.00
Curling Rink.....	\$15,000.00
Challenge Cup.....	\$15,000.00
Locker Rentals.....	\$350.00
Youth Drop-In Project Funding.....	\$80,000.00
Youth Services Canada.....	\$0.00
Pitching Machine	\$0.00
Alberta Treasury Sports Grants.....	\$0.00
Interest.....	\$500.00
Other.....	\$2,500.00
Grants.....	\$66,500.00
Summer Tournaments.....	\$0.00
TOTAL REVENUE.....	\$403,800.00
Bank Balance Jan.1.....	\$0.00
Total Expendable Funds.....	\$403,800.00

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EXPENSES

ARENA.....

Artificial Ice	\$1,000.00
Capital Projects.....	\$30,000.00
Wages	\$80,000.00
Utilities	\$44,000.00
Maintenance & Improvements	\$41,000.00
Challenge Cup	\$10,500.00
Telus	\$2,800.00
Office Supplies	\$3,500.00
Operate Zamboni	\$2,000.00
Snow Plow	\$265.00
Cleaning Supplies & Equipment	\$6,000.00
First Aid Kit & Supplies	\$500.00
Ice Paint	\$1,000.00
Manager's Travel	\$5,500.00
Miscellaneous	\$1,000.00
Total	\$229,065.00

B.H.P. Rink

Maintenance & Improvements	\$1,500.00
Utilities	\$1,500.00
Caretaker Contractor	\$6,250.00
Water Hauling	\$2,000.00
Miscellaneous	\$500.00
Total	\$11,750.00

Blue Hills Rink

Maintenance & Improvements	\$1,500.00
Utilities	\$1,600.00
Caretaker Contractor	\$6,250.00
Water Hauling	\$2,000.00
Miscellaneous	\$500.00
Total	\$11,850.00

Blumenort Rink

Maintenace & Improvements	\$1,500.00
Utilities	\$2,000.00
Caretaker Contractor	\$6,250.00
Water Hauling	\$2,000.00
Miscellaneous	\$500.00
Total	\$12,250.00

Q.

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Curling	
Utilities	\$11,000.00
Maintenance	\$1,000.00
Artificial Ice	\$500.00
Bonspiel Trophies & Prizes	\$7,000.00
Miscellaneous	\$500.00
Total	\$20,000.00
Bowling Lane Operation	
Wages	\$6,000.00
Telus	\$750.00
Confectionary Items	\$150.00
Utilities	\$12,000.00
Maintenance	\$1,000.00
Cleaning Supplies	\$500.00
Bowling Shoes	\$500.00
Miscellaneous	\$500.00
Total	\$21,400.00
Other Expenses	
Drop In Center	\$80,000.00
Tools & Repair	\$1,000.00
Freight Expense	\$1,500.00
Advertising	\$2,000.00
Insurance	\$0.00
Vehicle & Tractor Repair	\$1,500.00
Accounting & Legal	\$250.00
Ball Diamonds	\$2,500.00
Memberships	\$100.00
Equipment Repairs	\$0.00
R.V. Site	\$100.00
Director Expenses	\$3,500.00
Community Sport Fund	\$0.00
Youth Services Canada	\$0.00
Lawn Tractor	\$500.00
Miscellaneous	\$3,500.00
Bank Service Charges	\$50.00
Total	\$96,500.00
Total Of All Expenses	\$402,815.00
Bank Balance Dec.31	\$985.00
Total Funds Accounted For	\$403,800.00



EXPENSES

ARENA.....

Artificial Ice	\$1,000.00
Capital Projects.....	\$30,000.00
Wages	\$80,000.00
Utilities	\$40,000.00
Maintenance & Improvements	\$30,000.00
Challenge Cup	\$7,500.00
Telus	\$2,800.00
Office Supplies	\$3,500.00
Operate Zamboni	\$2,000.00
Snow Plow	\$265.00
Cleaning Supplies & Equipment	\$6,000.00
First Aid Kit & Supplies	\$500.00
Ice Paint	\$1,000.00
Manager's Travel	\$5,500.00
Miscellaneous	\$1,000.00
Total	\$211,065.00

B.H.P. Rink

Maintenance & Improvements	\$1,500.00
Utilities	\$1,000.00
Caretaker Contractor	\$6,250.00
Water Hauling	\$2,500.00
Miscellaneous	\$500.00
Total	\$11,750.00

Blue Hills Rink

Maintenance & Improvements	\$1,500.00
Utilities	\$1,000.00
Caretaker Contractor	\$6,250.00
Water Hauling	\$2,000.00
Miscellaneous	\$500.00
Total	\$11,250.00

Blumenort Rink

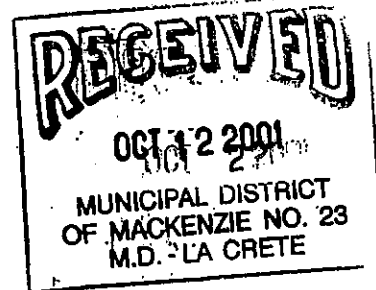
Maintenance & Improvements	\$1,500.00
Utilities	\$1,500.00
Caretaker Contractor	\$6,250.00
Water Hauling	\$2,000.00
Miscellaneous	\$500.00
Total	\$11,750.00

Curling	
Utilities	\$9,000.00
Maintenance	\$5,000.00
Artificial Ice	\$1,500.00
Bonspiel Trophies & Prizes	\$7,000.00
Miscellaneous	\$500.00
Total	\$23,000.00
Bowling Lane Operation	
Wages	\$6,000.00
Telus	\$750.00
Confectionary Items	\$150.00
Utilities	\$10,000.00
Maintenance	\$1,000.00
Cleaning Supplies	\$500.00
Bowling Shoes	\$500.00
Miscellaneous	\$500.00
Total	\$19,400.00
Other Expenses	
Drop In Center	\$80,000.00
Tools & Repair	\$1,000.00
Freight Expense	\$1,500.00
Advertising	\$2,000.00
Insurance	\$8,000.00
Vehicle & Tractor Repair	\$1,500.00
Accounting & Legal	\$250.00
Ball Diamonds	\$2,500.00
Memberships	\$100.00
Equipment Repairs	\$0.00
R.V. Site	\$100.00
Director Expenses	\$3,000.00
Community Sport Fund	\$0.00
Youth Services Canada	\$0.00
Lawn Tractor	\$500.00
Miscellaneous	\$3,500.00
Bank Service Charges	\$50.00
Total	\$104,000.00
Total Of All Expenses	\$392,215.00
Bank Balance Dec.31	\$21,192.76
Total Funds Accounted For	\$413,407.76

Municipal District of Mackenzie #23 Library Board
C/o Box 578
La Crete, Alberta
T0H 2H0
(780) 928-3888 / Joyce Wieler
(780) 927-3116/ Anne Martens

October 11, 2001

Municipal District of Mackenzie #23
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0



Attention: MD Reeve Neufeld and Council

Re: 2002 Budget Proposal

Enclosed please find a copy of the Library Board's 2002 proposed budget and a copy of the year 2000 Financial Statement. A copy of the Financial Statement for the year 2001 will be forwarded to your office as soon as it becomes available early in the year 2002.

The total grant requested by the Library Board from the MD for the year 2002 is \$69,647.50. We must stress that all municipal library funding must be channeled through the Municipal Library Board. This includes the portion paid out to the Town of High Level in the Revenue Sharing Agreement between the MD and the Town of High Level. We ask that the MD and the Town of High Level amend this agreement in order to conform to Alberta Community Development Grants Regulations and that the library funding for the MD residents of High Level be included with our yearly grant from the MD. An agreement between the Municipal Library Board and the High Level Library Board would then be made to serve the MD residents in that area.

We have contacted Bonnie Gray, Library Consultant, Alberta Community Development and the following are quotes from her letters to the Board regarding legislation on this matter:

"Provincial legislation (Community Development Grants Regulation) provides funding to municipal library boards on the condition that the library board receives funding from the municipality.

"The municipality does not have authority to provide public library service. Any revenue sharing agreements between two municipal councils may not cover public library service because the council does not have the authority to provide the service.....MD (of) Mackenzie should be giving your board it's money and then you have an agreement with the High Level board to serve your MD residents.

"Here are some relevant sections from the Community Development Grants Regulation.

“ Schedule 2. Public Libraries

“ ‘1(1) “In this Schedule,

(a) appropriation” with respect to a municipal (library) board...means ...the amount of money appropriated for a year by the municipality...for the operation of the municipal library.’

“and then to Section 9.

“ ‘9(2) The Minister may, for a year, make a grant to a municipal board, if the population of the municipality is greater than 600, in an amount equal to the greater of...

(b) an amount, not to exceed \$4.29 per resident, calculated by multiplying 1.575 times the per resident share of the appropriation for that year times the number of residents.

(3) A municipal board is not eligible to receive a grant under subsection (2) for a year unless the per resident share of the appropriation for the year is at least \$2 per resident.’

“ While the legislation is not as clear as we would like it, the intent is that the local appropriation should flow through the library board.so far there are three local library boards that are in danger of losing their local grant next year and the county board is in danger of not getting the maximum provincial grant so I don't recommend it.”
(refers to revenue sharing agreements)

If Council has further questions regarding the appropriation of funding through the Municipal Library Board please contact Bonnie Gray, Library Consultant at Alberta Community Development, Arts and Libraries Branch at (780) 427-6315 or email her at bonnie.gray@gov.ab.ca

We hope this letter has clarified the matter of library funding for the municipal libraries within the MD and that Council understands our need for the amendment of the Revenue Sharing Library Agreement.

Thank you for your continued interest and support of the Municipal Library Board and library services within the MD.

Sincerely,



Joyce Wieler
Secretary/ Treasurer MD of Mackenzie #23 Library Board

Quotes by Bonnie Gray used by permission.
cc. Anne Martens, Chairperson

Motion to amend agreement (cost sharing) to remove library funding which will be forwarded to the M.D. library board.

**MD of Mackenzie #23
Library Board**

2002 Proposed Budget

Receipts 2001

Library Operating Grant 2001 (Alberta Community Development)	\$32,159.00
Silver Birch 2001	\$15,780.00
MD of Mackenzie #23 2001	<u>\$52,000.00</u>
Total Cash Receipts 2001	\$99,939.00

Proposed 2002 Expenditures

Administration

Audit	\$100.00
Board Expenses (honoraria, travel, course/ conference fees)	\$10,000.00
Legal fees, bank charges	\$100.00
Association Memberships	\$125.00
Postage	\$100.00
Program Expense	\$5,965.81
Office supplies	\$100.00
Telephone, telecommunications, internet connections	\$200.00
Travel and hospitality (staff)	<u>\$1,000.00</u>
Total Administration Expense 2002	\$17,690.81

Transfer Payments

Fort Vermillion Community Library	\$26,900.00
La Crete Community Library	\$35,200.00
Zama Community Library	\$17,600.00
High Level Public Library Rural	<u>\$7,881.50</u>
Total Transfer Payments 2002	\$87,581.50

Capital

Computer

\$2,500.00

Total Capital 2002

\$2,500.00

Total Estimate of Expenditure 2002

\$107,772.31

2002 Proposed Receipts

Library Operating Grant 2002

\$32,159.00

Silver Birch

\$5,965.81

MD Grant Request for 2002

\$69,647.50

Total Grants 2002

\$107,772.31

MACKENZIE REGIONAL LIBRARY

FINANCIAL STATEMENT

FOR THE YEAR ENDED DECEMBER 31, 2000

REVENUE

MD of MacKenzie Grant	\$ 41,000.00
Alberta Community Development Grant (1999 & 2000)	<u>\$ 64,318.00</u>
	\$105,318.00
Beginning Bank Balance	<u>\$ 2,165.38</u>
	<u>\$107,483.38</u>

EXPENSES

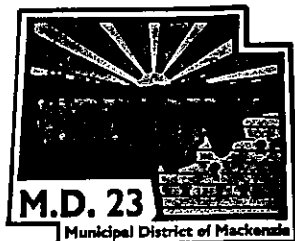
Transfers to Other Libraries	\$ 94,290.85
Board Expenses	\$ 4,878.42
Office Supplies	\$ 52.99
Bank Charges	\$ 61.50
Association Memberships	\$ 125.00
Audit	\$ 30.00
Travel & Hospitality (Staff)	<u>\$ 16.86</u>
	\$ 99,455.62
Ending Bank Balance	<u>\$ 8,027.76</u>
	<u>\$107,483.38</u>

I have examined the books, records, bank statements and the deposit books of the MacKenzie Regional Library. In my opinion the above financial statement fairly represents the cash flow and ending balance for the year ended December 31, 2000.

January 16, 2001
La Crete, Alberta

Helen W. Teichroeb
Helen W. Teichroeb





Municipal District of Mackenzie No. 23
P. O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

November 13, 2001.

La Crete Support Services
P.O. Box 586
La Crete AB T0H 2H0

Attention: Liesa Peters, Director

Dear Mrs. Peters:

RE: 2002 Grant Contribution

Council has scheduled a budget meeting for Tuesday, December 11, 2001 to discuss grant requests from organizations. Since your organization has requested a substantial grant in the amount of \$108,973, we invite you to attend the Council meeting at 10:00 a.m. at the Fort Vermilion School Division to make a presentation and answer any questions Council may have.

There has been some discussion that it may be more appropriate to establish a separate FCSS Board rather than have the FCSS program be an added responsibility for the La Crete Municipal Nursing Association Board. Realizing that services provided by the La Crete Municipal Nursing Association are different than services provided by FCSS it was suggested that it would be more appropriate to establish a separate board that would focus only on Family and Community Support Services. At this time, Council is considering establishing an M.D. of Mackenzie FCSS Board with regional representation and would like to discuss this possibility with you at the meeting.

Yours truly,

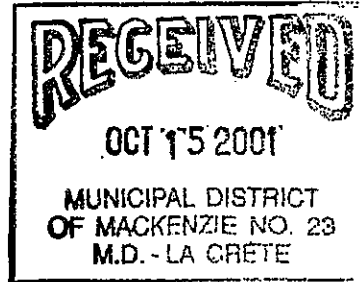
Eva Schmidt, CLGM
Executive Assistant

La Crete Support Services

Box 586
La Crete, AB
T0H 2H0
928-3967

October 15, 2001

M.D. #23
Box 1690
La Crete, AB
T0H 2H0



Dear Sir/Madam;

The following contains the La Crete Support Service budget request for our fiscal year of November 1, 2001 to October 31, 2002. Due to our year end being October 31, the figures for 2001 Actual may be higher than it shows as we have another month to go, but it will remain within our budget means.

Also, a point of interest that the L.C.S.S. board wishes to bring to your attention is that as of May of 2001, the La Crete Municipal Nursing Association bookkeeping is being done in the La Crete Support Services office. If there are any concerns regarding this, please address the L.C.M.N.A. board on this matter.

Sincerely,

A handwritten signature in cursive script that reads "Liesa Peters".

Liesa Peters
La Crete Support Service Director

La Crete Support Services

Proposed Budget for 2002

	<u>2001 Budget</u>	<u>2001 Actual</u>	<u>2002 Budget</u>
<u>EXPENSES</u>			
L.C.S.S. Wages.....	43,600.00	42,705.52	55,660.00
Employee Benefit Package.....	0.00	1,169.76	3,743.24
Board Expenses.....	3,000.00	187.86	2,000.00
Community Programs.....	10,000.00	15,108.47	22,790.00
Conference Fees.....	500.00	410.00	1,100.00
Insurance.....	0.00	258.50	300.00
Membership Fees.....	500.00	435.00	500.00
Office Equipment.....	2,000.00	6,776.93	2,000.00
Office Rent & Janitorial.....	8,200.00	7,813.52	8,600.00
Office Supplies.....	3,000.00	2,422.46	3,000.00
Office Telephone & Postage.....	2,500.00	1,610.87	2,780.00
Staff Travel.....	3,000.00	2,343.60	3,500.00
Staff Training.....	2,500.00	439.06	1,000.00
Advertising & Promotions.....	0.00	915.00	1,000.00
Bank Charges, Accounting & Misc..	<u>1,000.00</u>	<u>605.92</u>	<u>1,000.00</u>
<u>Total</u>	79,800.00	83,202.47	108,973.24
<u>REVENUE</u>			
MD of Mackenzie Grant	79,800.00	79,800.00	0.00
Alberta Lottery Board Grant	0.00	4,000.00	0.00
Christmas Hamper Receipts	0.00	365.95	
Miscellaneous Revenue	<u>0.00</u>	<u>-417.44</u>	
<u>Total Revenue</u>	<u>79,800.00</u>	<u>83,748.51</u>	<u>0.00</u>
Total Requested Budget	79,800.00		108,973.24

<u>Programs</u>	<u>2001 Budget</u>	<u>2001 Actual</u>	<u>2002 Budget</u>
4-H PROGRAM	0.00	28.68	0.00
ABC Program	0.00	593.86	600.00
Ag. Society	0.00	158.48	160.00
Bike Safety Program	0.00	1,457.33	1,600.00
Carol Fest	300.00	220.00	300.00
Children's Christmas Crafts	800.00	768.75	800.00
Christmas Hampers	200.00	102.80	200.00
CLCS Program	0.00	32.74	50.00
Communities In Bloom	0.00	217.12	250.00
Critical Incidents Response Team	0.00	350.63	500.00
Family Day	400.00	274.72	350.00
Farm Safety Programs	1,000.00	1,281.41	300.00
Farmer's Day Activities	700.00	558.24	700.00
Get To Know You Night	700.00	832.09	3,000.00
Home Alone Program	0.00	0.00	100.00
Kid's Day	300.00	300.00	300.00
La Crete Learning Society	0.00	461.21	500.00
Miscellaneous Programs	500.00	413.05	500.00
Moms & Tots	0.00	2,000.00	0.00
Moonlight Madness Activities	0.00	48.30	50.00
Park Program	0.00	130.90	300.00
Red Cross Workshop	0.00	20.39	30.00
Ride For Life	200.00	89.40	200.00
Scrapbook Workshop	0.00	408.60	500.00
Seat Belt Survey	0.00	84.43	100.00
Seniors Day	200.00	200.00	200.00
Swim Program	1,500.00	663.01	1,500.00
Volunteer Appreciation Supper	2,000.00	2,329.96	5,000.00
Volunteerism	1,000.00	974.25	1,500.00
Welcome Baskets	200.00	104.06	200.00
Youth Activity Centre Program	0.00	4.06	0.00
 <u>New Programs</u>			
Children's Fall Festival	---	---	100.00
Country Christmas	---	---	300.00
Easter Egg Hunt	---	---	100.00
Rural Safety	---	---	2,000.00
Additional New Programs	---	---	<u>500.00</u>
 Total Program Cost	 10,000.00	 15,108.47	 22,790.00

Family and Community Support Services
La Crete Support Services
Box 586
La Crete, AB
T0H 2H0
Phone: (780) 928-3967
Fax: (780) 928-3987

Region: Northwest
Population: 5000-7000
Board Type: Advisory

Office Co-ordinator: Liesa Peters

CHANGES TO BUDGET

WAGES

The increase for staff wages includes an increase of hours for the Director from a 30 hour week to a 40 hour week. The increase in hours for the Director is directly related to the number of programs being provided by our office to the community. It is simply not feasible to organize and run this number of programs in a thirty hour week. In the past year she has banked overtime hours up to as many as 60 hours in a month which was taken as time off in lieu. This change would eliminate the need for banked hours. It also includes an increase in wages for both Director and Director's Assistant as follows:

Director: 40 hour week @ \$15.50 an hour

Assistant Director: 30 hour week @\$13.00 an hour

EMPLOYEE BENEFIT PACKAGE

The board agreed to have employee benefit packages available to all staff if they so desired. This budget line covers two employees on the SunLife Benefit Package at 80% cost to L.C.S.S. and 20% to employees.

BOARD EXPENSES

In the past year, the board members have not accessed training nor FCSSAA meetings by their own choice. Therefore we have decreased this budget line by \$1000, leaving a \$2000 margin for any newcomers to the board and current board members giving them the options and access to training, education and FCSSAA and other applicable meetings, if they so choose.

Board Expenses also cover all expenses incurred by monthly board meetings.

COMMUNITY PROGRAMS

Our focus over the last year has been to continue the existing programs that we re-established last year, as well as providing the community with a variety of new

programs that will focus on the various needs within our region plus be beneficial to all community members.

CONFERENCE FEES

During the last year we have become aware of the benefits of attending both regional meetings and provincial conferences. The increase needed for conference fees covers an additional provincial annual FCSSAA meeting.

INSURANCE

We have added liability and inventory insurance to our offices.

OFFICE RENT & JANITORIAL

The janitorial cost is split between the three existing services in the building. Our janitor has been with us for over a year now and we have increased her wages to better reflect the work she does.

OFFICE TELEPHONE AND POSTAGE

The need for a cell phone has become very apparent in the last year especially with the increase of the number of programs we do. The increase in this budget line covers the cost of a cell phone plan for the year.

STAFF TRAVEL

The majority of FCSSAA meetings and regional meetings are at least 500-1000 kms travelling distance for us. In order to be knowledgeable about our association and programs, it is a definite benefit for us to attend these meetings as well as the conferences in relation to our program. It also includes an increase in the mileage rate from \$0.29/km to \$0.37/km.

STAFF TRAINING

We decreased the funds needed in staff training. Most courses in the area are rather inexpensive but we still would like to budget for current and future staff to take any applicable courses to better serve the community.

ADVERTISING AND PROMOTIONS

We will be doing more promotions due to more programs being run.

La Crete Support Services Proposed Budget for 2001

	<u>2001 Budget</u>	<u>Nov.-Sept.</u>	<u>October</u>	<u>Total</u>	<u>Budget +/-</u>
EXPENSES					
L.C.S.S. Wages.....	43,600.00	37120.28	5585.24	42,705.52	894.48
Employee Benefit Package.....	0.00	974.80	194.96	1,169.76	-1169.76
Board Expenses.....	3,000.00	172.86	15.00	187.86	2812.14
Community Programs.....	10,000.00	8805.47	6303.00	15,108.47	-5108.47
Conference Fees.....	500.00	410.00	0.00	410.00	90.00
Insurance.....	0.00	258.50	0.00	258.50	-258.50
Membership Fees	500.00	435.00	0.00	435.00	65.00
Office Equipment.....	2,000.00	1376.93	5400.00	6,776.93	-4776.93
Office Rent & Janitorial.....	8,200.00	7113.52	700.00	7,813.52	386.48
Office Supplies.....	3,000.00	2122.46	300.00	2,422.46	577.54
Office Telephone & Postage.....	2,500.00	1460.87	150.00	1,610.87	889.13
Senior Enhance Care Program.....	0.00	0.00	0.00	0.00	0.00
Staff Travel.....	3,000.00	2343.60	0.00	2,343.60	656.40
Staff Training.....	2,500.00	439.06	0.00	439.06	2060.94
Ads,Bank Charges, Misc.....	1,000.00	1020.92	500.00	1,520.92	-520.92
Total Expenses	79,800.00	64,054.27	19,148.20	83,202.47	-3,402.47
Plus AB Lottery Board Grant	<u>4,000.00</u>				<u>4,000.00</u>
	83,800.00				597.53

<u>Programs</u>	<u>Budget</u>	<u>Nov.-Sept.</u>	<u>October</u>	<u>Total</u>	<u>Budget +/-</u>
ABC Program	0.00	493.86	100.00	593.86	-593.86
Aq. Society	0.00	138.48	20.00	158.48	-158.48
CS Program	0.00	22.74	10.00	32.74	-32.74
4-H PROGRAM	0.00	18.68	10.00	28.68	-28.68
La Crete Learning Society	0.00	261.21	200.00	461.21	-461.21
Youth Activity Centre Program	0.00	4.06	0.00	4.06	-4.06
Home Alone Program	0.00	0.00	0.00	0.00	0.00
Get To Know You Night	700.00	287.09	545.00	832.09	-132.09
Bike Safety Program	0.00	57.33	1400.00	1457.33	-1457.33
Critical Incidents Response Team	0.00	100.63	250.00	350.63	-350.63
Carol Fest	300.00	220.00	0.00	220.00	80.00
Communities In Bloom	0.00	157.12	60.00	217.12	-217.12
Children's Christmas Crafts	800.00	768.75	0.00	768.75	31.25
Christmas Hampers	200.00	102.80	0.00	102.80	97.20
Kid's Day	300.00	0.00	300.00	300.00	0.00
Family Day	400.00	274.72	0.00	274.72	125.28
Farm Safety Programs	1,000.00	721.41	560.00	1281.41	-281.41
Farmer's Day Activities	700.00	558.24	0.00	558.24	141.76
Moonlight Madness Activities	0.00	48.30	0.00	48.30	-48.30
Mom's and Tots	0.00	0.00	2000.00	2000.00	-2000.00
Park Program	0.00	130.90	0.00	130.90	-130.90
Red Cross Workshop	0.00	20.39	0.00	20.39	-20.39
Ride For Life	200.00	89.40	0.00	89.40	110.60
Scrapbook Workshop	0.00	408.60	0.00	408.60	-408.60
Seniors Day	200.00	22.00	178.00	200.00	0.00
Seat Belt Survey	0.00	84.43	0.00	84.43	-84.43
Swim Program	1,500.00	663.01	0.00	663.01	836.99
Volunteerism	1,000.00	974.25	0.00	974.25	25.75
Volunteer Appreciation Supper	2,000.00	1879.96	450.00	2329.96	-329.96
Welcome Baskets	200.00	4.06	100.00	104.06	95.94
Miscellaneous Programs	<u>500.00</u>	<u>293.05</u>	<u>120.00</u>	<u>413.05</u>	<u>86.95</u>
Total Programs Cost	10,000.00	8,805.47	6,303.00	15,108.47	-5,108.47



Mackenzie Housing Management/Heimstaed Lodge

2002 Requisition

REVENUE	2001 Proposed	2001 Projected	2002 Proposed	2003 Proposed
Lodge Rent	225,000.00	229,728.00	270,000.00	288,000.00
Lodge Assistance Grant	43,800.00	46,000.00	52,500.00	56,000.00
Meal Revenue	-	12,000.00	15,000.00	15,000.00
Rainbow Lake Grant	-	7,500.00	-	-
Contract Revenue	-	4,400.00	26,000.00	36,000.00
TOTAL REVENUE	268,800.00	299,628.00	363,500.00	395,000.00
EXPENSES				
UTILITIES				
Electricity	12,000.00	20,000.00	23,000.00	25,000.00
Water & Sewer	3,000.00	2,500.00	3,000.00	3,000.00
Heating	9,000.00	18,473.00	22,000.00	25,000.00
Waste Removal	3,600.00	1,600.00	2,500.00	2,500.00
TOTAL UTILITIES	27,600.00	42,573.00	50,500.00	55,500.00
OPERATING				
Food & Kitchen Supplies	52,000.00	52,000.00	60,000.00	65,000.00
Linen Supplies	1,000.00	500.00	1,000.00	1,000.00
Cleaning & Janitorial Supplies	6,000.00	5,000.00	5,000.00	6,000.00
Lodge Equip non Capital purchases	5,000.00	16,000.00	5,000.00	5,500.00
Rent	100,000.00	97,600.00	97,600.00	97,600.00
Sundry Operating	2,000.00	1,000.00	2,000.00	2,000.00
Gst paid	5,000.00	5,000.00	5,000.00	5,000.00
TOTAL OPERATING	171,000.00	177,100.00	175,600.00	182,100.00
MAINTENANCE				
Maintenance	8,000.00	12,000.00	15,000.00	20,000.00
ADMINISTRATION				
PAYROLL EXPENSE				
Wages	277,000.00	277,000.00	350,000.00	375,000.00
Office Supplies & Postage	2,500.00	2,500.00	3,000.00	3,000.00
Telephone & communications	4,000.00	3,000.00	3,000.00	3,000.00
Audit Fees	2,500.00	2,500.00	2,500.00	2,500.00
Insurance	4,000.00	3,000.00	3,000.00	3,000.00
Board Member Honorariums & Expenses	8,000.00	8,000.00	8,000.00	8,000.00
Conference/Staff Training	6,500.00	4,500.00	5,000.00	5,000.00
Memberships	-	-	1,500.00	2,000.00
Office Furniture & Equipment	2,000.00	-	2,000.00	2,000.00
Sundry	2,000.00	2,000.00	2,000.00	2,000.00
TOTAL ADMINISTRATION EXPENSES	308,500.00	302,500.00	380,000.00	405,500.00
Capital Purchases \ <i>Projects</i>	40,000.00	46,287.00	75,000.00	20,000.00
Deficit due to Capital Purchases	30,000.00	35,468.00	-	-
TOTAL REVENUE	268,800.00	299,628.00	363,500.00	395,000.00
TOTAL EXPENSES	585,100.00	615,928.00	696,100.00	683,100.00
TOTAL OPERATING DEFICIT	- 316,300.00	- 316,300.00	- 332,600.00	- 288,100.00
MUNICIPAL REQUISITIONS	- 316,300.00	- 316,300.00	- 332,600.00	- 288,100.00
<2002 proposed revenue based on 30 residents >2003 proposed revenue based on 32 residents				




Mackenzie Housing Management/Heimstaed Lodge		
2002 Requisition		
REVENUE	2002 Proposed	2003 Proposed
Lodge Rent	* 270,000.00	> 288,000.00
Lodge Assistance Grant	52,500.00	56,000.00
Meal Revenue	15,000.00	15,000.00
Contract Revenue	26,000.00	36,000.00
TOTAL REVENUE	363,500.00	395,000.00
EXPENSES		
UTILITIES		
Electricity	23,000.00	25,000.00
Water & Sewer	3,000.00	3,000.00
Heating	22,000.00	25,000.00
Waste Removal	2,500.00	2,500.00
TOTAL UTILITIES	50,500.00	55,500.00
OPERATING		
Food & Kitchen Supplies	60,000.00	65,000.00
Linen Supplies	1,000.00	1,000.00
Cleaning & Janitorial Supplies	5,000.00	6,000.00
Lodge Equip non Capital purchases	5,000.00	5,500.00
Rent	97,600.00	97,600.00
Sundry Operating	2,000.00	2,000.00
Gst paid	5,000.00	5,000.00
TOTAL OPERATING	175,600.00	182,100.00
MAINTENANCE		
Maintenance	15,000.00	20,000.00
ADMINISTRATION		
PAYROLL EXPENSE		
Wages	350,000.00	375,000.00
Office Supplies & Postage	3,000.00	3,000.00
Telephone & communications	3,000.00	3,000.00
Audit Fees	2,500.00	2,500.00
Insurance	3,000.00	3,000.00
Board Member Honorariums & Expenses	8,000.00	8,000.00
Conference/Staff Training	5,000.00	5,000.00
Memberships	1,500.00	2,000.00
Office Furniture & Equipment	2,000.00	2,000.00
Sundry	2,000.00	2,000.00
TOTAL ADMINISTRATION EXPENSES	380,000.00	405,500.00
Capital Purchases	35,000.00	20,000.00
Deficit due to Capital Purchases, Wandering System	19,250.00	
TOTAL REVENUE	363,500.00	396,000.00
TOTAL EXPENSES	675,350.00	683,100.00
TOTAL OPERATING DEFICIT	311,850.00	288,100.00
MUNICIPAL REQUISITIONS	311,850.00	288,100.00
* 2002 proposed revenue based on 30 residents		
>2003 proposed revenue based on 32 residents		



**LaCrete Agricultural Society
Business Plan**

Prepared by: Yevonne MacDougall





LaCrete Agricultural Society

Please find enclosed:


Opening Letter

Vision Statement

Strategic Plan

Plan breakdown – Year 1, Year 2, Year 3

Job Description – Groundskeeper



Job Description – Executive Director

Projected Budget

LaCrete Agricultural Society
Box 791
LaCrete, AB
T0H 2H0
780-928-2817
780-926-9573

October 15, 2001

Municipal District of MacKenzie no. 23
Box 1690
LaCrete, AB
T0H 2H0

Dear Mr. Prockiw:


LaCrete Agricultural Society which operates the LaCrete Mennonite Heritage Village is a non-profit organization whose mission is to preserve and protect the Mennonite culture and history in LaCrete and area for future generations to enjoy.

LaCrete Mennonite Heritage Village has the potential of becoming the "tourist destination" for LaCrete. With that thought in mind envision the many business' in and surrounding LaCrete which would also reap the rewards of having a specific destination that could be promoted through Alberta, Canadian and International tourism agencies. The RV parks, restaurants, grocery stores, convenience stores, hotels/motels, gas stations, the list is endless.

It must also be stated that no one is suggesting that the MD take over the operation of the Heritage Village. To facilitate continued access to granting agencies such as Museums Alberta, Community Lottery Board and Community Facility Enhancement Programs, as well as others, we must remain a non-profit organization. We are, however, asking for assistance. The assistance we are requesting is to aid us in becoming a more self sufficient organization. It is to help upgrade, enhance and enlarge the Heritage Village so as to better facilitate the needs of the community and therefore be better able to promote tourism.

Enclosed you will find a complete business plan which includes the successes of the past year and the vision of the future. If you have any questions, concerns or wish to discuss this proposal, please feel free to contact me, at your convenience.

Sincerely yours,


Yevonne MacDougall
Director

LaCrete Agricultural Society

- Vision Statement:** Strong commitment to the rich Mennonite cultural history of our community
- Purpose:** To preserve and share the heritage and culture of our people
- Value Statement:** The importance of maintaining the rich Mennonite cultural heritage.
The value of history.
Sharing and teaching traditional ways to future generations.
Importance of preserving the documents, pictures and artifacts of our history.

LaCrete Mennonite Heritage Village in the last year has held the traditional Farmers Day and Pioneer Days events. These two events alone contribute considerable revenue in fundraising dollars for the maintenance and upkeep of the Village. Along with the traditional events in 2001 there was also:

- A Mothers Day Tea; in partnership with Silver Birch, Learning Society, LaCrete Support Services, and Buffalo Head School (grade 9)
- The 1st Annual Antique Tractor Show
 - The Park Program; in partnership with The Youth Activity Centre
 - The 1st Annual Volunteer Appreciation Dinner; in partnership with LaCrete Support Services
 - The 1st Annual Harvest Golf Tournament; in partnership with Buffalo Head Recreation Society
 - A monthly newsletter was also produced to provide the community with particulars of upcoming events.
 - Community Gardens were also available for use by anyone who may not have had access to land or space for a vegetable garden.
 - Heritage Flower Gardens were also started to help beautify the Village.
 - A Calendar was produced, and is currently available, with pictures of the Heritage Village "past" and "present".
 - T-Shirts were designed to create revenue and to make the name "LaCrete Mennonite Heritage Village" more visible.

With the generous donation from Grande Prairie Museum, LaCrete Mennonite Heritage Village was able to obtain a computer system and very particular database. With the use of 2 STEP positions and one position from Young Canada Works for the summer months about half of the artifacts, documents and equipment were successfully ascensioned and inputed into the computer.

LaCrete Mennonite Heritage Village was also successful in obtaining proper signage on the Highway and access roads through the generous donations from the Municipal District of MacKenzie no. 23 and Alberta Transportation.

LaCrete Mennonite Heritage Village has been an active part of the community for many years and will remain active with the continued dedication and commitment of the Board of Directors and community volunteers. With the success of this proposal many new and exciting projects could be facilitated.

In the following pages you will find a complete strategic plan which includes the goals for the Board of Directors and the Executive Director for the Heritage Village. You will also find a complete budget projection for the next three (3) years. Please note the strong commitment from the Board of Directors and Executive Director to work effectively with all community organizations and the community members at large. It is also the commitment of the Board of Directors and Executive Director to be accountable to all community organizations and the community members for any funding received from the Municipal District of MacKenzie no. 23.

Strategic Plan for the LaCrete Agricultural Society (LaCrete Mennonite Heritage Village)

Vision	Goal	Plan of Action
Heritage Village	To increase awareness of the Heritage and culture of this community	Hire Groundskeeper Increase hours of operation Recruit volunteers Obtain sponsors Organize events new and old Arrange tours Document artifacts, pictures and documents Maintain all necessary financial records Prepare grant applications to facilitate funding Maintain all grounds Supervise staff ie: STEP, Young Canada Works, Youth Services Canada
	To improve and maintain The Heritage Village	
Farmers Day	To increase community awareness and fundraise for necessary projects	Advertising Confirm date Recruit volunteers Apply for appropriate permits Organize "old" and "new" events Organize equipment needed Organize the parade Organize other non-profit organizations to host booths Prepare site for event Encourage business' to sponsor events Prepare schedule of events Complete financial statements and required banking for event upon its completion

Pioneer Days Increase community awareness about life and times of the Pioneer Settlers

Advertising
Confirm date
Recruit volunteers
Organize the preparation of food for food booths
Organize the parade
Apply for appropriate permits
Organize "old" and "new" events
Organize equipment needed
Prepare site for event
Encourage business' to sponsor events
Prepare schedule of events
Complete financial statements and required banking for event upon its completion

Community Gardens The goal is to assist non-land owners and seniors with land space who would not otherwise be able to produce a garden.

choose land space
Arrange to have land prepared for gardens
Advertise to community to use gardens
Plant seed
Water and care for gardens
Harvest garden
Prepare gardens for winter

The goal is also to have a garden on site to produce vegetables for the "food bank"

Heritage Flower Garden The goal is to beautify the Village and also to provide a place for people to donate excess flowers from there personal gardens

Prepare land for gardens
Prepare recognition plaques for each garden plot
Care for garden sites

Tea Room The goal is provide a culturally Reminiscent atmosphere for visitors

The goal is also to provide revenue for the Heritage Village.

Open a Tea Room
Prepare building for renovations
Complete renovations
Paint building inside and out
Apply for necessary permits
Design menu
Design décor for building
Hire and train staff
Advertize new "Tea Room"
Maintain all financial records



Mini-Golf Course

The goal is provide entertainment to our visitors and guests.

The goal is also to provide revenue For the Heritage Village

Open a mini-golf course
Design golf course
Maintain the integrity of property in design
Build golf course
Hire and train staff
Maintain all financial records

Calendar

The goal is to provide a catalog of the special events held throughout the different seasons.

The goal is also to provide revenue for the Heritage Village.

design calendar for upcoming year
Assemble calendar
Take pictures at special events throughout the year

Christmas Dinners

The goal is to cater/entertain community at Christmas

Advertize
Arrange menu
Arrange horse and sleigh rides
Organize music and entertainment



Web Site

The goal is to better facilitate advertising throughout Alberta, Canada and Internationally.

Design web-site
Maintain web-site
Link to other Museums

Educational Programs

The goal is to provide children a better understanding of the Culture and History of this region.

Design mobile educational programs
Implement programs
arrange to utilize programs within the school curriculum.

Newsletter

The goal is to provide increased awareness within the community on a regular basis.

Design monthly newsletter
Prepare monthly newsletter
Print monthly newsletter
Take newsletter to Post Office

Childrens Fall Festival

The goal is to entertain children with games and other activities in a culturally sensitive environment

Design program with heritage theme
Implement program



Install
Kitchen in
Main Barn

The goal is to better enable the
Society to facilitate programs

Prepare Barn for renovations
Obtain necessary permits
Purchase necessary equipment
Install necessary equipment

Childrens
Interactive
Museum

The goal is to provide children
with the necessary tools to learn
and participate in the use and value
of historical equipment

Design Museum
Design Programs
Implement programs

LaCrete
History Book
Phase II

The goal is to continue documenting
the personal family history's of
LaCete and area

Obtain histories
Organize histories
Complete Draft
Send draft to printer

LaCrete Mennonite Heritage Village

Year 1

Heritage Village
Farmers Day
Pioneer Days
Community Gardens
Heritage Flower Gardens
Newsletter
Childrens Fall Festival
Christmas Dinners
Calendar
*Web Site
*Mini-Golf Course
*Tea Room
*Display cases/shelving

Year 2

Heritage Village
Farmers Day
Pioneer Days
Comm. Gardens
Heritage Flower Gardens
Newsletter
Childrens Fall Festival
Christmas Dinners
Calendar
Web Site
Mini-Golf Course
Tea Room
*Educational Programs
*Childrens Interactive
Museum
*Kitchen /Equipment

Year 3

Heritage Village
Farmers Day
Pioneer Days
Comm. Gardens
Heritage Flower Gardens
Newsletter
Childrens Fall Festival
Christmas Dinners
Calendar
Web Site
Mini-Golf Course
Tea Room
Educational Programs
Childrens Interactive Museum
*Restore Barn
*LaCrete History Books Phase2
*Tents

* This project will be added, expanded or enhanced.

Groundskeeper
Job Description

Position: Groundskeeper Seasonal (6 months)

Objective: To effectively maintain the extensive grounds at the Heritage Village.

Duties: Work effectively with Executive Director
Maintain grounds
Maintain and repair all buildings on the site.
Assist in building the golf course and other projects as necessary
Assist in renovating the Tearoom.
Work with volunteers and board members
Assist supervising the temporary staff.
Assist in duties as deemed necessary by management

Salary expectation: \$2300. Mthly.

Executive Director

Job description

Position: Executive Director

Objective: To effectively operate the Heritage Village and promote tourism in this region.

Duties:

- Implement business plan
- Hire groundskeeper
- Design and prepare new programs
- Maintain all financial records
- Recruit/coordinate volunteers
- Promote tourism in region
- Join Tourism Assoc.
- Maintain Web Site
- Hire/train temporary staff
- Join other non-profit organizations to better facilitate partnering
- Organize work schedules for staff
- Ensure adequate funding to meet budget requirements ie: prepare grant applications, etc.

Salary expectation: \$3200 /mthly

LaCrete Agricultural Society
Projected Budget

<u>REVENUE</u>	YEAR 1	YEAR 2	YEAR 3
Agricultural Society	25,000	25,000	25,000
House Rental	4,800	4,800	4,800
Barn Rental	1,000	1,100	1,200
Tea Room	2,500	2,500	3,000
Mini-Golf Course	1,000	1,000	1,500
Mothers Day Tea	500	600	700
Farmer's Day	8,000	8,500	9,000
Tractor Show	1,000	1,000	1,200
Pioneer Days/Fall Fair	8,000	8,500	8,500
Calendar	700	700	800
T-Shirts/Misc	700	700	800
Total	53,200	54,400	56,500

<u>EXPENSES</u>	YEAR 1	YEAR 2	YEAR 3
Special Events	20,700	22,500	23,500
Wages/Salaries*	37,000	37,000	37,000
Admin/Office	2,500	3,000	3,000
Misc.	1,000	1,900	2,000
Repair/Maintenance	8,000	10,000	10,000
Fuel/Oil	4,000	5,000	6,000
Expansion	30,000	25,000	25,000
Total Expenses	103,200	104,400	106,500
Requested funds from MD	50,000	50,000	50,000

Year 1	Tea Room	15,000	
	Golf Course	5,000	
	Display cases/shelving	10,000	
	total		50,000
Year2	Kitchen equipment	20,000	
	Childrens Museum	2,500	
	upgrade equipment	2,500	
	total		25,000
Year 3	Tents	4,500	
	Restore Barn	20,000	
	History Books	500	
	total		25,000

*wages: Executive Director: half-time, year-round

*wages: groundskeeper: full-time, 6months

Annie Wiebe
Certified General Accountant

Box 1087 ~ La Crete, Alberta T0H 2H0
Phone/Fax (780)928-4064

REVIEW ENGAGEMENT REPORT

To the members of LA CRETE AGRICULTURAL SOCIETY

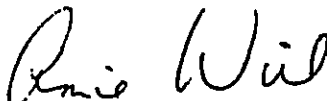
I have reviewed the balance sheet of LA CRETE AGRICULTURAL SOCIETY as at October 31, 2000 and the statements of receipts and disbursements, equity in capital assets, retained surplus and changes in cash resources for the year then ended. My review was made in accordance with generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to me by the society.

A review does not constitute an audit and consequently I do not express an audit opinion on these financial statements.

In common with many not-for-profit organizations, the society derives revenues from certain fund raising activities, the completeness of which is not readily susceptible of satisfactory review. Accordingly, my review of these revenues was limited to the amounts recorded in the records of the society and I was not able to determine whether any adjustments might be necessary.

Based on my review, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with generally accepted accounting principles.

La Crete, Alberta.
November 20, 2000.


Certified General Accountant.

LA CRETE AGRICULTURAL SOCIETY

Statement of Financial Position
October 31, 2000

(unaudited)

ASSETS

	<u>2000</u>	<u>1999</u>
CURRENT		
Cash	\$ 32,306	\$ 19,370
Accounts receivable	4,370	2,119
Inventory	13,255	14,300
Prepaid expenses	399	566
	<hr/>	<hr/>
	50,330	36,355
INVESTMENTS (note 2)	1,250	752
CAPITAL (note 3)	347,949	319,204
	<hr/>	<hr/>
	\$ 399,529	\$ 356,311
	<hr/>	<hr/>

LIABILITIES

	<u>2000</u>	<u>1999</u>
CURRENT		
Accounts payable and accrued liabilities	\$ 6,757	\$ 3,551
	<hr/>	<hr/>

MEMBERS' EQUITY

EQUITY IN CAPITAL ASSETS	347,949	319,204
RETAINED SURPLUS	44,823	33,556
	<hr/>	<hr/>
	392,772	352,760
Approved by the Board		
.....Director	<hr/>	<hr/>
.....Director	\$ 399,529	\$ 356,311
	<hr/>	<hr/>

LA CRETE AGRICULTURAL SOCIETY

Statement of Receipts and Disbursements
Year ended October 31, 2000

(unaudited)

	<u>2000</u>	<u>1999</u>
RECEIPTS		
Alberta Agriculture Lottery Grant	\$ 24,163	\$ 33,061
Community Lottery Board Grant	15,000	10,000
Farmer's Day	3,088	3,436
Pioneer Day	5,730	5,995
ATCO Electric REA buyout	6,739	-
Memberships	33	-
Donations	-	113
Rental and other revenue	13,144	9,709
	<hr/>	<hr/>
	67,897	62,314
DISBURSEMENTS		
Advertising and promotion	486	397
Capital expenditures	28,745	36,680
Cost of history books sold	1,045	385
Farmer's Day	271	1,204
Fuel	1,883	206
Insurance and licences	1,156	1,158
Interest - other	106	151
Memberships	104	100
Office	342	394
Pioneer Day	1,339	1,412
Professional fees	1,140	1,049
Repairs and maintenance	4,705	10,768
Telephone	433	385
Utilities	1,675	1,303
Wages and benefits	13,200	19,972
	<hr/>	<hr/>
	56,630	75,564
	<hr/>	<hr/>
EXCESS (SHORTFALL) OF RECEIPTS OVER DISBURSEMENTS	\$ 11,267	\$(13,250)

LA CRETE AGRICULTURAL SOCIETY

Statement of Equity in Capital Assets
Year ended October 31, 2000

(unaudited)

	<u>2000</u>	<u>1999</u>
BALANCE, beginning of year	\$ 319,204	\$ 331,249
Capital expenditures	28,745	36,680
Disposals	-	(48,725)
	<hr/>	<hr/>
BALANCE, end of year	\$ 347,949	\$ 319,204
	<hr/>	<hr/>

Statement of Retained Surplus
Year ended October 31, 2000

(unaudited)

	<u>2000</u>	<u>1999</u>
BALANCE, beginning of year	\$ 33,556	\$ 46,806
Excess (shortfall) for the year	11,267	\$ (13,250)
	<hr/>	<hr/>
BALANCE, end of year	\$ 44,823	\$ 33,556
	<hr/>	<hr/>

LA CRETE AGRICULTURAL SOCIETY

Statement of Changes in Cash Resources
Year ended October 31, 2000

(unaudited)

	<u>2000</u>	<u>1999</u>
CASH PROVIDED (USED) BY:		
OPERATING ACTIVITIES		
Excess (shortfall) of receipts over disbursements	\$ 11,267	\$(13,250)
Changes in non-cash working capital components		
Accounts receivable	(2,251)	(2,068)
Inventory	1,045	385
Prepaid expenses	167	(24)
Accounts payable and accrued liabilities	3,207	2,551
	<u>13,435</u>	<u>(12,406)</u>
INVESTING ACTIVITIES		
Decrease in patronage equity	2	75
Purchase of investments	(500)	-
	<u>(498)</u>	<u>75</u>
NET CHANGE IN CASH RESOURCES	12,937	(12,331)
CASH RESOURCES, beginning of year	19,369	31,700
	<u>32,306</u>	<u>19,369</u>
CASH RESOURCES, end of year	\$ 32,306	\$ 19,369

LA CRETE AGRICULTURAL SOCIETY

Notes to the Financial Statements
Year ended October 31, 2000

(unaudited)

1. SIGNIFICANT ACCOUNTING POLICIES

- a) **Inventory**
Inventory is valued at the lower of cost and net realizable value. Cost is generally determined on the first-in first-out basis.
- b) **Investments**
Investments are stated at cost.
- c) **Capital assets**
The society is considered to be a small organization and therefore does not amortize its capital assets. All capital asset acquisitions are deducted as current expenses in the year of acquisition.
- d) **Revenue recognition**
The value of donated services and assets have been accounted for at fair market value whenever such value could be determined. Where no determination of fair market value could be made, these amounts have not been reflected in these financial statements.

2. INVESTMENTS

Investments in and advances to other companies are as follows:

	<u>2000</u>	<u>1999</u>
United Farmers of Alberta Patronage account	\$ 750	\$ 752
La Crete Co-op Ltd. Share	500	-
	<u>\$ 1,250</u>	<u>\$ 752</u>

LA CRETE AGRICULTURAL SOCIETY

Notes to the Financial Statements
Year ended October 31, 2000

(unaudited)

3. CAPITAL ASSETS

	<u>2000</u>	<u>1999</u>
Land (NE 32-105-W5M)	\$ 117,074	\$ 117,074
House	11,063	11,063
Historical village	87,842	87,325
Tractor	19,260	19,260
Vehicle	500	500
Mounted bear	700	700
Horsepower	1,200	1,200
Machine sheds	11,860	11,860
Artifacts and antiques	39,462	39,286
1935 IH engine	259	259
Water pump	1,115	1,115
Steam engine	15,030	15,030
Tools and equipment	4,330	3,763
Gibb house	10,010	10,010
Cooking equipment	1,173	759
Washhouse	18,805	-
Peters house	5,161	-
Log buildings	3,105	-
	<u>\$ 347,949</u>	<u>\$ 319,204</u>

4. GOODS AND SERVICES TAX

The society is eligible for a rebate of 50% of all goods and services tax paid. The remaining non-recoverable portion is included as a current expense.

ASSETS

Current Assets		
GIC	20,000.00	
Savings Bank Account	<u>7,025.69</u>	
Total Cash		27,025.69
Total Credit Cards Receivable		0.00
Accounts Receivable	<u>1,292.00</u>	
Total Receivable		1,292.00
Total Current Assets		<u>28,317.69</u>

Inventory Assets		
Sno-Cone Machine		1,220.00
Food Cookers		1,177.00
Picnic Tables		180.00
Total Inventory Assets		<u>2,577.00</u>

Capital Assets		
Office Furniture & Equipment	<u>163.55</u>	
Net - Furniture & Equipment		163.55
Net - Vehicle		0.00
Net - Building		0.00
Total Capital Assets		<u>163.55</u>

Other Assets		
Total Other Assets		<u>0.00</u>

TOTAL ASSETS 31,058.24

LIABILITIES

Current Liabilities		
Vacation payable		263.02
EI Payable	375.93	
CPP Payable	164.46	
Federal Income Tax Payable	<u>476.33</u>	
Total Receiver General		1,016.72
GST Charged on Sales	7.00	
GST Paid on Purchases	<u>-2,304.70</u>	
GST Owing (Refund)		-2,297.70
Total Current liabilities		<u>-1,017.96</u>

Long Term liabilities		
Total Long Term liabilities		<u>0.00</u>

TOTAL LIABILITIES -1,017.96

EQUITY

Owners Equity		
Retained Earnings - Previous Year		29,911.44
Current Earnings		<u>2,164.76</u>
Total Owners Equity		<u>32,076.20</u>

TOTAL EQUITY 32,076.20

LIABILITIES AND EQUITY 31,058.24

REVENUE

Sales Revenue	
Sales	20,668.94
Employment programs	6,307.00
Catering	2,196.62
Golf Tournament	481.50
P&H Sales	332.00
Ag. Soc. Grant	1,783.59
CLB Grant	22,258.00
GST refund	1,782.00
Net Sales	<u>57,762.64</u>
Other Revenue	
Total Other Revenue	<u>0.00</u>

TOTAL REVENUE 57,762.64

EXPENSE

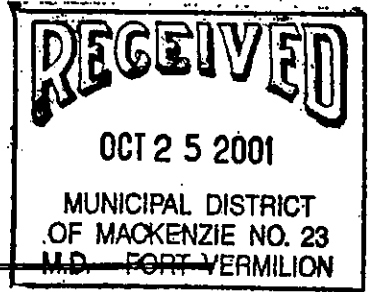
Cost of Goods Sold	
Purchases	<u>6,398.99</u>
Net Purchases	<u>6,398.99</u>
Total Cost of Goods Sold	<u>6,398.99</u>
Payroll Expenses	
Wages & Salaries	16,482.74
EI Expense	219.29
CPP Expense	<u>82.23</u>
Total Payroll Expense	<u>16,764.26</u>
General & Administrative Expenses	
Accounting & Legal	850.00
Advertising & Promotions	270.44
Newstater, Abe	58.86
Teresa	914.12
Kenzie Housing	243.21
Redline Electric	163.75
Disposal	659.83
MacKenzie Report	115.20
Froese, Joe	250.00
Insurance	214.86
Travel Expenses	210.05
Interest & Bank Charges	178.70
Office Supplies	508.76
Receiver General	242.40
Miscellaneous	235.00
Board Misc.	119.98
Memberships	240.00
Tractor Restoration #1	4,044.05
Ranwall Plumbing and Heating	124.83
Repair & Maintenance	3,508.92
Heat- Gas	1,365.49
T-Shirts	1,000.00
Kay's Cafe	51.40
Wash house	10,264.17
newsletter	1,241.41
fuel	221.48
Trumpeter Amusement	2,200.00
Telephone	474.93
Telus Mobility	795.46
Electric	1,255.52
Water	<u>411.81</u>
Total General & Admin. Expenses	<u>32,434.63</u>

TOTAL EXPENSE 55,597.88

NET INCOME 2,164.76




Mackenzie
Economic Development



FACSIMILE TRANSMITTAL SHEET

www.medc.ab.ca

Fax: 780-926-2162

osborn@medc.ab.ca

Phone: 780-926-4233

TO:

Anna Butler, Town of Rainbow Lake
Harvey Prosciw, MD #23
Dianne Hunter, Town of High Level

FROM:

Mike Osborn, MEDC

COMPANY:

DATE: OCTOBER 22, 2001

FAX NUMBER:

TOTAL NO. OF PAGES INCLUDING COVER:

3

PHONE NUMBER:

RE: REDI
Original to follow by mail

Greetings,

Attached, please find an overview of the presentation to all three councils that has been prepared by the interim board of REDI.

The Board requests the opportunity to approach each council as a delegation to discuss it in more detail.

Please contact me at 926-4233 or 926-9102 and I can make the specific arrangements for the REDI interim board.

Thank you

Date: October 2001

Presentation To: The Municipalities of Northwestern Alberta;
The Municipal District of Mackenzie, No. 23
The Town of High Level,
The Town of Rainbow Lake

From: Regional Economic Development Initiative Interim Board

Re: The establishment of REDI for Northwestern Alberta

As you may be aware, the REDI interim board is looking to establish the organization as a not for profit society, or a board of the three municipalities, with our coordinator in place, no later than January 2002.

While we are currently exploring funding opportunities from Federal and Provincial government agencies, we request that the Councils of the region's Municipalities guarantee basic financing.

What will REDI do?

The Regional Economic Development Initiative is looking toward permanency that will work toward attracting primary businesses, industry and improvements by adding value to the region's Agricultural sector.

REDI will promote and encourage cooperation with all regional stakeholders, primarily the Chambers of Commerce including the Board of Trade, businesses, Municipalities and Band Councils in its efforts and will work closely with MEDC ensuring no duplication.

There also have been some questions concerning the difference between the REDI initiative and MEDC.

What does MEDC do?

Mackenzie Economic Development Corporation works with secondary enterprises that support the primary business sectors. (Usually endeavours under one half million dollars in annual sales)

MEDC's mandate and funding is to assist Small and Medium sized Enterprises (SME's) in establishing new businesses and growing existing businesses.

MEDC also assists and supports building capacity throughout the region to enhance employment and improve social economic opportunities sometimes offering assistance where no other may be available for the region's communities and residence.

MEDC is an established lender of last resort for new entrepreneurs and SME's.

Initial REDI Budget

The following is a draft Budget for the Calendar year beginning January 1, 2002

EXPENSES	
Initial Contract	55,000
Salary	
Legal/Consult/Audit	10,000
Travel & Associated	
Staff	10,000
Other	5,000
Administration	
Rent/Utilities	3,000
Office Supplies& Copier	5,500
Postage & Freight	1,000
Software/Upgrades	500
Telephone/Fax	1,000
Internet	750
Advertising	1,000
Insurance	300
Bank/Service Charges	100
Meeting Expenses	500
Maint/Repair-Bldg- Equip	500
Equipment Lease	3,000
sub total admin	
Purchase Fixed Assets	3,000
GST Paid	
TOTAL EXPENSES	100,150

REDI proposes the concept of a contribution based upon [REDACTED] per business per municipality or an amount roughly equivalent, as core financing of an inter municipal regional economic development board.

The REDI board would be made up of, up to 15 members; 2 from each member municipality, 1 from each member chamber (board of trade), 3 from the First Nation/Settlement member communities, and 2 from the Industry members or paid members. Due to the importance of this first year of REDI, it is the interim board's desire that the municipal representation may be the Mayor (Reeve) and Deputy Mayor (Reeve) from each municipality.

It is also proposed that First Nation and Métis Settlement Member fees be 5.00 per capita and that the Chambers of Commerce and Board of Trade and Industry member fee be \$1,000 per organization.

The REDI interim Board would like to meet with each Council to discuss this proposal more fully and answer any questions that you may have.

The Interim REDI Board is made up of the following people & organizations:

Dave Martens, La Crete Chamber
Iris Kurash, Councillor, Rainbow Lake
Mike Mihaly, Mayor, High Level
Mike Osborn, Acting Secretariat

Lil Sokoloski, Fort Vermilion Board of Trade
Clark McAskile, High Level Chamber
Kurt Ferguson, Paddle Prairie Settlement
Martin Braat, Fort Vermilion, Board of Trade





October 9, 2001

Mr. Paul Driedger
 Director of Planning and Emergency Services
 Municipal District of Mackenzie No. 23
 P.O. Box 640,
 Fort Vermilion, Alberta T0H 1N0

Attention: Paul Driedger

I am writing in response to your letter dated September 17, 2001.

Thank you for your consideration in providing funding assistance for the High Level and District Chamber of Commerce for the coming year. Your annual contribution of \$4,000 is an integral part of our funding each year. We have not completed a formal budget, but I have forwarded our last years' financial statement for your perusal.

Our main fundraisers are an Annual Meeting and Silent Auction, Trade Show, the sale of our Trade Coin, and our membership revenue. This, in combination with generous support from the Municipal District of Mackenzie No. 23 and the town of High Level, help to ensure a strong and vibrant Chamber of Commerce.

Your consideration for continued support, for the coming year, is greatly appreciated.

Sincerely,

D. Renauer for -

Mr. Doug Malek,
 Treasurer.

DM/lmr

c.c. file

Attachment: 1

HIGH LEVEL AND DISTRICT
CHAMBER OF COMMERCE

10803 - 96 Street HIGH LEVEL, ALBERTA T0H 1Z0
 TELEPHONE: (780) 926-2470 FAX: (780) 926-4017
 email: hlchambr@incentre.net



High Level & District Chamber Of Commerce
Balance Sheet As At 12/31/00

Page 1

ASSETS

CURRENT ASSETS

C I B C 4705513	-3,532.76	
Cash Floats	0.00	
Term Deposit	11,602.92	
Petty Cash	100.00	
Cash On Hand	<u>689.12</u>	
CASH : TOTAL		2,859.28
Canadian T-Bill Fund		23,230.29
Accounts Receivable	11,015.47	
Allowance For Doubtful Accounts	<u>-659.72</u>	
Net Accounts Receivable		7,355.75
Prepaid Expenses		<u>511.98</u>
TOTAL CURRENT ASSETS		<u>33,967.30</u>

FIXED ASSETS

Office Equip.	11,606.90	
Accum. Dep. Office Equip.	<u>-4,726.58</u>	
Book Value Office Equip.		3,880.31
TOTAL FIXED ASSETS		<u>3,880.31</u>

TOTAL ASSETS 37,837.61

LIABILITIES

CURRENT LIABILITIES

Accounts Payable		5,635.50
Accounts Payable Other		877.48
EI Payable	0.00	
CPP Payable	0.00	
Income Tax Payable	<u>0.00</u>	
Receiver General Payable		0.00
G S T Earned	0.00	
GST ITC (Purchases)	<u>0.00</u>	
GST Payable		0.00
Deferred Revenue		<u>1,226.90</u>
TOTAL CURRENT LIABILITIES		<u>7,739.88</u>

TOTAL LIABILITIES 7,739.88

EQUITY

EARNINGS

Retained Earnings		19,199.75
Current Earnings		<u>10,897.98</u>
TOTAL EARNINGS		<u>30,097.73</u>

TOTAL EQUITY 30,097.73LIABILITIES AND EQUITY 37,837.61

High Level & District Chamber Of Commerce
Income Statement 1/1/00 to 12/31/00

Page 1

REVENUE

ANNUAL DINNER REVENUE	2,658.00	
AGM Award Sponsorship	1,000.00	
Chamber Ins. Admin. Fee Rev.	1,289.56	
Christmas Light Up	0.00	
C K Y L Adv. Revenue	5,940.00	
Spring Clean-up	1,401.67	
Membership Fee Revenue	13,955.15	
Golf Mixer	0.00	
Hole In One	0.00	
Midnight Madness Revenue	1,650.00	
Pipsi Program Revenue	0.00	
Per Capita Grant Revenue	3,093.00	
Donations To The Chamber Of Commerce	0.00	
Promotional Items Revenue	0.00	
Trade Coin Revenue	13,397.41	
Circus student revenue	0.00	
Trade Coin with Cases	394.50	
CIRCUS REVENUE	0.00	
Step Program Grant Revenue	2,842.43	
2000 Calendar Revenue	0.00	
Misc. Revenue	<u>580.37</u>	
REVENUE SUB TOTAL		48,203.29
T S Admission Revenue	5,276.00	
AGM Award Sponsorship	0.00	
T S Booth Rental Revenue	17,872.47	
T S Carpet Fee Revenue	0.00	
T S Child I D Program	0.00	
T S General Donatlon Revenue	250.00	
Trade Show & Exhibitor Pass Rev.	0.00	
T S Fireworks Donation Revenue	<u>1,900.00</u>	
TOTAL TRADE SHOW		35,298.47
Interest Earned Revenue		<u>554.29</u>
TOTAL REVENUE		<u>84,056.05</u>

TOTAL REVENUE

84,056.05

EXPENSE

FUNDRAISING EXPENSES		
AGM Decorating	0.00	
AGM Entertainment	0.00	
AGM Catering of Meal	0.00	
AGM Tickets & Programs	0.00	
A G M Miscellaneous Expenses	<u>3,870.33</u>	
Total AGM Expense		3,870.33
YEAR 2000 CALENDAR	0.00	
CKYL Membership Promotion	6,846.00	
Spring Clean-up Expenses	1,247.34	
Mixer Expenses	0.00	
Hole In One Expenses	0.00	
Luncheon Expense	107.50	
Golf Mixer Expense	0.00	
Mac 50 Celebrations Expense	0.00	
Memberships	1,820.68	
Trade Coin	7,481.71	
MIDNIGHT MADNESS	1,521.72	
Pipse Program	0.00	
Promotional Items	0.00	
CIRCUS EXPENSE	200.00	
Step Program	<u>2,133.89</u>	
SUB TOTAL FUNDRAISING		21,358.84
Fire Department	0.00	
T S Child Id Progrm	0.00	
T S Advertising	832.16	
T S Arena Rentals	2,650.00	
T S Booth Rentals	8,732.50	
Carpet	0.00	
T S L Broadcast	0.00	
T S Clean Up	300.00	
T S Entertainment	747.66	

High Level & District Chamber Of Commerce
Income Statement 1/1/00 to 12/31/00

Page 2

T S Drink Tickets	0.00
T S Fireworks	1,869.16
T S Office Supplies	550.61
T S Other	1,022.17
T S Postage	0.00
T S Programs Tickets & Tags	0.00
T S Security	682.70
TRADE SHOW SUB TOTAL	17,386.96
TOTAL FUNDRAISING EXPENSES	42,616.13
ADMINISTRATION	
Wages	11,558.17
Driving Allowance	25.00
Advertising & Promotion	206.27
CPP Expense	431.51
EI Expense	434.35
Office Rental	1,800.00
Equipment Lease	747.66
Postage	397.65
PETTY CASH	0.00
News Letter	0.00
Bank Charges & Interest	150.47
Telephone	1,949.30
INTERNET CHARGES	240.00
Office Supplies	3,553.71
Subscription & Memberships	2,037.00
Professional Fees	2,336.66
Ckyi News Package Expense	2,100.00
Donations (Not Sponsorship)	35.00
Midnight Madness Donatlon	0.00
Sponsorship & Awards	0.00
Travel	0.00
Non-Ded. Meals/GST	93.61
Conferences	0.00
Insurance	1,039.52
License & Fees	0.00
Depreciation Expense	1,406.06
Bad Debts	0.00
TOTAL EXPENSES	30,541.94
TOTAL EXPENSE	<u>73,158.07</u>
NET INCOME	<u>10,897.98</u>



September 24th, 2001

Municipal District of Mackenzie, No. 23
Paul Driedger, Director of Planning and Emergency Services
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0

RE: 2002 Budget Requests

Dear Mr. Driedger,

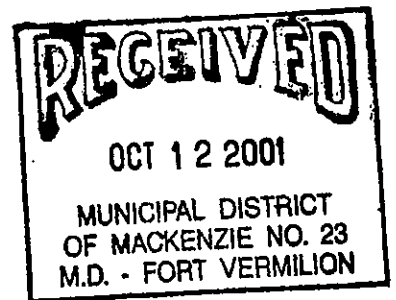
Thank you for your recent letter reminding us to send in our requests for funding in the 2002 business year. We would like to take this opportunity to do so.

We were quite pleased with the method of funding that the MD chose to use for the Chambers of Commerce last year. We have received several requests for funding from the community and we anticipate even more requests as the community gets used to our involvement in this way. We feel that this method of providing money for town projects is more beneficial to all involved and we would like to request that the same format be used again in the coming year.

We would like to request that the Chamber of Commerce should again receive an amount of money with the same conditions as the previous year. As we anticipate an increase in requests from the community, we ask that the MD council also consider raising the amount of funding provided to the Chambers. If you have any questions regarding our request, please feel free to contact me at your convenience. Thank you in advance for your consideration.

Sincerely,

John R. Braun, B.Sc.
Chairman, Finance Committee



La Crete & Area Chamber of Commerce

Unit 4, 10001 100th Avenue • Box 1088 La Crete, Alberta • T0H 2H0

Phone: (780) 928-2278

www.lacretechamber.com

Fax: (780) 928-2203



**La Crete Chamber of Commerce
Annual Financial Comparison**

	<u>Actual</u> 2000	<u>Projected</u> 2001	<u>Budgeted</u> 2002
Revenue			
Moonlight Madness	\$934	\$3,389	\$3,500
Trade Show	8,225	5,137	7,000
Golf Events	1,015	1,930	2,000
AGM	376	22	500
Farmers Day Dinner	997	358	1,000
Trade Coin	0	9,297	7,500
Tour Guide	7,730	2,634	0
Memberships	5,570	9,519	11,000
Support Income	12,575	11,741	12,000
Commission Revenue	476	500	0
M.E.D.C. Partnership	8,229	4,875	4,875
MD Grant Income	<u>5,000</u>	<u>15,000</u>	<u>25,000</u>
Total Revenue	\$51,126	\$64,402	\$74,375
Expenses			
Advertising & Promotions	\$1,643	\$1,429	\$2,000
Donations	240	8,057	19,000
Office Rent	3,651	5,156	6,000
Maintenance	238	0	0
Freight and Postage	15	711	750
Travel & Meal Expenses	2,775	1,539	2,500
Membership Purchases & Subscriptions	1,039	1,094	1,100
Utilities	1,216	1,857	2,000
Office Administration/Salaries/Wages	31,254	36,130	38,000
Office Supplies/Furniture/Equipment	<u>5,580</u>	<u>2,708</u>	<u>3,000</u>
Total Expenses	\$47,654	\$58,680	\$74,350
Net Income	\$3,472	\$5,722	\$25



What did we do with the money last year?

La Crete Public School Grad Class	\$1,319.50
La Crete Public School Volleyball	\$70.00
La Crete Public School Student Council	\$100.00
Communities in Bloom	\$3,876.25
Drug Abuse Awareness	\$175.00
Volunteer Appreciation Supper	\$425.00
Graduate Bursary	\$1,000.00
CLCS	\$623.35
Community Calendar Sponsorship	<u>\$468.00</u>
Donations for 2001	\$8,057.10
Operations / Spearheading Programs	<u>\$6,942.90</u>
Total	\$15,000.00

Why do we think we need more?

La Crete Public School Grad Class	\$1,000.00
Communities in Bloom 2002	\$12,000.00
Ridgeview Central School - Town Clean Up	\$1,000.00
Volunteer Appreciation Supper	\$1,500.00
Christmas Hampers	\$1,000.00
Graduate Bursary	\$1,000.00
CLCS	\$1,000.00
Community Calendar Sponsorship	\$500.00
Donations for 2002	\$19,000.00
Operations / Spearheading Programs	<u>\$6,000.00</u>
Total	\$25,000.00

Who will probably ask for funding?

La Crete Support Services
Communities In Bloom
La Crete Public School Grad Class
Ridgeview Central School
Kids In Motion
Community Drug Alerta
La Crete Public School Student Council

Next year, we intend to advertise our ability to provide funding to different community events and organizations. We would like to have the ability to fund all sorts of different projects and not necessarily just Town Beautification. We feel that funding that benefits the community can be better focused to where it is needed if it is left in the hands of the community. We feel that the Chamber is the perfect body to take on this task. Thank you for your consideration.



Fort Vermilion & Area Board of Trade

to

M.D. Of Mackenzie #23

2002

Budget Request

Enclosed: 4 pages

Preamble - 2 pages

**Financial report - 1 - Balance Sheet
1 - Summary Sheet**

Prepared by:

Lil Sokoloski , Chairperson

Agnes Rosenberger, Treasurer

October 4, 2001



Fort Vermilion & Area Board of Trade

Box 456

Fort Vermilion, Alberta TOH 1N0

October, 3/2001

M.D. Of Mackenzie #23
Box 640
Fort Vermilion, Alberta
TOH 1N0

Dear Sir:

Re: Budget 2002 Request

The Board of Trade has in the past helped with various community projects. To be more effective and more functional we require a permanent office, and a skilled person to provide continuity with local governments and to develop and research programs to better represent the needs of the community.

We would like to hire a part time community coordinator to:

- research and prepare a feasibility study for a proposed Heritage Village
- help us develop tourism programs
- help coordinate community projects , web site page, lobby for projects as they arise. This coordinator could also work in conjunction with other Societies.
- Provide awareness, educational directives , organize and bring various information to the attention of the board.
- Initiate fund raisers and self autonomy initiatives.

We have earmarked project funds \$20,000. in (G.I.C.'s) to be implemented for:

- Town Maps, Brochures, Signage, Environmental and Tourism Partnering and community enhancement projects. To effectively manage and achieve these programs a dedicated director is imperative.

We would like to renovate the basement of the Seniors Drop In Center as a permanent office.

- Capital items, such as computers and equipment and some finishing material is required.

People are willing to volunteer in programs but volunteers don't always have the skills or time to develop programs that are coordinated and show direction for community volunteers. With leadership and direction, goals are more attractive and easier to accomplish.

Our request for grant funding is \$25,000.

We ask for your consideration of this proposal as an asset and through whom local communication and contact can be provided to enhance the well being of our community.

Fort Vermilion & Area Board of Trade

Box 456

Fort Vermilion, Alberta T0H 1N0

2002 - Budget Projections :

<u>Income</u>	Memberships	\$ 1,000.	
	Grant request	25,000.	
	<u>Interest from investments</u>	<u>300.</u>	
			Income \$26,300.
<u>Assets:</u>	Investments	\$ 20,554.28	
	Bank balance	1,990.81	
			<u>Assets \$ 22,545.09</u>
			Total assets \$ 48,845.09
<u>Expenses</u>	Brochures, Maps, signage		
	Environmental & Tourism		
	Projects	\$20,000.	
	Community enhancement	5,000.	
	Capital Items	2,000.	
	Admin /Hosting / Education	1,500.	
	Office renovations	1,500.	
	Insurance	500.	
	Office	150.	
	Part time coordinator		
	includes travel expenses, etc.	15,000.	
			Total expenses \$ 45,650.

Respectfully submitted,

Lill Sokoloski, Chairperson
Fort Vermilion and Area Board of Trade

Ray Jones for CHAIR

Balance Sheet
As of 10/4/01

Acct	10/4/01 Balance
ASSETS	
Cash and Bank Accounts	
Board of trade	1,990.81
TOTAL Cash and Bank Accounts	1,990.81
Other Assets	
G.I.C -1 -Feb12,01-Feb12,02-Feb 12/01 annually/02	5,000.00
G.I.C-5848,43-0237	0.00
G.I.C.-2 Feb12,01-Feb12,02	5,000.00
GIC -3 Feb 12,01 - Feb12,02	5,000.00
GIC May 8,2000 - May 8,2002-239- May 8/2002	5,554.28
TOTAL Other Assets	20,554.28
TOTAL ASSETS	22,545.09
LIABILITIES & EQUITY	
LIABILITIES	0.00
EQUITY	22,545.09
TOTAL LIABILITIES & EQUITY	22,545.09

Summary Report
10/1/00 Through 10/4/01

Category Description	10/1/00- 10/4/01
INCOME	
Donations-Charitable Donations	40.00
grants	15,000.00
Membership	850.00
TOTAL INCOME	15,890.00
EXPENSES	
Bank Charge-Bank Charge	35.00
Community project-enhancements	5,650.00
gst	31.50
Historic	5,000.00
hospitality-dinners and gifts	637.60
Insurance-building	187.25
Office-stamps office supplies	48.20
TOTAL EXPENSES	11,589.55
TOTAL INCOME - EXPENSES	4,300.45
TRANSFERS	
TO G.I.C -1 -Feb12,01-Feb12,02-Feb 12...	-5,000.00
TO G.I.C.-2 Feb12,01-Feb12,02	-5,000.00
TO GIC -3 Feb 12,01 - Feb12,02	-5,000.00
FROM G.I.C-5848.43-0237	5,929.89
FROM GIC May 8,2000 - May 8,2002-23...	277.71
TOTAL TRANSFERS	-8,792.40
Balance Forward	
Board of trade	6,482.76
TOTAL Balance Forward	6,482.76
OVERALL TOTAL	1,990.81

Fort Vermilion Seniors

Riverview Drop - In- Center

M.D of Mackenzie #23 2002

Budget Request

Enclosed: (8 pages)

Preamble - 2 pages

Budget Projections 1 page

Financial Report

1. Account Balance Sheets

2. Cash Flow Report

3. Summary Report

4. Comparison Report 00/01

5. Utilities report 2001

Prepared by

Agnes Rosenberger

Sec/Treasurer

October 4, 2001



Fort Vermilion Seniors Club

Box 543

Fort Vermilion, Alberta

October 3, 2001

M.D. Of Mackenzie #23

Box 640

Fort Vermilion, Alberta

TOH 1NO

Dear Sir: **Re: Budget 2002 Request**

The Fort Vermilion Seniors with determination have taken on the task of developing a Seniors Drop In Center to provide and promote programs for the well being of Seniors in our community.

We have done some fund raising for programs and made some applications for grants from various foundations.

We requested 101,000 from Community Enhancement. We received \$25,000 because we had already started on the project, they matched our cash spent at that time and then went on to inform us that they had over spent and had no further funds.

The Hon. Gary Friedel encouraged us to apply for the Legacy Grant. In March of 2001 we were informed that they had received our application and that we would hear from them by July 1, 2001. On October 1, we received a letter to tell us that funds have been put on hold and that they would keep our application and review it again. This grant is a 70-30 match. Since we have accepted the grant from the Wild Rose Foundation we are no longer eligible for this grant.

We also made application to The Wild Rose Foundation. We were desperate to complete this project so we made some changes to our plans to cut costs. The most that they would pay at any time was \$50,000. Our proposal was for 49,857.58. We got a grant of 49,858.00. With a clause that it is only to be spent for the renovations to the existing building and covered deck and ramp.

So this leaves us short of funds at the immediate time.

Without the building completed fund raising has been difficult and is not possible at the present time. We do have some fund raising projects coming up during the winter and spring.

Fort Vermilion Seniors Club

Box 543

Fort Vermilion, Alberta

Please note:

1. There has been more than \$40,000. worth of volunteer work done, by way of equipment, material and volunteer labour that does not show up in this statement and should be recognized as asset in this project.

2. At first glance our Balance sheet looks O.K.

but, there are some explanations necessary as to how our funds are identified. Included in our general account, are funds earmarked for specific programs. This amount cannot be used for other things.

Trip reserve	3,218.52	
Funds received for appliance	3,000.00	(stove and fridge)
<u>Building funds (renovations)</u>	<u>49,858.00</u>	
	56,076.52	

Total assets 68,840.81 - 56,076.52 = 12,764.29

This fund balance is reserved for set-up costs:

- equipment, fixtures, window dressing, workshop table, program supplies, dishes and necessary appliances, table and chairs to furnish the building.

Library and educational supplies

Insurance and library.

We would like to purchase a computer and introduce seniors to the Internet, or just the idea of operating a computer.

In the past year the centre has been a great asset to the well being of senior of our area. Their fellowship and hosting of tours, fund raising and just community awareness has helped many.

We don't anticipate further deficits other than the yearly operational cost which we will monitor and negotiate.

We ask for your consideration of this proposal in the 2002 budget so that we can complete this land mark for the benefit of the community.

Respectfully submitted,



Moe Anderson, Vice Chairperson

Jenny Pringnitz, Chairperson

Fort Vermilion Seniors Club

Box 543

Fort Vermilion, Alberta

For the Addition to the Existing building

We received from CEFP - 25,000
Atco Electric - 2,000
M.D #23 - 15,000
Total of 42,000.
Taken out of our operating and general fund 12,972.20
To date we have paid 54,972.20

Funding required for:

Installation of floor tile 2,856.00
Finishing work 2,400.00
Floor sealer & application 987.00
Kitchen cupboards and island 5,500.00
To build and furnish a 2nd wash room with
3 extra toilets a sink and dividers for
2 rooms extra cost of 5,000.00
Funding required 16,743.00

This will complete the construction for this addition .

Operating cost have increased and with the

Addition we project 3,500.00 *
Operating money 3,500.00

Request for budget funds 20,243.00

Account Balances Report
As of 10/4/01

Acct	10/4/01 Balance
ASSETS	
Cash and Bank Accounts	
Riverview Seniors-Checking general	11,340.81
TOTAL Cash and Bank Accounts	11,340.81
Other Assets	
G.i.c	0.00
G.I.C #4-Building project	17,500.00
G.I.C.	0.00
G.I.C. 6 - 25,000.-community Enhancement	0.00
Gic	0.00
term deposit #2-Building and renovations	20,000.00
Term deposit-new building renovations	20,000.00
TOTAL Other Assets	57,500.00
TOTAL ASSETS	68,840.81
LIABILITIES	
Other Liabilities	
Lottery \$3000. Comm Dev-Balance for appliances	3,000.00
Lottery \$8000. Com Dev.-Balance for ramp/bathrooms	0.00
new building equity-paid from general account	-54,972.20
renovations	49,858.00
Trip reserve	3,218.52
TOTAL Other Liabilities	1,104.32
TOTAL LIABILITIES	1,104.32
OVERALL TOTAL	67,736.49

Cash Flow Report
10/1/00 Through 10/4/01

Category Description	10/1/00- 10/4/01
INFLOWS	
Building fund-donations	2,000.00
Custon work-work of kind	2,086.08
Daily tea time-kitchen	778.76
Donation-Charitable Donations	220.00
Fund raiser	1,553.25
Interest Inc-Interest Income	7.97
Lottery Comm Enhancement-grant 25,000	25,000.00
M.D grant-grant	17,500.00
M.D Operating grant-operating funds	2,500.00
Membership fees	270.00
Raffel	1,277.81
Tea - afternoon	18.70
Wood	300.00
FROM G.i.c	9,009.35
FROM G.I.C.	10,713.82
FROM G.I.C. 6 - 25,000.-community Enhancem...	25,350.23
FROM Trip reserve	3,218.52
FROM Wildrose Renovations-renovations existi...	49,858.00
TOTAL INFLOWS	151,662.49
OUTFLOWS	
Administration-general	337.27
Bank Charge-Bank Charge	5.87
Custom work-Repairs	103.79
Fund projects	534.25
Gas-utilities	1,016.16
Groceries-Groceries	29.82
gst paid out-paid out	2,213.40
Hardware	2.00
kitchen-Daily use	298.30
Membership	30.00
Power-utilities	1,081.87
Telephone-Telephone Expense	320.59
water-utilities	315.42
TO G.I.C #4-Building project	17,500.00
TO G.I.C. 6 - 25,000.-community Enhancement	25,000.00
TO Lottery \$8000. Com Dev.-Balance for ramp/...	4,685.83
TO new building equity-paid from general account	54,922.20
TO term deposit #2-Building and renovations	20,000.00
TO Term deposit-new building renovations	20,000.00
TOTAL OUTFLOWS	148,396.77
OVERALL TOTAL	3,265.72

Summary Report
10/1/00 Through 10/4/01

Category Description	10/1/00- 10/4/01
INCOME	
Building fund-donations	2,000.00
Custon work-work of kind	2,086.08
Daily tea time-kitchen	778.76
Donation-Charitable Donations	220.00
Fund raiser	1,553.25
Interest Inc-Interest Income	7.97
Lottery Comm Enhancement-grant 25,000	25,000.00
M.D grant-grant	17,500.00
M.D Operating grant-operating funds	2,500.00
Membership fees	270.00
Raffel	1,277.81
Tea - afternoon	18.70
Wild rose Foundation	49,858.00
Wood	300.00
TOTAL INCOME	103,370.57
EXPENSES	
Administration-general	337.27
Bank Charge-Bank Charge	5.87
Custom work-Repairs	103.79
Fund projects	534.25
Gas-utilities	1,016.16
Groceries-Groceries	29.82
gst paid out-paid out	2,213.40
Hardware	2.00
kitchen-Daily use	298.30
Membership	30.00
Power-utilities	1,081.87
Telephone-Telephone Expense	320.59
water-utilities	315.42
TOTAL EXPENSES	6,288.74
TOTAL INCOME - EXPENSES	97,081.83
TRANSFERS	
TO G.I.C #4-Building project	-17,500.00
TO G.I.C. 6 - 25,000.-community Enhancement	-25,000.00
TO Lottery \$8000. Com Dev.-Balance for ramp/bat...	-4,685.83
TO new building equity-paid from general account	-54,922.20
TO term deposit #2-Building and renovations	-20,000.00
TO Term deposit-new building renovations	-20,000.00
FROM G.i.c	9,009.35
FROM G.I.C.	10,713.82
FROM G.I.C. 6 - 25,000.-community Enhancement	25,350.23
FROM Trip reserve	3,218.52
TOTAL TRANSFERS	-93,816.11
OVERALL TOTAL	3,265.72

Comparison Report
10/1/99 Through 10/4/01

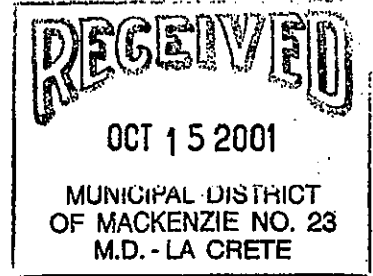
Category Description	10/1/00- 10/4/01	10/1/99- 9/30/00	Amount Difference
INCOME			
Building fund-donations	2,000.00	0.00	-2,000.00
Custon work-work of kind	2,086.08	2,232.07	145.99
Daily tea time-kitchen	778.76	376.13	-402.63
Donation-Charitable Donations	220.00	0.00	-220.00
Fund raiser	1,553.25	1,224.40	-328.85
General -other-donations	0.00	25.00	25.00
Interest Inc-Interest Income	7.97	0.00	-7.97
Lottery Comm Enhancement-grant 25,000	25,000.00	0.00	-25,000.00
Lottery grant-Grant 3000.	0.00	3,000.00	3,000.00
M.D grant-grant	17,500.00	0.00	-17,500.00
M.D Operating grant-operating funds	2,500.00	0.00	-2,500.00
Membership fees	270.00	393.10	123.10
Raffel	1,277.81	0.00	-1,277.81
Tea - afternoon	18.70	0.00	-18.70
Wild rose Foundation	49,858.00	0.00	-49,858.00
Wood	300.00	325.00	25.00
TOTAL INCOME	103,370.57	7,575.70	-95,794.87
EXPENSES			
Administration-general	337.27	317.41	19.86
Bank Charge-Bank Charge	5.87	5.00	0.87
Custom work-Repairs	103.79	107.00	-3.21
Entertainment-Socials	0.00	70.73	-70.73
Equipment	0.00	2,134.65	-2,134.65
Fund projects	534.25	170.16	364.09
Gas-utilities	1,016.16	783.05	233.11
Groceries-Groceries	29.82	0.00	29.82
gst paid out-paid out	2,213.40	0.00	2,213.40
Hardware	2.00	80.78	-78.78
kitchen-Daily use	298.30	0.00	298.30
Membership	30.00	30.00	0.00
Power-utilities	1,081.87	740.16	341.71
Telephone-Telephone Expense	320.59	352.83	-32.24
water-utilities	315.42	420.60	-105.18
TOTAL EXPENSES	6,288.74	5,212.37	1,076.37
TOTAL INCOME - EXPENSES	97,081.83	2,363.33	-94,718.50
TRANSFERS			
TO G.I.C #4-Building project	-17,500.00	0.00	-17,500.00
TO G.I.C. 6 - 25,000.-community Enhancement	-25,000.00	0.00	-25,000.00
TO Lottery \$8000. Com Dev.-Balance for ramp/bat...	-4,685.83	-1,514.17	-3,171.66
TO new building equity-paid from general account	-54,922.20	-50.00	-54,872.20
TO term deposit #2-Building and renovations	-20,000.00	0.00	-20,000.00
TO Term deposit-new building renovations	-20,000.00	0.00	-20,000.00
FROM G.i.c	9,009.35	0.00	-9,009.35
FROM G.I.C.	10,713.82	0.00	-10,713.82
FROM G.I.C. 6 - 25,000.-community Enhancement	25,350.23	0.00	-25,350.23
FROM Trip reserve	3,218.52	0.00	-3,218.52
TOTAL TRANSFERS	-93,816.11	-1,564.17	92,251.94
OVERALL TOTAL	3,265.72	799.16	-2,466.56

Itemized Categories Report
10/1/00 Through 10/4/01

Cat/Sub	Date	Acct	Num	Description	Memo	Clr	Amount
EXPENSES							
Gas-utilities							
	10/29/00	Rivervi...	10	Northern Lights Gas		R	-62.62
	11/26/00	Rivervi...	20	Northern Lights Gas		R	-91.35
	12/26/00	Rivervi...	25	Northern Lights Gas		R	-92.42
	1/23/01	Rivervi...	30	Northern Lights Gas		R	-351.45
	2/24/01	Rivervi...	35	Northern Lights Gas		R	-79.53
	4/2/01	Rivervi...	41	Northern Lights Gas		R	-108.35
	4/23/01	Rivervi...	51	Northern Lights Gas		R	-83.78
	5/25/01	Rivervi...	60	Northern Lights Gas		R	-43.21
	6/28/01	Rivervi...	71	Northern Lights Gas		R	-46.99
	7/27/01	Rivervi...	82	Northern Lights Gas		c	-21.74
	8/23/01	Rivervi...	85	Northern Lights Gas			-14.49
	9/28/01	Rivervi...	93	Northern Lights Gas			-20.23
TOTAL Gas-utilities							-1,016.16
Power-utilities							
	10/29/00	Rivervi...	11	Atco Electric		R	-67.72
	11/18/00	Rivervi...	16	Atco Electric		R	-65.22
	12/26/00	Rivervi...	26	Atco Electric		R	-73.32
	1/16/01	Rivervi...	29	Atco Electric		R	-93.23
	2/19/01	Rivervi...	32	Atco Electric		R	-107.99
	3/23/01	Rivervi...	39	Atco Electric		R	-95.17
	4/18/01	Rivervi...	49	Atco Electric		R	-98.79
	5/7/01	Rivervi...	57	Atco Electric		R	-97.41
	6/23/01	Rivervi...	65	Atco Electric	5.77 gst	R	-82.50
	7/19/01	Rivervi...	80	Atco Electric	99.18+6.94	R	-106.12
	8/23/01	Rivervi...	87	Atco Electric			-97.07
	9/21/01	Rivervi...	92	Atco Electric	6.81 gst		-97.25
TOTAL Power-utilities							-1,081.87
Telephone-Telephone Expense							
	11/18/00	Rivervi...	13	Telus		R	-33.63
	12/5/00	Rivervi...	22	Telus		R	-26.29
	12/28/00	Rivervi...	27	Telus		R	-28.79
	2/27/01	Rivervi...	36	Telus		R	-55.46
	4/2/01	Rivervi...	42	Telus		R	-28.02
	4/24/01	Rivervi...	54	Telus		R	-25.86
	6/28/01	Rivervi...	76	Telus		R	-28.25
	7/25/01	Rivervi...	81	Telus		c	-63.94
	9/28/01	Rivervi...	94	Telus			-30.35
TOTAL Telephone-Telephone Expense							-320.59
water-utilities							
	10/7/00	Rivervi...	4	M.D. Mackenzie	water	R	-26.32
	11/18/00	Rivervi...	17	M.D. Mackenzie		R	-25.58
	1/16/01	Rivervi...	28	M.D. Mackenzie		R	-53.72
	2/6/01	Rivervi...	31	M.D. Mackenzie		R	-27.05
	3/6/01	Rivervi...	37	M.D. Mackenzie		R	-25.58
	4/6/01	Rivervi...	45	M.D. Mackenzie		R	-25.58
	5/10/01	Rivervi...	56	M.D. Mackenzie		R	-25.58
	6/23/01	Rivervi...	67	M.D. Mackenzie		R	-25.58
	7/9/01	Rivervi...	79	M.D. Mackenzie		R	-25.58
	8/23/01	Rivervi...	86	M.D. Mackenzie		c	-25.58
	9/17/01	Rivervi...	90	M.D. Mackenzie			-29.21
TOTAL water-utilities							-315.42
TOTAL EXPENSES							-2,734.04

**Fort Vermilion Heritage Centre
Box 1, Fort Vermilion, AB T0H 1N0
Telephone/Fax: 780-927-3491**

October 12, 2001



Mr. Paul Driedger
Director of Planning and Emergency Services
Municipal District of Mackenzie No, 23
Box 640
Fort Vermilion, AB T0H 1N0

Dear Mr. Driedger:

RE: 2002 Budget Request for Funding From MD #23

Thank you for your letter of September 17, 2001. It was appreciated.

Enclosed is our 2002 Budget which includes a request of \$ 21, 000 in core funding from the Municipal District of Mackenzie No. 23. This amount includes \$ 8,500 for a Heritage Centre Coordinator, \$ 2,500 for a Youth Curator/Archivist and \$ 10, 000 for grant equity. The latter would enable us to apply to various granting agencies for special project funding.

We continue to ask for core funding for it would acknowledge the regular contributions being made by the Fort Vermilion Heritage Centre to this district. To sustain operations and development this is necessary.

The Fort is gaining prominence as a tourist destination. Through publications, exhibits, special events and visitor hospitality, the Heritage Centre provides on-going promotion of and economic spin-offs for people and places in the region. As a seasonal employer and trainer of students in career related jobs, we are developing a first class regional archives and research facility.

While exciting, this growth is challenging volunteers and students to keep pace. Besides routine operational and financial responsibilities, there are collections management, research, information and interpretive functions requiring an increasing amount of attention. We seek various partners to support us in these endeavors. It would be our desire, that the MD would be a leader in this regard.

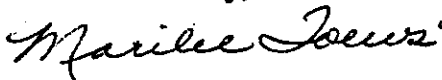
You will note that the request for \$ 21, 000 represents 1/3 of the Budget. The Fort Vermillion Agricultural Society continues to support the summer student employment projects. We depend on retail sales and donations for operations and equity for specific project grants.

Attachments to this proposal include:

Appendix I	Projected Revenue and Expenses for 2002
Appendix II	Financial Statements to 31/10/2000
Appendix III	Summary of Accomplishments in 2001
Appendix IV	Future Plans
Appendix V	Letter of appreciation from a tourist

Volunteers are encouraged when their initiatives are acknowledged. We have appreciated past support from the MD. In recognition of the regional value and consistency of the Fort Vermillion Heritage Centre, we are hopeful that you will support us further.

Yours sincerely,



Marilee Toews
Heritage Centre Coordinator (Volunteer)

**FORT VERMILION HERITAGE CENTRE
REQUEST FOR FUNDING FOR THE YEAR 2002**

Presented by

**Heritage Committee
Fort Vermilion Agricultural Society**

October 12, 2002



Fort Vermilion Heritage Centre 2002 Budget

Heritage Committee Fort Vermilion Agricultural Society

PROJECTED REVENUE

Donations	500	
Retail Sales	4,500	
Subtotal		5,000
Core Funding - MD 23 (Note 1)	21,000	
- FVAS	8,750	
Subtotal		29,750
Grants (Note 2)		
Employment (STEP, SCP, YCW)	13,000	
Collections Management (AMA)	8,500	
Restorations (AHRF)	2,000	
Promotion (CLB)	3,000	
Subtotal		26,500
Restoration Fund Transfer	2,000	
Subtotal		2,000
TOTAL PROJECTED REVENUE		63,250

Note 1: Grant Equity \$ 10,000, Coordinator Honorarium \$ 8,500,
Youth Curator/Archivist \$ 2,500.

Note 2: FVAS - Fort Vermilion Agricultural Society
STEP - Summer Temporary Employment
SCP - Summer Career Placements
YCW - Young Canada Works (in Heritage Institutions)
AMA - Alberta Museums Association
AHRF - Alberta Historical Resources Foundation
CLB - Community Lottery Board

PROJECTED EXPENSES

Administration/Fund-raising	1,900	
Exhibits & Programs	500	
Promotion	600	
Repairs	600	
Research, References, Training	350	
Utilities	1,300	
Subtotal		4,250
Wages & Benefits - Summer Students	21,000	
- Coordinator (Part-time)	8,500	
- Youth Curator/Archivist	2,500	
Subtotal		32,000
Projects - Exterior Sign	2,000	
- Computer Upgrade	3,000	
- Collections Management	10,000	
- Storage Cabinet/Showcase	7,000	
- Clarke House Restorations	4,000	
Subtotal		26,000
TOTAL PROJECTED EXPENSES		63,250

**Fort Vermilion Agricultural Society -
Heritage Committee**

**Financial Statements (Unaudited)
For the year ending October 31, 2000**

Please note
that a
financial
statement for
October 31, 2001 will
not be available
for another month.
Mailee



ASSETS

CURRENT ASSETS

Bank - Heritage Account	-2,199.25	
Term Deposits - Heritage	45,079.44	
Cash	<u>52.00</u>	
Total		42,932.19
Accounts Receivable		3,505.48
Inventory - B2 Book 1	<u>14,909.86</u>	
Total Inventory		14,909.86
TOTAL CURRENT ASSETS		<u>61,347.53</u>

FIXED ASSETS

St. Germain - Log House	4,914.07	
Clarke House	21,845.92	
Museum & Archives	107,307.67	
Office Equipment & Furniture	685.98	
Ag. Canada Furniture	2,109.00	
Artifacts	150.00	
Displays & Fixtures	1,128.11	
Reference Library	539.99	
Art Collection	175.00	
Photo Collection	<u>1,257.60</u>	
Fixed Assets		140,113.34
TOTAL ASSETS		<u>140,113.34</u>

TOTAL ASSETS 201,460.87

LIABILITIES

CURRENT LIABILITIES

Accounts Payable		256.33
UI Payable	7.59	
CPP Payable	2.70	
Income Tax Payable	<u>0.05</u>	
Receiver General Payable		10.34
GST Paid On Purchases	<u>-991.82</u>	
GST Owing (Refund)		<u>-991.82</u>
TOTAL CURRENT LIABILITIES		<u>-725.15</u>

TOTAL LIABILITIES -725.15

EQUITY

EARNINGS

Retained Earnings	213,605.13	
Current Earnings	<u>-11,419.11</u>	
TOTAL EARNINGS		<u>202,186.02</u>

TOTAL EQUITY 202,186.02

LIABILITIES AND EQUITY 201,460.87

REVENUE

RETAIL		
- Crafts	227.00	
- Bicentennial Books	2,259.00	
- Other Publications	1,451.25	
- Souvenirs	593.92	
	<u>4,531.17</u>	
TOTAL RETAIL		4,531.17
- AMA - Collections Mgt	2,450.00	
- AMA - Registration	3,750.00	
Employment - Provincial	2,328.50	
Employment - Federal	10,434.02	
Municipal District	5,000.00	
	<u>23,960.52</u>	
TOTAL GRANTS		23,960.52
- Donations	171.05	
- Interest	779.03	
- Miscellaneous	5.00	
- Recycling	59.30	
- Special Events	130.00	
	<u>1,144.38</u>	
TOTAL OTHER		1,144.38
Transfers - Ag Society		9,350.00
		<u>38,986.07</u>
TOTAL REVENUE		

TOTAL REVENUE 38,986.07

EXPENSE

FUND - RAISING		
- Publications	1,061.13	
- Special Events	51.75	
- Souvenirs	79.00	
- Wholesale - Art	75.00	
	<u>1,266.88</u>	
TOTAL FUND RAISING		1,266.88
- Wages	31,605.94	
- UI Expenses	1,046.76	
- CPP Expenses	909.04	
	<u>33,561.74</u>	
TOTAL WAGES & BENEFITS		33,561.74
Community Lottery		10,233.68
TOTAL GRANTS PROJECTS		322.73
Administration		68.20
Collection Management		158.48
Displays		33.68
Freight		2,100.00
Contract/Honoraria		4.00
Interest & Service Charge		35.71
Memberships/Subscriptions		176.31
Programming		366.80
Promotion		312.74
Repairs - Building		299.96
- Equipment		15.00
Research		174.86
Reference		95.00
Training		10.00
Travel		
Utilities - Power	258.63	
- Phone - 3416	342.45	
- Phone - 4603	568.33	
	<u>1,169.41</u>	
Total Utilities		50,405.18
TOTAL EXPENSES		

TOTAL EXPENSE 50,405.18

NET INCOME -11,419.11

Note: Loss reflects project income received in previous fiscal year and expended in the current year.

APPENDIX III

FORT VERMILION HERITAGE CENTRE ACCOMPLISHMENTS 2001

YOUTH EMPLOYMENT

Five students from four schools in this District were employed under three programs. The students were Alicia Gross - Grade XI Rocky Lane, Karen Wieler - Grade XII La Crete, Stacy Paul - Fort Public/Grande Prairie College, Lisa Zacharias - Fairview College and Melissa Dittrich - Fort Public/University of Lethbridge. Income earned and experience gained will contribute to their future success in studies and employment.

CAPITAL PROJECTS

1. 'Shadows of the Past' Symbols were manufactured and installed on the exterior wall of the Museum & Archives.
2. Upper Archives shelving was purchased, installed and cleaned.

COLLECTIONS MANAGEMENT

1. Bicentennial Photo Collection was accessioned and stored according to archival standards. Registration needs to be completed.
2. Several other photo collections were stored. More supplies are needed.
3. Accessioned artifacts and archival records received since August 2000.
4. Completed drawings for all storage and display units and every room in the facility. This enables the recording of locations for all collections.
5. Designed new accession forms, improved accession binders and completed a Collections Summary.
6. Created a handbook outlining the protocol for receiving, handling, accessioning and storing all photo collections in future.

PROMOTION

1. Produced a pamphlet on the Fort Vermilion Heritage Centre. A photocopy is attached. It could be published in colour if funds were available.
2. Updated and revised the Fort Vermilion Community Profile.
3. Designed an 'Agriculture North of 58*' placemat.
4. Assisted Librarian with photos for a Riverboat Display set up in the extended care wing at St. Theresa Hospital.

4. Assisted by the Mackenzie Economic Development Corporation, we created a power point presentation about the Old Bay House for the Friends of the Old Bay House Society. It was presented to the Northern Alberta Development Council in July.
5. Mailed promotional material to information centres in the Peace and NWT. Distributed binders and order forms for fact sheets and trail guides within the region and to selected other sites
6. Received visitors at the Visitor Log House and Lean-to Museum. There were only 2 southern tour groups, but several school and youth groups.
7. Continued to coordinate and refer visitors and tour guides to businesses, agencies and groups within the region.
8. Provided several guided tours of Fort Vermilion and dispersed pamphlets for self-guided tours of the region.

APPENDIX IV

FORT VERMILION HERITAGE CENTRE FUTURE PLANS

October 12, 2001

ADMINISTRATION

1. Obtain Core Funding for a part-time Heritage Centre Coordinator.
2. Seek a partner to provide funds to hire a Youth Curator/Archivist to work at the Museum & Archives on weekends from September to May.
3. Seek funding for and implement projects concerning collections management, facilities upgrade, restorations and promotion.
4. Develop and encourage public education and research initiatives (Athenaeum Evenings, school and other tours, archaeological surveys)
5. Complete the Policies & Procedures Manual.
6. Continue with routine planning, financial reporting, record-keeping, fund-raising and correspondence.
7. Encourage further volunteer participation, training and appreciation.

COLLECTIONS MANAGEMENT

1. Photo and Document Preservation - Phase II
 - a. Purchase supplies for archival storage of photos and documents.
 - b. Complete registration and storage of Bicentennial Photo Collection.
 - c. Store and complete the registration of the Experimental Farm photos.
 - d. Store and document miscellaneous photo collections.
 - e. Complete storage of newspaper collections.
 - f. Transfer files to archival files and boxes as supplies allow.
2. Oversize Document Storage/ Showcase Development
 - a. Complete entrance showcases.
 - b. Purchase fixtures for showcases.
 - c. Purchase map and art storage cabinet
 - d. Build a portable showcase using this cabinet as its base.
3. Purchase UV light filters for all museum light fixtures.

PROMOTION

1. Upgrade computer system to include a scanner, hardware and software needed to create exhibit labels, interpretive signs and promotional publications.
2. Design, manufacture and install a metal 'Lean-to Museum & Archives' sign on the museum exterior.
3. Seek partners to help develop the Fort Vermilion Heritage Walk and Street Names project.
4. Have the Fort Vermilion Heritage Centre identified on a main sign at the Community & Cultural Complex.
5. In consultation with property owners, develop heritage markers for the Fort Vermilion and Buttertown Heritage Routes.

RESTORATIONS AND FACILITIES UPGRADE

1. Paint Clarke House
2. Landscape grounds of the heritage houses using native plants and heritage horticultural plants.
3. Construct and install cabinets in museum office, paint floors and install missing baseboards.
4. Move trappers cabin to site and stabilize.

RESEARCH AND PUBLICATIONS

1. Print and laminate agriculture place mats for sale.
2. Create Old Bay House brochure.
3. Create Hudson's Bay Company fact sheet.
4. Heritage Trail Series
 - a. Update Fort Vermilion and Buttertown guides.
 - b. Create a heritage gardens and landscape tour.
 - c. Complete Bicentennial Highway interpretive guide.
5. Create Special Places pamphlet

17 Loma Vista Dr.
Los Alamos, NM 87544
September 7, 2001

Dear Melissa,

Thank you for your very informative letter that I received this week. I enjoyed the article and will file it with my other fur-trade history information. The suggestions of organizations to contact will definitely be used; I have already located one on the Internet.

I am trying to find two or three people who might be interested in paddling from Ft. Vermilion to Ft. Chipewyan next summer. I would really like to start at Ft. Dunvegan, but the chances of finding someone who can take a month off work are slim to none. Guess I just need to find another crazy retiree like me.

I am enclosing a check for \$20 US for the book 'Sir Alexander Mackenzie Historical Waterways in Alberta' and shipping expenses. Please accept the balance as a donation to the Museum.

Again, thank you for your time and the attention you gave to my interests. The Heritage Centre has a very dedicated and valuable employee. I hope you are appreciated. You and others like you that I met at various Canadian museums and historical sites helped make it a very special summer and one that will always be remembered.

Sincerely,



Bill Erickson

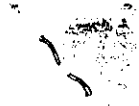
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**Heritage Committee
Financial Statements**

For The Year Ending

October 31, 2001





The Northern Lights Forest Education Society The Northern Lights Forest Education Society



Oct.8, 2001

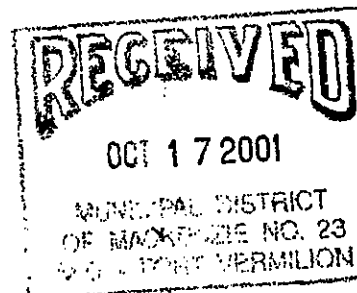
To: Mr. Bill Landiuk
Municipal District of Mackenzie No.23
P.O.Box 640
Fort Vermilion, AB, T0H 1N0

Re: Special Project for 2002 Budget Year; FOREST EDUCATOR position

Dear Mr.Landiuk,

The *Northern Lights Forest Education Society* has been set up in the High Level/La Crete area. Our mandate is to inform the public of the many benefits of the forest to our communities. Through partnerships with industry, community groups, and individuals, we propose to deliver a number of projects:

- National Forest Week activities
- Forestry Education awards
- Interpretive trails
- Education packages (grades K to 12)
- Field trips
- Publications
- Professional speakers
- Resource library
- Publications
- Newsletters
- Youth leader training
- Reading programs



The Mackenzie Forest Education Society has provided our fledgling organization with advice and direction during our startup phase. The importance of a **Forest Educator** to spearhead the proposed programs was identified as a key factor in programming success. The creation of similar positions in the Peace River, Grande Prairie and Slave Lake areas has been credited with the success of the Forest Education Societies in these areas.

Proposal

The Northern Lights Forest Education Society is committed to the creation of the **Forest Educator** position, to deliver some of the proposed projects outlined above. The **Forest Educator** will serve the following communities: High Level, Paddle Prairie, Fort Vermilion, La Crete, Rainbow Lake, Rocky Lane and the various First Nations.

The **Forest Educator** will report to the members of the Northern Lights Forest Education Society. Membership of the Society is comprised of representatives from the forest industry, oil and gas, Land and Forest Service, Municipal government, community groups, school board, Tribal Council, and the general public.

The **Forest Educator's** primary role will be to interact with teachers and provide assistance with forestry-related curricula:

- Coordinate field trips
- Arrange for professional speakers
- Provide tours of industrial facilities
- Provide learning resources
- Coordinate professional development opportunities for teachers
- Liaison with industry, community organizations and the Society Board
- Develop specific lesson plans

The **Forest Educator** position will initially be part time (20 hours per week) until funding is available for full time.

Funding has already been secured from Footner Forest Products towards this project. Footner has committed a sum of \$10,000 per year for the next 5 years.

The Alberta Government, through the Land and Forest Service, is currently considering funding in the order of \$10,000 per year towards the **Forest Educator** project.

Additional funding for this position is currently being pursued:

- Tolko, Zama Mills, Askee Development Corporation
- Oil and Gas industry
- Tribal Council
- La Crete Sawmill
- P.A.C Sawmills
- Corporate membership

Community support for the Northern Lights Forest Education Society has been very strong, both at a community and corporate level.

The total cost of this position (part time) will be:

- Salary - \$20,000 per annum
- Expenses - \$10,000 per annum (travel, supplies, professional Development)
- Total - \$30,000 per annum

The Northern Lights Forest Education Society requests that the Municipal District of Mackenzie #23 contribute to the support of the **Forest Educator** position by providing funding in 2002.

Contact Marke Henteleff at 780-926-4741 or e-mail at drwest@telusplanet.net

Sincerely,

Marke Henteleff

Marke Henteleff
Chairperson, Northern Lights Forest Education Society

The Northern Lights Forest Education Society

*Serving the Northwest Boreal Forest
Region of Alberta*



The Northwest Boreal Forest region of Alberta is home to many communities. Our communities depend on the forest for a multitude of benefits: employment, recreation, trapping, wildlife, rangeland, education, and spiritual solitude, to name but a few.

The Northern Lights Forest Education Society has been created to inform the public of the many benefits of the forest to our communities.

The Northern Lights Forest Education Society is made up of a board of volunteers representing organizations and individuals committed to the enhancement of our forests for the benefit of our communities.

Through partnerships with schools, industry, Municipal Government, community organizations, First Nations and Metis communities, and individual citizens, all members of the Northern Lights Forest Education Society can play a part in increasing awareness of the importance of forests and forestry in our communities.

The Northern Lights Forest Education Society would like you to become a member today!

What the Society can do for you:

- **Education:** provide specific forestry education packages.
- **Projects:** spearhead and support community-based projects involving our forests.
- **Information:** act as a clearing house for forestry-related information.
- **Liaison:** partnerships with other organizations involved with forestry and our communities.
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- **Expertise:** provide expertise on forestry issues
- **Contact:** advise the Society of specific educational and promotional needs for you, your business, organization, community or interest group.
- **Funding:** provide funding for projects through membership

Action Plan

Here are some of the projects the Northern Lights Forest Education Society is exploring:

- logo and mascot competition
- forestry awareness
- professional speakers
- resource library
- newsletter
- Science Fair awards
- National Forest Week activities
- Forestry Education Awards
- interpretive trails
- education packages
- field trips
- publications
- forest educator
- youth leader training
- reading programs



The Northern Lights Forest Education Society

Board Members

Mark Henteleff	chair	Westec	928-4741
Mike Davenport	co-chair	FV School Division	927-3786
Bruce Acery	treasurer	Tolko	928-3781
Cory Pepper	secretary	Youth Connections	928-5842
Tom Hoffman	director	Tolko	928-3781
Gray Jordan	director	Footner Forest Products	841-0008
Michelle Franklin	director	Fairview College	841-3802
Duncan Walmey	director	NW Health Services	928-4388
Leo McNamara	director	High Level Public School	928-3708
Dave West	director	Footner Forest Products	841-0008
Walker Sarapuk	director	MD #23	928-5800
Perry Moulton	director	Spirit of the North School	841-7200
Mike Osborn	director	Mackenzie Econ. Devel.	928-4233
Wayne LeGros	director	Chamber of Commerce	841-0008
Mike Mihaly	director	Town of High Level	928-2200
Jamie Yee	director	Land and Forest Service	928-3700

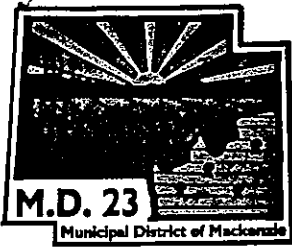
The public is welcome to attend the Society's monthly meetings.

Call Cory Pepper for times and dates of the meetings.

Mailing Address:

The Northern Lights Forest Education Society
Box 414, High Level, Alberta T0H 1Z0

Budget
2002



Municipal District of Mackenzie No. 23
P. O. Box 640, Fort Vermillion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

August 31, 2001

Northern Lights Forest Education Society
Box 414
High Level AB T0H 1Z0

Attention: Marke Henteleff, Chairperson

Dear Mr. Henteleff:

I am writing in response to your letter dated August 13, 2001. Your request for the M.D. of Mackenzie to appoint a representative to the Northern Lights Forest Education Society will be taken to a Council meeting for consideration.

Your request for funding to assist with the provision of a Forest Educator position will be considered by Council during their 2002 budget meetings this fall.

We will notify you of any decisions made on either of these issues.

Yours truly,

A handwritten signature in cursive script that reads 'Harvey Prockiw'.

Harvey Prockiw, B. Comm., CMA, CLGM
Chief Administrative Officer



Northern Lights Forest Education Society
Box 414
High Level, Alberta
T0H 1Z0

Harvey Prockiw
Municipal District of Mackenzie #23
Box 640
Fort Vermillion, Alberta
T0H 1N0

August 13, 2001

Dear Harvey Prockiw:

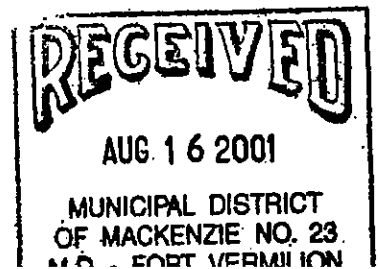
The purpose of this letter is to provide your organization with information about the Northern Lights Forest Education Society and to solicit your financial and organizational support. As part of our mandate to serve the various interests of the communities that we deliver to, we would very much like a representative from your organization to sit on our board.

The Northern Lights Forest Education Society has recently started up in the High Level/La Crete area. Our mandate is to inform the public of the many benefits of the forest to our communities. Through partnerships with industry, community groups, and individuals, we propose to deliver a number of projects:

- National Forest Week activities Forestry Education awards
- Interpretive trails Education packages (grades K to 12)
- Field trips
- Publications
- Professional speakers Resource library
- Publications Newsletters
- Youth leader training Reading programs

The Northern Lights Forest Education Society is committed to the creation of a Forest Educator position, to deliver some of the proposed projects outlined above. The Forest Educator will serve the following communities:
High Level, Paddle Prairie, Fort Vermillion, La Crete, Rocky Lane, and the various First Nations.

The Forest Educator will report to the members of the Northern Lights Forest Education Society. Memberships of the Society is comprised of representatives from the forest industry, oil and gas, Alberta Sustainable Resource Development, Municipal government, community groups, school board, Tribal Council, and the general public.



The Forest Educator's primary role will be to interact with teachers and provide assistance with forestry-related curricula:

- Coordinate field trips
- Arrange for professional speakers
- Provide tours of industrial facilities
- Provide learning resources
- Coordinate professional development opportunities for teachers
- Liaison with industry, community organizations and the Society Board
- Develop specific lessons plans

The Forest Educator position will be part time (20 hours per week) for the first year of operation (to May 1, 2002) with the prospect of full time in the following years.

Funding for this position is being pursued through the following agencies:

- Tolko, Zama Mills, Askee Development Corporation
- Footner Forest Products
- Oil and Gas industry
- Tribal Council
- La Crete Sawmill
- Paddle Prairie Metis Settlement
- P.A.C Sawmills
- Alberta Sustainable Resource Development
- Fort Vermillion School Division
- Local Government
- Others

The total cost of this position for the first year (part time) will be:

- Salary-\$20,000 per annum
- Expenses-\$10,000 per annum (travel, supplies, training)
- Total \$30,000 per annum

The total cost for this position for the following four years (full time) will be:

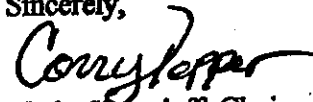
- Salary-\$40,000 per annum
- Expenses-\$16,000 per annum (travel, supplies, training)
- Total-\$56,000 per annum

Total Project cost (5 years) -\$254,000

The Northern Lights Forest Education Society would appreciate your organization's consideration of assistance for funding for the Forest Educator position over a 5-year period.

The Northern Lights Forest Education Society looks forward to hearing from you. Please contact Marke Henteleff at 780-926-4741 or email at drwest@telusplanet.net

Sincerely,



Marke Henteleff, Chairperson, Northern Lights Forest Education Society

Wondering what the **Northern Lights Forest Education Society** can do for our forest communities?

Imagine this:

- The Community of Rocky Lane wants to build a park and needs advice on suitable trees
- A grade 3 teacher wants to do an art project with her class using a forestry theme
- Paddle Prairie wants to bring in a speaker on traditional herbal treatments and needs help with promotion
- A grade 9 math teacher wants to give a real-life example of statistics and sampling by doing an afternoon of timber cruising with his class
- A local citizen wants information on edible plants in the area
- The grade 12 class wants a hands-on session in a real industrial lab
- The Boy Scouts want a field trip to a logging operation
- The elementary school wants to incorporate forestry education into its curriculum
- The local library needs books relating to forestry and the environment
- A local farmer is thinking of starting a Christmas tree plantation
- The trees around a community facility appear to be diseased and the owners want to know what to do
- A gun club wants a guest speaker at their annual meeting to talk about wildlife management
- Have a look at our Action Plan!

We want to hear your ideas!



Join the Northern Lights Forest Education Society !

Application Form

Individual	<input type="checkbox"/>	Annual Membership Fee \$10
Name	_____	
Address	_____	
Phone	_____	Email _____
Occupation (optional)	_____	

Institution/ Corporation	<input type="checkbox"/>	Annual Membership Fee \$250
Name of Organization	_____	
Name of Contact Person	_____	
Phone	_____	Email _____

Forest Educator

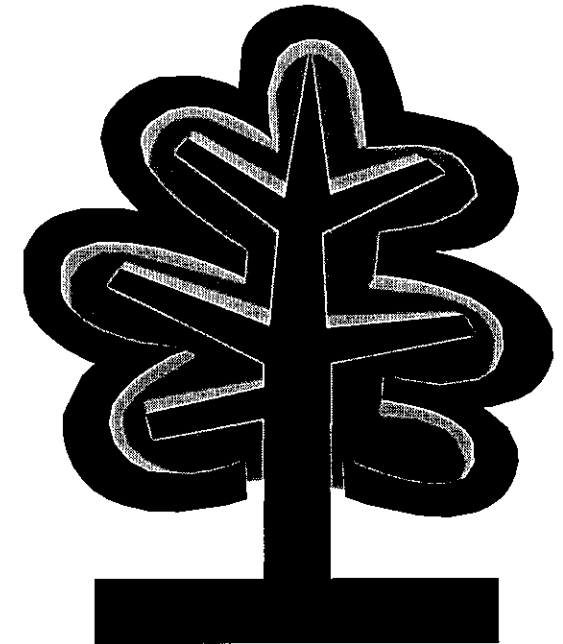
The **Northern Lights Forest Education Society** is seeking community support from industry, First Nations and provincial and municipal governments for hiring a part time **Forest Educator**.

The **Forest Educator's** primary role will be to interact with teachers and provide assistance with forestry-related curricula:

- Coordinate field trips
- Arrange for professional speakers
- Provide tours of industrial facilities
- Provide learning resources
- Coordinate professional development opportunities for teachers
- Liaison with industry, community organizations and the Society Board
- Develop specific lesson plans

Please contact any member of the **Northern Lights Forest Education Society** if you would like this program to happen!

The Northern Lights
Forest Education
The Northern Lights
Society
Forest Education
Society



*Serving the Northwest Boreal
Forest Region of Alberta*

The Northern Lights Forest Education Society

*Serving the Northwest Boreal Forest
Region of Alberta*



The Northwest Boreal Forest region of Alberta is home to many communities. Our communities depend on the forest for a multitude of benefits: employment, recreation, trapping, wildlife, rangeland, education, and spiritual solitude, to name but a few.

The Northern Lights Forest Education Society has been created to inform the public of the many benefits of the forest to our communities.

The Northern Lights Forest Education Society is made up of a board of volunteers representing organizations and individuals committed to the enhancement of our forests for the benefit of our communities.

Through partnerships with schools, industry, Municipal Government, community organizations, First Nations and Metis communities, and individual citizens, all members of the Northern Lights Forest Education Society can play a part in increasing awareness of the importance of forests and forestry in our communities.

The Northern Lights Forest Education Society would like you to become a member today!

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The Northern Lights Forest Education Society

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Wayne LeGroix	director	Chamber of Commerce	841-0008
Mike Mihal	director	Town of High Level	926-2201
Jamie Yee	director	Land and Forest Service	926-3761

The public is welcome to attend the Society's monthly meetings.

Call Corry Pepper for times and dates of the meetings.

Mailing Address:

The Northern Lights Forest Education Society
Box 414, High Level, Alberta T0H 1Z0



The Northern Lights Forest Education Society

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Field trips	Publications
Professional speakers	Resource library
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- Fort Vermillion School Division
- Local Government

- others

The total cost of this position for the **first year** (part time) will be:

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The total cost of this position for the **following four years** (full time) will be:

- Salary - \$40,000 per annum
- Expenses - \$16,000 per annum (travel, supplies, training)
- Total - \$56,000 per annum

Total Project Cost (5 years)- \$254,000

The Northern Lights Forest Education Society would appreciate your organization's consideration of assistance for funding for the **Forest Educator** position over a 5 year period.

The Northern Lights Forest Education Society looks forward to hearing from you..

Please contact Marke Henteleff at 780-926-4741 or e-mail at drwest@telusplanet.net

Sincerely,

Marke Henteleff
Chairperson, Northern Lights Forest Education Society

Business Case:

Proposal For Municipal District for Funding to Fort Vermilion R.C.M.P. detachment

Background:

Detachment Boundaries

Fort Vermilion detachment area consists primarily of a large rural area. The Northwest Territories border forms the north boundary of the detachment area. Starting at the Northwest Territories border and the Fifth meridian, south along the Fifth meridian to the north boundary of Township ninety-seven to the Peace River. From here, the detachment area generally runs north along the Peace River to the West Boundary of range fifteen west of the Northwest Territories border to the Fifth meridian. With such a large area to police, and quite possibly hundreds of kilometers between complaints, members of the Fort Vermilion detachment must develop good time management skills in order to perform the work required in a time efficient manner.

Fort Vermilion Detachment Establishment:

The Fort Vermilion detachment has one Sergeant and four Constables of the Royal Canadian Mounted Police. The detachment is augmented with four Constables of the North Peace Tribal Police service. As well, the detachment also employs one public servant and one municipal employee. The North Peace Tribal Police exist primarily to serve the needs of the aboriginal community, there is no division of labor between the two police forces. Both police forces work out of the same building and are supervised by the RCMP Sergeant in charge of the detachment. Members posted to either Fort Vermilion are expected to share the responsibilities of being on call when off duty during the night in Fort Vermilion.

HAMLETS, SETTLEMENTS, RESERVES, AND RURAL AREAS

There are nineteen hamlets, settlements, reserves and rural areas in the Fort Vermilion detachment area. Of the reserves, there are three tribal bands. Little Red River Cree Nation is the largest of the three Bands in the area with three reserves - John D'or Prairie, Garden River, and Fox Lake. Tallcree First Nation has three reserves - North Tallcree Reserve, South Tallcree Reserve and Beaver Ranch Reserve. Finally, the smallest of the Tribal Bands within the detachment area is Beaver First Nation which has two reserves Boyer River Reserve and the Child Lake (Eleskie) Reserve.

Other settlements and hamlets of the Fort Vermilion detachment area are North Vermilion, Rocky Lane, Blumenort, La Crete, Buffalo Head Prairie, Blue Hills, West La Crete, Wilson Prairie, Savage Prairie, Tompkins Landing and Lambert Point.

HAMLETS, SETTLEMENTS AND RESERVES (POPULATION)

Fort Vermilion	800
Fort Vermilion Rural	2000
Boyer River	450
John D'or Prairie	800
Fox Lake	1700
Garden River	400
North Tallcree	300
South Tallcree	300
Beaver Ranch	25
La Crete	1500
La Crete Rural	5000

HIGHWAY DESIGNATION AND DISTANCE (KILOMETERS)

Highway # 58	132
Highway # 88	618
Highway # 697	110
Winter Roads	300
Secondary Roads	1107

Detachment History:

The R.C.M.P. built the detachment on the intersection of River Road and 53rd street in 1959. At that time it was designed to sustain 1-3 operational members, a small cell block and living quarters for the personnel. Over the past 42 years there has been a considerable change in the number of members posted in Fort Vermilion. With an increase in R.C.M.P. members the office had to be renovated to remove the living quarters on the west side of the building to allow for the day to day operations. This proved to be a make shift solution to the space problems in the office. In 1995 the NCO i/c helped create and establish a Tribal Police force to assist the R.C.M.P. with policing the surrounding reserves. This added 4-6 new bodies to the office.

Fort Vermilion was to have a new detachment built in the late 1990s but due to fiscal problems in the province it was lost. Presently Fort Vermilion is listed for a new detachment but not in the near future.

Fort Vermilion detachment receives an annual budget to see to the yearly operational requirements for the Municipal District and First Nation reserves. The annual budget for Fort Vermilion has been \$167,000. This covers the following expenditures (Wages: 1 public servant, vehicle purchase, repairs, maintenance, upkeep, supplies, fuel, Guard pay, Prisoner meals, Heat and Lights, and repairs to the government housing supplied to the posted members, Overtime incurred by members)

This budget amount has been unchanged for the past 5 years. For the 1999-2000 year the detachment spent \$300,000. Fiscal projection for the 2000-2001 budget are not looking good as well. Uncontrollable expenditures in above noted costs this detachment will again be over budget. This detachment tries like every other organization to stay under budget but with each year we are faced with problems, investigations and these "uncontrollable" expenses. This year the Federal Government announced the G8 conference is being held in Alberta, this will result in all detachments in Alberta trying to save money for the operation of security. The cost of security for the G8 Summit is estimated at \$100 million. A "Freeze" with in the division is about to come into effect. This will continue to cause a problems for our detachment.

Operational Investigations

As each year goes by it has been noted by the R.C.M.P. statistics there has been an increase in crimes and the amount of persons being charged for Criminal And Provincial offences in the Fort Vermilion area. To date Fort Vermilion R.C.M.P. have investigated over 1600 complaints ranging from Assaults, robberies, murders, sudden deaths, fatal accidents, this alone is for the 2000-2001 year. We are projecting over 2000 to 2100 complaints before the reporting year ends on January 1st, 2002. The number of prisoners will be around 400. These are more of the "uncontrollable expenditures"

With all the information we have provided its only the tip of the "iceberg" for the detachment. Due to the lack of funding and fiscal restraints in place we are seriously lacking items needed to provide the policing needs of the present day and the future. K Division sees no relief for many years. This is why we have come to the Municipal District for assistance. We have identified numerous items, technology that would not just benefit investigating members presently in Fort Vermilion but future members. It would enable us to provide a higher level of service for the Communities we are responsible for within the M.D.

The following items have been identified as needed items for the detachment, and a cost estimate for them.

1) Digital Video Recorder- \$700.00.

Presently we have one VHS recorder, its 10 years old and it is continuously breaking down and records poor quality video.

2) Television/ VCR Combo unit- \$400.00.

This would be placed in the Provincial Courthouse for trial investigational evidence, statements of victims, accused, scenes. Presently we have to bring Detachment equipment which is old and in poor operating condition.

3) Television and VCR-\$800.00

Presently we have a 20 year old television and a 3 year old VCR that are in poor operating condition.

4) Digital Camera- \$1000.00

These are being used more and more in police work. They will enable police to obtain, process and use photos instantaneously in crime scene, accidents, etc. Presently we are using 30 year old 35 mm cameras and in most investigations it takes approximately a month to obtain photos.

5) Laser Printer- \$400.00

This will be used with the digital camera to process photos with high quality definition usable for court proceedings, insurance claims, etc.

6) Computer- Monitor/ keyboard/ hard drive (Pentium 4) - \$2500

The systems in Fort Vermilion are old, outdated , slow and unable to process applications.

7) Cell Phones- \$600.00

Presently the detachment has 1 cell phone for 3 police vehicles. With the new Telus tower we are able to contact complainants, victims, while on the road. This decreases response time , increases service and provides additional safety to members in area where our portable radios will not work. The purchase of the phones are a moderate expense and the monthly bills are average.

6) Tape recorders: - \$250.00 for 2

A lot of police work involves the taking of statements for victims, accused, witness. We have 1 low quality recorder for 8-10 investigators.

7) Operational Tazers - \$1100.00 per unit (includes tazer/ ammo/ training)

This is the latest tool be implemented into the R.C.M.P. to assist in the controlling of violent persons. It has been tested and used in High Level with great success. We would like to have 2 in Fort Vermilion detachment.

8) "Vics" Camera System- \$13,000.

These units are fully audio and video units installed in police car units. We have 1 car that is used for highway operations..

9) G.P.S. System:- \$500.00

G.P.S. system will allow members to use in investigations for traffic accidents, scene investigations.

10) Creation of a Summer Student position for the M.D. - \$5500.00 per season.

Salary (\$8.00/hr x 37.5 work week) \$4200.00

Kit/ clothing/ training - \$1300.00

This program has been in service for a number of years. It allows young students to get a look at policing within the R.C.M.P.. They are trained and Outfitted by the R.C.M.P. This is a great chance for youth in high school/ university or college to work with R.C.M.P. members for 14 weeks over the summer period. A lot of persons who go through the program later become members and they credit this program.

11) Auxiliary Constable Program- \$7500.00

In 1998 Fort Vermilion detachment received \$7500.00 for the program in place. To date we have 2 auxiliary constables working in the office and they provide all there time on a voluntarily. They are trained by the R.C.M.P. and we have \$726.00 left in this fund. We are unable to provide any new kit/ clothing. Courses or training for them. This program also helps in the development of future members.

12) Supplement Funding for a Summer student extended for Fort Vermilion.- \$2200

Special Constable Cody McAteer joined the Fort Vermilion Detachment under the Aboriginal Summer Student Program. He has completed the program and Fort Vermilion detachment attempted and were granted a 6 month extension to keep this valuable person on. However the local Métis and Aboriginal association was only able to provide ½ his wage. Presently he has taken a \$4.00 pay cut to remain. We need him and we'll lose him if we can not come up with a solution to the pay short fall.

Conclusion:

We realize there is a lot of information, items and approximate costs put before the M.D. for consideration. We expect nothing from the M.D but anything can help us to provide an improved service to our clients in the area. We are willing to meet with members on council, attend meetings and if funding is provided for any of the above mentioned provide exact costs for them.

If you require any additional information please feel free to contact Cst Dion House or NCO i/c Sgt Colin White at the Fort Vermilion Detachment.



You can make a difference in the life of a victim
by making a donation to:

To access services please contact

Victim Support Unit
10010 - 100th Ave, Box 30
High Level, AB T0H 1Z0
(780)926-5000, FAX (780)926-3444

or

High Level RCMP
(780) 926-2226

Victim Support Unit

Please mail your donation to:
Box 30
High Level, AB T0H 1Z0

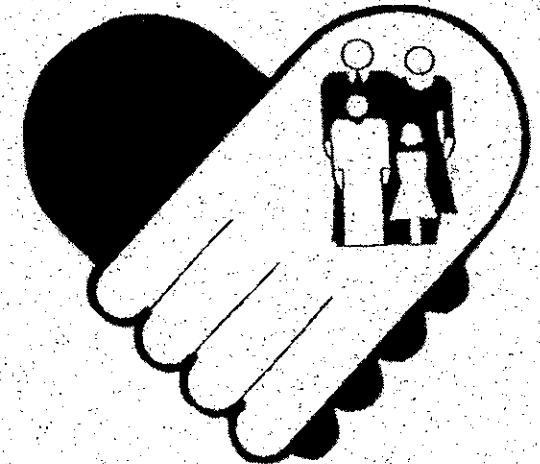
Yes, I would like to help.
Enclosed please find my donation of
\$ _____

Name: _____

Address: _____

Victim Support Unit

a project of
High Level Community
Policing Society



Alberta
JUSTICE

WHAT IS VICTIM SUPPORT UNIT?

This organization is designed to provide support, information and referrals to members of our communities whose lives have been affected by crime or tragedy. This program is a unique community based policing initiative with cooperation from the High Level RCMP Detachment. Initial funding has been made possible through a grant from Alberta Justice Victim of Crime fund. Additional support will come from communities within our detachment area.

WHO CAN WE HELP?

People who have suffered from a crime or tragedy such as:

- ◆ family violence
- ◆ sexual assault
- ◆ break and enter
- ◆ suicide
- ◆ motor vehicle accidents
- ◆ fire
- ◆ natural or traumatic death
- ◆ drinking and driving
- ◆ sudden infant death
- ◆ disaster

Services are also offered to the Victim's family, friends, employees and neighbors.

HOW CAN WE HELP ?

Crises intervention services are provided 24 hours a day through police referral.

Other services offered are:

Information Victim Support Unit provides a link between Victim and the justice system to assist in obtaining the services and information needed. Victim Support staff will listen, offer emotional support and assist in resolving problems resulting from the crime.

Referrals Legal information, counselling, financial assistance or other services maybe required. Victim Support Unit can provide referrals to the appropriate government or community agency.

Assistance If the case goes to court, Victim Support Unit staff will work with the Crown prosecutor's office and the police to answer your questions, help prepare and accompany you to court, if you wish and ensure that you are informed about court dates and the result of the proceedings

Financial Benefits

If you have been injured as the result of a violent crime or are a surviving relative (spouse, parent, child or dependent) of a fatally injured victim of a crime that occurred in Alberta, you may be eligible for financial benefits from the Alberta Justice Financial Benefits Program. For information on how to apply, contact your local victim service program.

Victim Impact- Statement Program

What is a victim impact statement?

It allows you to express in writing to a judge how being a victim of a crime has affected you and the people close to you.

Your victim impact statement will be considered by the judge at the time of sentencing.

Restitution

If you have suffered financial loss as a result of a crime, you may have the right to seek restitution from the offender.

Information about restitution and Request for Restitution forms are available from Victim Support Unit and the Police. Once you have completed the form and established the amount of restitution you are seeking, return the form as quickly as possible. The form is then given to the Crown prosecutor who may make application to the court for a Restitution Order.

HOW CAN I GET INVOLVED ?

Victim Support Unit, a project of High Level Community Policing Society, is a non profit organization, whose most valuable asset is volunteers. Our programs foundation is built on volunteer commitment in areas such as administration, Board of Directors and direct service delivery.

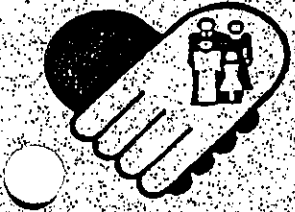
Volunteers are needed in all communities. To become a volunteer contact Victim Support Unit for an information package.

Victim advocates provide direct service delivery.

These volunteers are required to participate in a full line of training, at no cost to them.

Training includes:

- ◆ crisis intervention
- ◆ communication
- ◆ bereavement
- ◆ court procedures
- ◆ home and personal safety
- ◆ family violence



VICTIM SUPPORT UNIT
 a Project of High Level Community Policing Society
 Box 30, High Level, AB T0H-1Z0
 Phone: (780) 926-5000 Fax: (780) 926-3444



2001 10 04

MD #23
 Box 640
 Fort Vermilion, AB
 T0H-1N0

RE: Donation for Victim Support Unit a Project of H.L. Community Policing Society

Dear Counsel Members,

In 1998 Victim's Assistance requested and received \$1,500.00 from the MD #23. Some time has passed and many changes have been made within our organization which is now called the Victim Support Unit a Project of High Level Community Policing Society. One factor which has remained unchanged, however, is the constant need for funding. We are once more asking for your support to assist in maintaining our cause.

The Victim Support Unit (VSU) is a non-profit organization which provides support to victims of crime and tragedy. Our core funding comes from Alberta Justice, however, we depend greatly on the generosity of the local communities to help fund our program.

VSU works directly with the High Level R.C.M.P. Detachment. We provide services to nine communities by aiding victims of crime and tragedy. Caring members in the region commit countless volunteer hours to carry out this important task.

Unlike many programs which rely on the funding companies and community support our cause is not restricted to a select group of individuals. VSU provides service to anyone who has been victimised by crime or tragedy. We reserve no restrictions with respect to age, race or number of those whom we serve. We do not just help victims of abuse which is a common misconception. Victims of work-place accidents, motor vehicle accidents, break and entries and sudden death are just a few of the many types of victims whom our Advocates support.

The Victim Support Unit is requesting donations from companies and organizations which can aid in the development of our program. The large majority of the money donated goes to direct service delivery or training for the Advocates. We are also looking for financial assistance to purchase teddy bears for our "Teddy Bear Program" which supplies teddy bears to children who have been victimised. By providing your Victim Support Unit with a donation your company has just given to a project whose sole function is to "give back to the community."

Should you have any questions, please do not hesitate to contact me at 926-5000.

Thank you for your time and support.

Sincerely,

Danica Prpich

Danica Prpich
 Coordinator, Victim Support Unit





MINOR GRANT REQUESTS

Municipal District of Mackenzie No. 23

Title	CEMETARY MAINTENANCE GRANT	Policy No.	ADM005
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Legislation Reference	Municipal Government Act, Section 5 (b)
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Purpose:

To provide funding for cemetery maintenance.

Policy Statement and Guidelines

The Council of the Municipal District of Mackenzie No. 23 believes that certain amounts of money should be included in its Municipal Budget each year as grants to public cemeteries located within the Municipal District of Mackenzie No. 23 for maintenance of cemeteries.

Definition:

“Cemetery” means a parcel of land that is used as a burial ground and is licensed by the appropriate provincial government departments.

Guidelines:

A Cemetery Association and/or Church must make a written application prior to October 31 each year to be considered for grant funding. Grant funding shall be subject to M.D. Council and budget approval up to a maximum of \$500.

	Date	Resolution Number
Approved	Oct 14/98	98-312
Amended		
Amended		

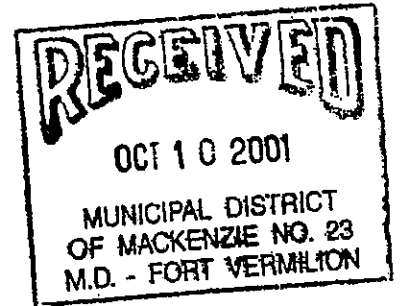
Chief Administrative Officer

Chief Elected Official



St. Henry's Roman Catholic Church

Box 186
Fort Vermilion, Alberta
T0H 1N0
(403) 927-3219



MD #23

Box 640

Fort Vermilion, AB

Oct 10, 2001

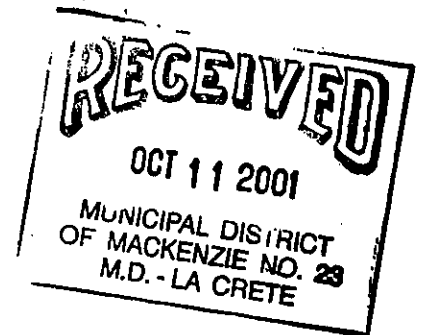
ATTN: Paul Driedger

RE: 2002 Budget Request

St Henry's Parish in the past has received a graveyard donation from the M.D. #23. I am requesting on behalf of St. Henry's Parish, that the donation be available to us in the year 2002.

Thanking you for past and future donations.

S. Randle



Oct 10/01
Municipal Dist. of Mackenzie #23
Fort Vermilion, AB.

Dear Sir

We are once again requesting the funding
for the Anglican Cemetery for the year 2002.
Thank you for last years funding.

Yours truly
Elda Ward
St Lukes Anglican Cemetery
P.O. Box 84
Fort Vermilion, AB.
TOD INO

RECEIVED
OCT 11 2001
MUNICIPAL DISTRICT
OF MACKENZIE NO. 23
M.D. - FORT VERMILION

La Crete Bergthaler Mennonite Church
Box 820
La Crete, Alberta
T0H 2H0

October 2, 2001

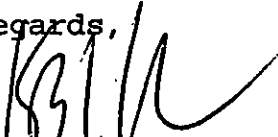
MD 23
Box 1690
La Crete, Alberta
T0H 2H0

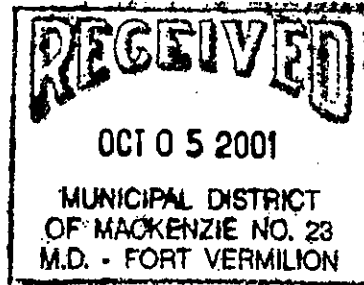
Attn: Harvey Prockiw

Please accept this as formal application for the annual
Cemetery Grant for the year 2002 for \$ 500.00.

For further information, please contact Kevin Buhler,
Treasurer, at 780-928-3277.

Regards,


Kevin Buhler
Treasurer



La Crete Christian Fellowship Church
Box 385
La Crete Alberta
T0h-2H0

Sept 19/2001

Municipal District of Mackenzie No. 23
P.O. Box 640
Fort Vermilion AB
T0H-1N0

Re: Cementary Grant

To Budget Committee

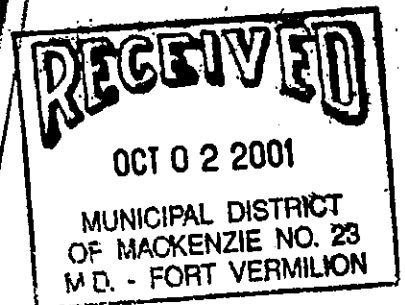
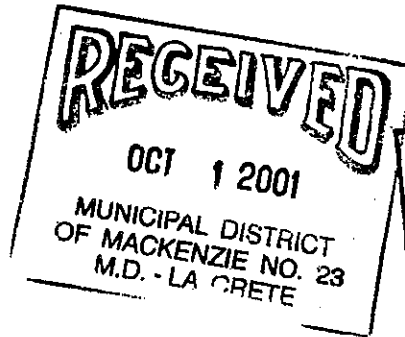
To start out I want to thank you for granting us with our request in past years. The money went to maintaining our cemetery and has been much appreciated

I hope that this letter is received in due time to be considered for your year 2001 budget.

In past years we requested and received \$500. We are requesting the same amount this year, and trust this is satisfactory with you. Thank you in advance.

Yours truly,

Jake Fehr
Finance Dept



FRONTIER SEEDCLEANING COOP
Box 366
LA CRETE, AB
T0H 2H0

October 4, 2001

Municipal District of Mackenzie No. 23
Box 640
FORT VERMILION, AB
T0H 1N0

Attention: Harvey Prockiw, CAO

RE: Community Weigh Scale Use

Dear Mr. Prockiw:

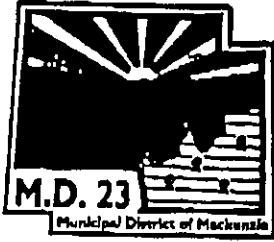
This is in follow-up to your letter to us dated December 19, 2000, see copy attached. Frontier Seedcleaning Coop is requesting that the municipality allocate in their 2002 budget a grant to recognize the use of the scale by the municipality. In the past we have asked for \$8000.00 and would appreciate that this be included in your budget.

We are willing to provide any additional information you may request, or meet with you to review and discuss our needs. I may be reached at 928-2116 pb/fax.

Sincerely,



Ernest J. Dyck
Chairman



Municipal District of Mackenzie No. 23
P. O. Box 640, Fort Vermillion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

December 19, 2000

Frontier Seed Cleaning Co-operative Limited
Box 336
La Crete, Alberta
T0H 2H0

Attention: Mr. Ernest Dyck

RE: Invoice No. 00005 - Community Weigh Scale Use

Dear Mr Dyck:

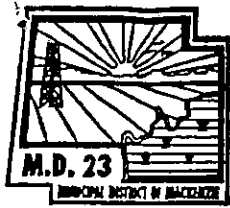
The "community" use of the weigh scale referred to in your invoice is largely by commercial vehicles, and these users should be asked to pay their fair share. We would prefer to see the Seed Cleaning Co-operative charge a fee to all commercial users on a per use basis. Indeed, the Municipal District considers itself a commercial user, and we would pay according to our use. Invoicing could be done annually.

We recognize that there is an administrative cost involved in checking to see who is using the scale each time. You may have to consider a form of self- registration for users.

Administratively, we cannot pay this invoice. An option open to you would be to come back to Council, and request the invoice paid by way of a grant.

Yours truly,

Harvey Prockiw,
Chief Administrative Officer



Municipal District Of Mackenzie No. 23

Operational Services, P.O. Box 1690, La Crete, Alberta T0H 2H0
Telephone (780) 928-3983 Fax (780) 928-3636
Administration, P.O. Box 640, Fort Vermilion, Alberta T0H 1N0
Telephone (780) 927-3718 Fax (780) 927-4266

Concern

No. _____

Date: Aug. 13/01 Time: 3:54 pm Ward: _____ Taken by: MP

Name: Liesla Peters Telephone: 928-3967

Address: La Crete Support Services

Location: ___ 1/4 Sec ___ Twp ___ Rge ___ W ___ M

Requested by: Ratepayer ___ Councillor ___ Administration ___

Describe Concern:

There is a swimming program in place where kids get bused to ^{the} High level Swimming pool. They are receiving very poor service in High level. LCSS was wondering if it would be possible to get a swimming pool in La Crete because we ^(MO) are paying for the High level swimming pool and not receiving good service.

Assigned to: _____ Copy to Department Head _____

For Office Use Only

Action Taken & Comments on Concern: _____

Date Concern Received by Field Person: _____

Notification of Action Taken Date: _____

Cost of Resolving Concern:

Signature (Field Person(s)) _____

Labour _____	Equipment _____	Materials _____
_____	_____	_____
_____	_____	_____
_____	_____	_____

This information is being collected in accordance with Part 2 of the Freedom of Information and Protection of Privacy Act. Our Freedom of Information and Protection of Privacy Act Coordinator, Eva Schmidt, is available to answer any questions you may have pertaining to the collection and use of the information at (780) 927-3718. This information may be used for any municipal purpose.

- Paul D - your area believe

**Municipal District of Mackenzie No. 23
2002 CAPITAL AND OPERATING PROJECTS**

PROJECT NAME: Swimming Pool in La Crete	
PROJECT No: -	
DESCRIPTION: A swimming pool has been requested by La Crete Community and Support Services. Currently LCSS runs summer swimming programs where they bus all the students to High Level everyday for two weeks. They are receiving very poor service and are wondering if the M.D. could start budgeting for one in La Crete.	
PROJECT SUPERVISED BY:	
PROPOSED START DATE:	END DATE:
BREAKDOWN OF EXPENDITURES:	
	\$
TOTAL	\$
BREAKDOWN OF REVENUES:	
Operating	\$ _____
Grant	\$ _____
Reserve	\$ <u>5,000,000</u>
Debenture	\$ _____
Other	\$ _____
TOTAL NET COST TO 2002 OPERATING BUDGET:	\$
ACCOUNT CHARGED:	
Date: _____	Director: _____ CAO
Date: _____	Director: _____ CAO
Ratified by Council Date: _____	

La Crete Meals For Seniors
Box 1775
La Crete, Alberta
TOH 2HO

October 9, 2001

Chief Administrative Officer
Municipal District of Mackenzie No. 23
P.O. Box 640
Fort Vermilion, AB
TOH 1NO

La Crete Meals For Seniors (LCMFS) is requesting \$3,000.00 from MD 23 to pay for the utilities in running their kitchen in the Altenheim. We will give you a little history of our organization and the reason for our request.

In the past the La Crete Municipal Nursing Association (LCMNA) ran a "Senior Enhanced Care Program" in the community by providing a care home which provided seniors with meals and 24 hour care. During this time application was made and was received for lodge status. In 1999 the health inspector condemned the care home kitchen. As a result the senior enhanced care program with the help of Family and Community Support Services (FCSS) started cooking the meals in the Altenheim kitchen and delivering them to the care home. They also sold meals to the Altenheim residents. FCSS provided some of the funding for this kitchen through their "Meals on Wheels" program. "Meals On Wheels" was directly funded by the MD. When the new lodge opened, the kitchen in the Altenheim was closed. The community felt that this kitchen provided a useful service to the Altenheim residents so a charitable community group called LCMFS was formed to continue providing meals to the residents of the Altenheim. Mackenzie Housing made the Alenheim kitchen available to LMCFS and paid for all the utilities used. LCMFS had to purchase their own insurance. During last year's audit, Mackenzie Housing was told that they could no longer pick up the utility costs for the kitchen in the Altenheim. This has put severe financial pressure on LCMFS and is jeopardizing the service provided to seniors in the Altenheim. As a result, LCMFS is requesting the MD to provide funding to pay for the utilities in the Altenheim kitchen.

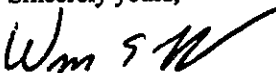
The cost of the utilities are approximately as follows:

- Electricity = \$170/month.
- Natural Gas = \$ 80/month.
- Total = \$250/month which equals \$3,000.00/year.

With this money LCMFS would be able to continue providing meals for the seniors in the Altenheim. The seniors are currently paying \$6/meal, which are provided once a day, 5 days a week.

A positive response of our request would be greatly appreciated by LCMFS and the seniors in the Altenheim. Please inform us as to your decision as soon as possible.

Sincerely yours,



William Fehr
Chairman of La Crete Meals For Seniors



REQUEST FOR GRANT

October 19, 2001

We, the La Crete Seniors Inn Society request a grant from the M.D. of Mackenzie #23 to make repairs and renovations to the La Crete Seniors Inn in the amount of \$6700.00.

List of work to be done:

- new shingles and insulation and labour
- installation of gas meter

Garth H. Blaine
President

OPERATING

SAME AS PROVIDED IN 2001

- \$ 2850.00

Municipal District of Mackenzie No.23

Planning and Emergency Services

To: Linda Lavoie, Accounts Payable
From: Paul Driedger, Director of Planning and Emergency Services
Date: April 25, 2001
RE: LA CRETE SENIORS INN SOCIETY OPERATING GRANT – 2001

Linda, could you please process a cheque to "La Crete Seniors Inn Society" for the sum of two thousand eight hundred & fifty dollars (\$2,850) as an operating grant and code it to:

02-51-40-735 (\$2,331)
PTOAG Reserve (\$519)

Please mail the cheque to :
La Crete Seniors Inn Society
PO Box 367
La Crete, AB
T0H 2H0

Thank-you

Mighty Peace Fish & Game Association
Box 1184
LaCrete Alberta
T0H 2H0

October 12th 2001

Municipal District
Of MacKenzie # 23
LaCrete, Alberta

Dear Sirs

RE: Municipal Grants

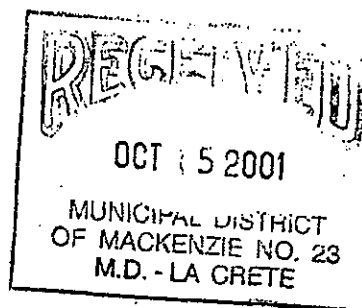
The above association is submitting the request for funding to help in covering anticipated costs of the association for 2002. The following are estimates of the projects we are considering for 2002 which total \$ 5,500, they are:

- | | |
|---------------------------------------------------------------|----------|
| (1) Out door washroom with septic tank for LaCrete Fish Pond. | \$ 3000 |
| (1) Servicing and repair of Beomat Clay Thrower | \$ 1000 |
| (1) Backstops for archery range | \$ 500 |
| (1) Silouettes for large bore gun range. | \$ 1,000 |

We seek favorable consideration to our request , and should there be any further information needed please contact the writer at your convenience. Attached are copies of 2000 income statement and balance sheet, and a 2001 income statement to September 23/01 and balance sheet to October 11,2001.

Sincerely


Larry Neufeld
President





MIGHTY PEACE FISH AND GAME ASSOCIATION

Balance Sheet

December 31, 2000

Current Assets

Chequing account	2,681.
Savings account	349.

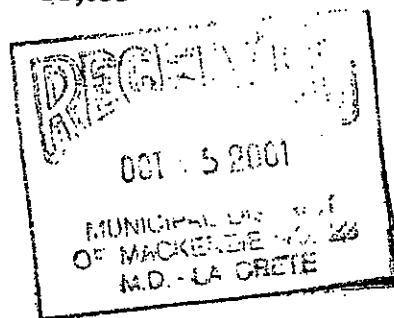
Fixed Assets

Equipment & fencing (gun range)	12,000.
Buildings	10,000.
Lease (80 acres gun range)	8,000.
Fish Pond Development	603

Total Assets 33,633

Total Liability Nil

Total Equity 33,633



MIGHTY PEACE FISH AND GAME ASSOCIATION

Revenue and Expense statement

January 1/00 - December 31/00

Revenue

Membership	680
Trophy Night	2080
Auction	950

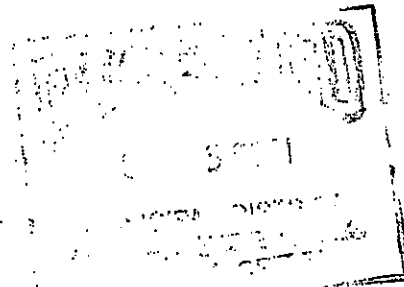
Total Revenue **\$ 3,710.**

Expenses

Range Insurance	200
Fund Raising Kit	519
Membership Dues	238
Freight	39
Trophy Night	2201
Building Material	327
Lock	27
Fish Pond	
Lease	54
Development Permit	50
Damage Deposit	500
Shot Gun Shells	845
AF&Game	220

Total Expenses **\$ 5,220.**

Net Income **\$(1510.)**



MIGHTY PEACE FISH AND GAME ASSOCIATION

Balance Sheet

October 11, 2001

Current Assets

Chequing account	3,554.
Savings account	395.

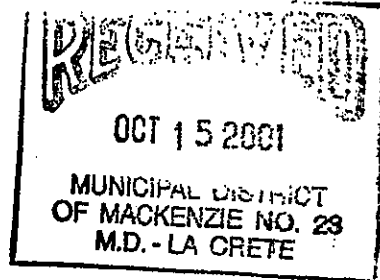
Fixed Assets

Equipment & fencing (gun range)	12,000.
Buildings	10,000.
Lease (80 acres gun range)	8,000.
Fish Pond Developoment	5,570

Total Assets 39,519

Total Liability Nil

Total Equity 39,519



MIGHTY PEACE FISH AND GAME ASSOCIATION

Revenue and Expense statement

January 1/01 – Sept 23,2001

Revenue

Grant from M D #23	6000
Membership	400
Trap shooting	2483
Trophy Hunt	400
Interest	26

Total Revenue \$ 9,309

Expenses

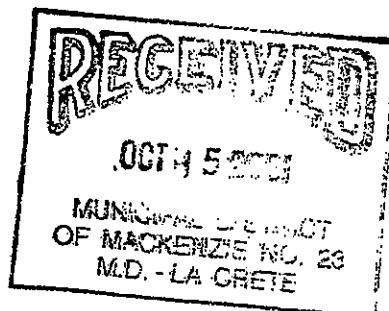
Range Insurance	200
Fund Raising Kit	613
Membership Dues	125
Building Material	115
Range Supplies	205
Fish Pond	

Cridland surveyors	2225
Seven F Ventures	182
Alberta Environ Lease	55
Knelsen Sand & Gravel	706
Evergreen Transport	401
Out back Ventures	193
Jakes Backhoe	213
L A Fabricating (Pits)	552
John Wieler (Wind Mill)	350
Larry Neufeld (bubble stone supplies)	91

AF&Game	400
Af& Game Flag	77
Provincial Treasurer	5
Big Deal Adv.	219

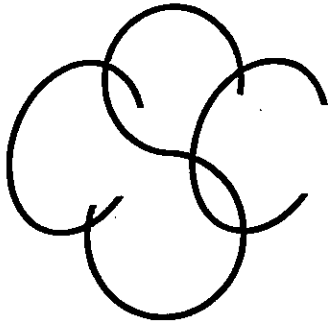
Total Expenses \$ 6,927

Net Income \$ 2,382.



**NORTHWEST ALBERTA
RESOURCE SOCIETY**

BOX 306 5772
HIGH LEVEL, ALBERTA
T0H 1Z0



October 10, 2001

Mr. Paul Driedger
Director of Planning and Emergency Services
Municipal District of Mackenzie No. 23
Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Mr. Driedger;

Thank you for your letter of September 17 requesting a 2002 budget proposal.

The Northwest Alberta Resource Society is pleased that the MD recognizes the important work we do. We would be most grateful to again receive assistance from your municipality.

For the past two years we have received \$7,000.00 and would request this same contribution. The MD's help has not only helped in the obvious way of financial benefit but also is a message to the entire region that we are seen as a worthwhile organization and assists us in accessing other funds. Often, the contribution we receive from you is seen by others as matching funds and we are therefore able to raise more money.

The society continues its work with the Safe Home, Wee Care Day Care, and the Northern Women and Wellbeing Conference. We are currently looking at the feasibility and need for a day care in La Crete (at the request of a resident in the community). We are also available to other organizations that need assistance in accessing grants. Our mandate also allows us to identify and respond to community needs. (Community in our mandate means region.)

Attached please find our 2000/01 audited statements, 2001/02 proposed budgets, and a list of board of directors. If you require any further information please let me know and I will be happy to provide it.

Sincerely,

Pat Kulscar
President, Northwest Alberta Resource Society



Schedule B

STATEMENT A - INCOME AND EXPENDITURE AND TRANSFERS

Agency Legal Name: Northwest Alberta Resource Society
 Program Name: Safe Home
 Statement for the Period from: April 1, 2001 to March 31, 2002

I. Income	Agency Budget	Silver Birch CFSA Budget	Contributions from Partners	Agency Actual
Operating	\$ 354,495.00	\$ 354,495.00		
Revenue from the sale of Goods/Services	\$ -			
Interest	\$ -			
Fundraising/Donations	\$ 100,000.00		\$ 100,000.00	
Total Income	\$ 454,495.00	\$ 354,495.00		\$ -
II. Expenditures				
A. PROGRAM STAFFING COSTS				
Director	\$ 58,000.00	\$ 58,000.00		
Senior Shelter Worker	\$ 35,318.00	\$ 35,318.00		
Sheter Workers (5)	\$ 131,053.00	\$ 131,053.00		
Child-Support Worker	\$ 32,393.00	\$ 32,393.00		
Outreach / Follow Up Worker	\$ 30,347.00	\$ 30,347.00		
Admin Assistant	\$ 15,340.00	\$ 15,340.00		
Employees Benefits (UIC/ CPP/EI)	\$ 36,294.00	\$ 36,294.00		
WCB Benefits	\$ 2,500.00	\$ 2,500.00		
Program consultants/contracts				
Total Program Staffing Costs (A)	\$ 341,245.00	\$ 341,245.00	\$ -	\$ -
B. PROGRAM DELIVERY COSTS				
Education/Resource Materials	\$ 2,000.00	\$ 200.00	\$ 1,800.00	
Program Advertising	\$ 1,300.00	\$ 200.00	\$ 1,100.00	
Program Supplies	\$ 7,700.00	\$ 1,700.00	\$ 6,000.00	
Program Supports for Clients	\$ 1,450.00	\$ 250.00	\$ 1,200.00	
Client Travel	\$ 1,500.00	\$ 250.00	\$ 1,250.00	
Other: Training				
Total Program Delivery Costs (B)	\$ 13,950.00	\$ 2,600.00	\$ 11,350.00	\$ -
C. OVERHEAD COSTS				
Maintenance/Repairs	\$ 20,000.00	\$ 2,000.00	\$ 18,000.00	
Facility Supplies	\$ 4,000.00	\$ 400.00	\$ 3,600.00	
Utilities	\$ 9,000.00	\$ 900.00	\$ 8,100.00	
Total Overhead Costs (C)	\$ 33,000.00	\$ 3,300.00	\$ 29,700.00	\$ -

STATEMENT A - INCOME AND EXPENDITURE AND TRANSFERS

	Agency Budget	Silver Birch CFSA Budget	Contributions from Partners	Agency Actual
D. ADMINISTRATION COSTS				
<i>Office Expenditures</i>				
Lease/Rental Office Equipment	\$ 2,500.00	\$ 250.00	\$ 2,250.00	
Maintenance/repairs Office Equipment	\$ 1,000.00	\$ 100.00	\$ 900.00	
Office Supplies/Postage	\$ 4,000.00	\$ 400.00	\$ 3,600.00	
Telephone/Fax	\$ 6,000.00	\$ 1,000.00	\$ 5,000.00	
<i>Vehicle Expenditures</i>				
Insurance	\$ 1,000.00	\$ 100.00	\$ 900.00	
Lease/Rental of Vehicles				
Maintenance/Operating	\$ 1,500.00	\$ 100.00	\$ 1,400.00	
<i>Other Administration</i>				
Association Dues	\$ 1,500.00	\$ 150.00	\$ 1,350.00	
Audit Costs	\$ 3,000.00	\$ 500.00	\$ 2,500.00	
Bank Charges	\$ 100.00		\$ 100.00	
Board Expense	\$ 5,000.00	\$ 500.00	\$ 4,500.00	
Fundraising Expenses	\$ 15,000.00	\$ 1,500.00	\$ 13,500.00	
<i>Bookkeeping Costs</i>				
Insurance	\$ 3,200.00	\$ 500.00	\$ 2,700.00	
Legal	\$ 500.00	\$ 50.00	\$ 450.00	
<i>Licenses</i>				
Municipal Taxes				
Staff Development	\$ 7,000.00	\$ 700.00	\$ 6,300.00	
Staff Recruitment	\$ 1,000.00	\$ 100.00	\$ 900.00	
Staff Travel	\$ 8,000.00	\$ 800.00	\$ 7,200.00	
Board / Staff Development	\$ 5,000.00	\$ 500.00	\$ 4,500.00	
Volunteer Recognition/Honorariums	\$ 1,000.00	\$ 100.00	\$ 900.00	
Total Administration Costs (D)	\$ 66,300.00	\$ 7,350.00	\$ 58,950.00	\$ -
E. FIXED ASSETS				
Computer Hardware				
Computer Software				
Furniture				
Program Equipment				
Other				
Total Fixed Assets (E)	\$ -	\$ -	\$ -	\$ -
F. START UP COSTS				
Incorporation Costs				
Program Advertising Costs				
Purchase of Course/Program				
Recruitment Costs				
Training Costs				
Total Start-Up Costs (F)	\$ -	\$ -	\$ -	\$ -
Total Expenditures (A)+(B)+(C)+(D)+(E)+(F)	\$ 454,495.00	\$ 354,495.00	\$ 100,000.00	\$ -

SCHEDULE B

Contract No.
 Contract Term: April 1, 2001 – March 31, 2002

STATEMENT A – INCOME AND EXPENDITURE AND TRANSFERS

Agency Legal Name: Northwest Alberta Resource Society
 Program Name: Wee Care Day Care
 Statement for the Period from: April 1, 2001 – March 31, 2002

	Agency Budget	Silver Birch Child and Family Services Authority Budget	Contributions from Partners	Agency Actual
I. Income				
Operating	73,830			
Revenue from the sale of Goods/Services	154,363			
Interest	N/A			
Fundraising/Donations	69,200			
TOTAL INCOME	297,393			
II. Expenditures				
A. PROGRAM STAFFING COSTS				
Wages (name each Position)				
1 Director	33,800			
1 Senior Child Care Worker	27,560			
5 FTE Child Care Workers	129,800			
.5 Cook	10,820			
Employees Benefits (UI/CPP/BI)	8,080			
WCB Benefits	1,820			
Program consultants/contracts	6,000			
Total Program Staffing Costs (A)	217,880			
B. PROGRAM DELIVERY COSTS				
Education/Resource Materials	3,600			
Program Advertising	500			
Program Supplies	12,000			
Program Supports for Clients	3,000			
Staff Travel	0			
Other: Training	5,000			
Total Program Delivery Costs (B)	24,100			
C. OVERHEAD COSTS				
Maintenance/Repairs	10,000			
Rent	0			
Utilities	10,000			
Total Overhead Costs (C)	20,000			

SCHEDULE B (con't)

STATEMENT A - INCOME AND EXPENDITURE AND TRANSFERS

	Agency Budget	Silver Birch Child and Family Services Authority Budget	Contributions from Partners	Agency Actual
D. ADMINISTRATION COSTS				
<i>Office Expenditures:</i>				
Lease/rental Office Equipment	N/A			
Maintenance/repairs Office Equip	500			
Office Supplies and Postage	1,200			
Telephone/Fax	2,100			
<i>Vehicle Expenditures:</i>				
Insurance	N/A			
Lease/rental of Vehicles	N/A			
Maintenance/Operating	N/A			
<i>Other Administration:</i>				
Association Dues	250			
Audit Costs	1,500			
Bank Charges	100			
Board Travel	2,000			
Bookkeeping Costs	1,440			
Insurance	800			
Licenses	25			
Municipal Taxes	800			
Staff Development	1,000			
Staff Travel	2,000			
Volunteer Recognition/Honorariums	500			
Total Administration Costs(D)	14,215			
E. FIXED ASSETS (E)				
Computer Hardware	0			
Computer Software	200			
Furniture	1,000			
Program Equipment	20,000			
Other				
Total Fixed Assets (E)	21,200			

NORTHWEST ALBERTA RESOURCE SOCIETY

FINANCIAL STATEMENTS

March 31, 2001



David G. Richardson
Chartered Accountant

AUDITOR'S REPORT

To The Board of Directors
NORTHWEST ALBERTA RESOURCE SOCIETY

I have audited the balance sheet of the Northwest Alberta Resource Society as at March 31, 2001 and the statements of revenue and expenditures and equity for the year then ended. These financial statements are the responsibility of the organization's management. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many non-profit organizations, the Northwest Alberta Resource Society derives part of its revenues from the general public in the form of cash receipts, the completeness of which is not susceptible to complete audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the organization and I was not able to determine whether any adjustments might be necessary to public support or user fee revenues, excess of revenue over expenditure, assets and surplus.

In my opinion, except for the effect of adjustments, if any, had cash receipts been susceptible to complete audit verification, these financial statements present fairly, in all material respects, the financial position of Northwest Alberta Resource Society as at March 31, 2001 and the results of its operations for the year then ended in accordance with generally accepted accounting principles.

Grande Prairie, Alberta
May 11, 2001



Chartered Accountant

10118 - 101 Avenue, Grande Prairie AB T8V 0Y2

Office: (780) 538-3601 • Fax: (780) 532-8325
Home: (780) 532-6940 • E-Mail: dgr_ca@telusplanet.net

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NORTHWEST ALBERTA RESOURCE SOCIETY

BALANCE SHEET

March 31, 2001

	<u>2001</u>	<u>2000</u>
ASSETS		
Current		
Cash	\$ 110,345	\$ 87,467
Accounts receivable	6,721	1,923
Prepaid expenses	<u> -</u>	<u> 233</u>
	<u>117,066</u>	<u>89,623</u>
 Capital Assets (note 2)	 <u>348,934</u>	 <u>327,225</u>
	 \$ <u>466,000</u>	 \$ <u>416,848</u>
 LIABILITIES		
Current		
Accounts payable	\$ 20,639	\$ 13,289
Prepaid revenue	-	58,666
Employee deductions payable	3,115	4,917
Current portion of long-term debt	<u>12,687</u>	<u>12,687</u>
	<u>36,441</u>	<u>89,559</u>
 Long Term		
Mortgage payable (note 3)	<u>63,437</u>	<u>76,124</u>
	<u>99,878</u>	<u>165,683</u>
 FUND BALANCES		
 Operating Fund Surplus		
Unappropriated	154,245	21,339
 Equity in Capital Assets	 <u>211,877</u>	 <u>229,826</u>
	<u>366,122</u>	<u>251,165</u>
	\$ <u>466,000</u>	\$ <u>416,848</u>
Approved by the Board:		

_____ Board Member

_____ Board Member

The accompanying notes are an integral part of these statements.

NORTHWEST ALBERTA RESOURCE SOCIETY

STATEMENT OF FUND BALANCES

March 31, 2001

	<u>2001</u>	<u>2000</u>
OPERATING FUNDS		
Unappropriated - Safe Home		
Balance, beginning of year	\$ 15,955	\$ 33,579
Surplus (deficit) from operations	<u>49,079</u>	<u>(17,624)</u>
Balance, end of year	\$ <u>65,034</u>	\$ <u>15,955</u>
Unappropriated - Conferences, Workshops and Administration		
Balance, beginning of year	\$ 1,575	\$ 5,717
Surplus (deficit) from operations	<u>13,488</u>	<u>(4,142)</u>
Balance, end of year	\$ <u>15,063</u>	\$ <u>1,575</u>
Unappropriated - Victims Services		
Balance, beginning of year	\$ 3,809	\$ 2,234
Assumption of operations	(12,649)	-
Surplus (deficit) from operations	<u>8,840</u>	<u>1,575</u>
Balance, end of year	\$ <u>-</u>	\$ <u>3,809</u>
Unappropriated - Wee Care Day Care		
Balance, beginning of year	\$ -	\$ -
Surplus (deficit) from operations	<u>74,148</u>	<u>-</u>
Balance, end of year	\$ <u>74,148</u>	\$ <u>-</u>
Total Operating Funds	\$ <u>154,245</u>	\$ <u>21,339</u>

The accompanying notes are an integral part of these statements.

NORTHWEST ALBERTA RESOURCE SOCIETY

STATEMENT OF FUND BALANCES

March 31, 2001

CAPITAL FUNDS	<u>2001</u>	<u>2000</u>
Capital Fund - Safe Home		
Balance, beginning of year	\$ 226,687	\$ 61,936
Forgiveness of mortgage principal	12,687	175,082
Amortization	<u>(9,930)</u>	<u>(10,331)</u>
Balance, end of year	\$ <u>229,444</u>	\$ <u>226,687</u>
Capital Fund - Victims Services		
Balance, beginning of year	\$ 3,139	\$ 7,933
Assumption of operations	(3,139)	-
Amortization	<u>-</u>	<u>(4,794)</u>
Balance, end of year	\$ <u>-</u>	\$ <u>3,139</u>
Capital Fund - Wee Care Day Care		
Balance, beginning of year	\$ -	\$ -
Amortization	<u>(17,567)</u>	<u>-</u>
Balance, end of year	\$ <u>(17,567)</u>	\$ <u>-</u>
Total Capital Funds	\$ <u>211,877</u>	\$ <u>229,826</u>
TOTAL FUND BALANCES	\$ <u>368,122</u>	\$ <u>251,165</u>

The accompanying notes are an integral part of these statements.

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NORTHWEST ALBERTA RESOURCE SOCIETY
STATEMENT OF REVENUE AND EXPENDITURES

Safe Home

for the year ended March 31, 2001

	<u>2001</u>	<u>2000</u>
Revenue		
Alberta Family & Social Services	\$ 323,684	\$ 243,520
Donations and fundraising	41,174	27,912
STEP Funding	-	1,188
Interest	<u>2,035</u>	<u>1,744</u>
	<u>366,893</u>	<u>274,364</u>
Expenditures		
Wages and benefits	258,199	238,052
Food and clothing	7,784	6,627
Materials and supplies	681	1,094
Personal incidentals	261	76
Drugs and minor medical supplies	467	206
Client travel	658	636
Utilities	6,223	5,435
Maintenance and repair	941	2,044
Land and building maintenance	876	1,951
Facility supplies	3,388	1,850
Office supplies	2,345	4,439
Telephone and communication	5,347	5,010
Office maintenance and repair	1,282	626
Lease/rental of office equipment	281	378
Vehicle operating	413	270
Vehicle maintenance and repair	373	340
Vehicle insurance	808	1,154
Staff recruitment and training	2,052	1,294
Staff travel	4,309	5,893
Board travel	5,048	413
Program advertising	119	344
Audit fees	3,381	3,395
Insurance	2,807	2,731
Volunteer appreciation	493	446
Resource materials	1,333	-
Association dues	933	883
Fundraising	<u>7,012</u>	<u>6,401</u>
	<u>317,814</u>	<u>291,988</u>
Surplus / (Deficit) from operations	\$ <u>49,079</u>	\$ <u>(17,624)</u>

The accompanying notes are an integral part of these statements.

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NORTHWEST ALBERTA RESOURCE SOCIETY
 STATEMENT OF REVENUE AND EXPENDITURES
 Conferences, Workshops and Administration
 for the year ended March 31, 2001

	<u>2001</u>	<u>2000</u>
Revenue		
Conference registration	\$ 7,450	\$ 455
Donations and fundraising	1,985	3,083
Grant	14,000	-
Other	<u>6,250</u>	<u>10</u>
	<u>29,685</u>	<u>3,548</u>
Expenditures		
Advertising	273	472
Contract services	394	302
Fundraising	-	449
Office	1,065	608
Speakers and conferences	8,595	586
Training	690	-
Travel	4,395	4,670
Volunteer appreciation	<u>785</u>	<u>603</u>
	<u>16,197</u>	<u>7,690</u>
Surplus / (Deficit) from operations	\$ <u>13,488</u>	\$ <u>(4,142)</u>

The accompanying notes are an integral part of these statements.

NORTHWEST ALBERTA RESOURCE SOCIETY
 STATEMENT OF REVENUE AND EXPENDITURES
 Victims Services
 for the year ended March 31, 2001

	<u>2001</u>	<u>2000</u>
Revenue		
Grants	\$ 41,218	\$ 52,871
Donations and fundraising	<u>8,282</u>	<u>9,521</u>
	<u>49,500</u>	<u>62,392</u>
 Expenditures		
Advertising	559	547
Audit fees	802	1,128
Bank charges	120	86
Contract services	2,510	2,860
Insurance	1,275	872
Office	301	2,488
Telephone	1,461	2,430
Training	26	6,644
Travel	1,503	5,327
Vehicle	837	1,726
Wages and benefits	<u>31,266</u>	<u>36,709</u>
	<u>40,660</u>	<u>60,817</u>
 Surplus / (Deficit) from operations	 \$ <u>8,840</u>	 \$ <u>1,575</u>

The accompanying notes are an integral part of these statements.

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NORTHWEST ALBERTA RESOURCE SOCIETY
 STATEMENT OF REVENUE AND EXPENDITURES
 Wee Care Day Care
 for the year ended March 31, 2001

	<u>2001</u>	<u>2000</u>
Revenue		
Grants	\$ 120,449	\$ -
Donations and fundraising	<u>1,100</u>	<u>-</u>
	<u>121,549</u>	<u>-</u>
Expenditures		
Wages and benefits	25,568	-
Program advertising	197	-
Food	748	-
Materials and supplies	6,899	-
Utilities	3,415	-
Maintenance and repair	1,562	-
Facility supplies	785	-
Office supplies	3,264	-
Interest and bank charges	210	-
Telephone and communication	447	-
Staff recruitment and training	2,087	-
Staff travel	162	-
Audit fees	1,035	-
Insurance and license	<u>1,022</u>	<u>-</u>
	<u>47,401</u>	<u>-</u>
Surplus / (Deficit) from operations	\$ <u>74,148</u>	\$ <u>-</u>

The accompanying notes are an integral part of these statements.



NORTHWEST ALBERTA RESOURCE SOCIETY
 NOTES TO THE FINANCIAL STATEMENTS
 March 31, 2001

1. Significant Accounting Policies

Basis of accounting

These financial statements have been prepared in accordance with generally accepted accounting principles. In common with many non-profit organizations, the Association uses fund accounting principles to record capital expenditures and related debt.

Capital assets

Capital assets are recorded in accordance with the basis of accounting disclosed above. Amortization is charged to the Capital Fund Surplus with the following method and rates:

Building	-	40 years straight-line
Furniture	-	3 years straight-line
Equipment	-	3 years straight-line
Automotive	-	3 years straight-line
Leasehold	-	3 years straight-line

Statement of changes in financial position

A statement of changes in financial position is not presented as the statement of revenue and expenditures adequately discloses the financing and investing activities of the society.

2. Capital Assets

	<u>2001</u>		<u>Net Book</u>	<u>2000</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Value</u>	<u>Net Book Value</u>
Safe Home (includes Victims in 2000)				
Land	\$ 40,000	\$ -	\$ 40,000	\$ 40,000
Buildings	323,104	51,864	271,240	279,318
Furniture	4,431	3,301	1,130	-
Equipment	15,975	14,545	1,430	3,940
Automotive	<u>3,335</u>	<u>3,335</u>	-	<u>3,967</u>
	<u>386,845</u>	<u>73,045</u>	<u>313,800</u>	<u>327,225</u>
Wee Care Day Care				
Furniture	\$ 5,512	\$ 1,838	\$ 3,674	\$ -
Leaseholds	<u>47,190</u>	<u>15,730</u>	<u>31,460</u>	<u>-</u>
	<u>52,702</u>	<u>17,568</u>	<u>35,134</u>	<u>-</u>
	<u>\$ 439,547</u>	<u>\$ 90,613</u>	<u>\$ 348,934</u>	<u>\$ 327,225</u>

NORTHWEST ALBERTA RESOURCE SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

March 31, 2001

3. Mortgage Payable

Canada Mortgage and Housing Corporation

Mortgage, forgivable in the amount of \$12,687 per year, secured by land and building in High Level, Alberta, maturing May 1, 2006. The mortgage is forgivable contingent upon operation in accordance with section 95 of the National Housing Act.

Estimated mortgage principal forgiveness over the next five years are as follows:

2002	-	\$ 12,687
2003	-	12,687
2004	-	12,687
2005	-	12,687
2006	-	12,687

4. Grant Payable

Canada Mortgage and Housing Corporation

Grant, forgivable in the amount of \$162,395, secured by land and building in High Level, Alberta, matured August 1, 1999. The grant was forgivable contingent upon operation in accordance with the agreement in place with CMHC.

5. Economic Dependence

The society receives approximately 85% of it's funding for operations from provincial government sources.

6. Victim Services

On October 7, 1998 the society took over the operations of Victims Services. All assets, liabilities, and surplus accounts were assumed as of that date. On October 15, 2000, the society turned all assets, liabilities, and surplus accounts to an arms length operator. All staff were laid off effective September 15, 2000.

7. New Care Day Care

Operations of the day care commenced on April 1, 2001 in premises leased from the Town of High Level for \$1 per year. Activities to March 31, 2001 were to prepare for and renovate the facility for children.

NORTHWEST ALBERTA RESOURCE SOCIETY

BALANCE SHEET

Safe Home

March 31, 2001

	2001	2000
ASSETS		
Current		
Cash	\$ 62,625	\$ 24,511
Accounts receivable	<u>1,111</u>	<u>1,333</u>
	<u>63,736</u>	<u>25,844</u>
Capital Assets (note 2)	<u>313,800</u>	<u>321,603</u>
	\$ <u>377,536</u>	\$ <u>347,447</u>
LIABILITIES		
Current		
Accounts payable	\$ 3,819	\$ 11,077
Employee deductions payable	3,115	4,917
Current portion of long-term debt	<u>12,687</u>	<u>12,687</u>
	<u>19,621</u>	<u>28,681</u>
Long Term		
Mortgage payable (note 3)	<u>63,437</u>	<u>76,124</u>
	<u>83,058</u>	<u>104,805</u>
FUND BALANCES		
Operating Fund Surplus		
Unappropriated	65,034	15,955
Equity in Capital Assets	<u>229,444</u>	<u>226,687</u>
	<u>294,478</u>	<u>242,642</u>
	\$ <u>377,536</u>	\$ <u>347,447</u>

NORTHWEST ALBERTA RESOURCE SOCIETY
BALANCE SHEET
Conferences, Workshops and Administration
March 31, 2001

	<u>2001</u>	<u>2000</u>
ASSETS		
Current		
Cash	\$ 9,221	\$ 1,445
Due from Wee Care Day Care	9,400	-
Accounts receivable	<u>2,942</u>	<u>130</u>
	<u>\$ 21,563</u>	<u>\$ 1,575</u>
 LIABILITIES		
Current		
Accounts payable	\$ <u>6,500</u>	\$ <u>-</u>
 FUND BALANCES		
Operating Fund Surplus		
Unappropriated	<u>15,063</u>	<u>1,575</u>
	<u>\$ 21,563</u>	<u>\$ 1,575</u>

NORTHWEST ALBERTA RESOURCE SOCIETY

BALANCE SHEET

Victims Services

March 31, 2001

	<u>2001</u>	<u>2000</u>
ASSETS		
Current		
Cash	\$ -	\$ 61,511
Accounts receivable	-	460
Prepaid expenses	-	233
	<u>-</u>	<u>62,204</u>
Capital Assets (note 2)	<u>-</u>	<u>5,622</u>
	\$ <u>-</u>	\$ <u>67,826</u>
LIABILITIES		
Current		
Accounts payable	\$ -	\$ 2,212
Prepaid revenue	-	58,666
	<u>-</u>	<u>60,878</u>
FUND BALANCES		
Operating Fund Surplus		
Unappropriated	-	3,809
Equity in Capital Assets	<u>-</u>	<u>3,139</u>
	<u>-</u>	<u>6,948</u>
	\$ <u>-</u>	\$ <u>67,826</u>

NORTHWEST ALBERTA RESOURCE SOCIETY
 BALANCE SHEET
 Wee Care Day Care
 March 31, 2001

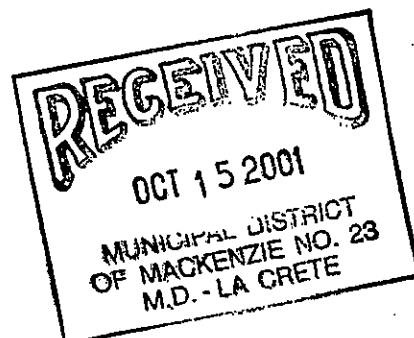
	<u>2001</u>	<u>2000</u>
ASSETS		
Current		
Cash	\$ 38,499	\$ -
Accounts receivable	<u>2,668</u>	<u>-</u>
	<u>41,167</u>	<u>-</u>
Capital Assets (note 2)	<u>35,134</u>	<u>-</u>
	<u>\$ 76,301</u>	<u>\$ -</u>
LIABILITIES		
Current		
Accounts payable	\$ 10,320	\$ -
Due from Conferences, Workshops & Administration	<u>9,400</u>	<u>-</u>
	<u>19,720</u>	<u>-</u>
FUND BALANCES		
Operating Fund Surplus		
Unappropriated	74,148	<u>-</u>
Equity in Capital Assets	<u>(17,567)</u>	<u>-</u>
	<u>56,581</u>	<u>-</u>
	<u>\$ 76,301</u>	<u>\$ -</u>

Rocky Lane Public School Funds Raising Committee/Parents School Council
Bag 9000, Fort Vermilion, Alberta, T0H 1Z0
Ph. (780)-927-3297, fax (780)-927-4344

October 14, 2001

MD of Mackenzie #23
P.O. Box 640
Fort Vermilion, AB
T0H 1N0

Attention: Mr. Harvey Prockiw, Chief Administrative Officer
Re: Upper Elementary Playground Equipment Funding



Dear Mr. Prockiw,

To start this letter, I would like to tell you little about our fund raising committee. We are operating as a part of the parent school council. Some members of the committee are parents of children who are attending Rocky Lane Public School and some are just members of Rocky Lane community who volunteer to help in our fund raising events. Every year we try to find and organize various ways to raise as much money as possible. Let me name some that took place last year: Rocky Lane cook book sales (the book was made by the efforts of students and parents), bake sales, talent show (was a great event for all community!). At our meetings we decide what we, as parents, can do to help assure our children's well being. Our two recent activities include buying books for school library and replacing elementary (kindergarten to grade 3) playground equipment.

For the last two years our goal has been to raise enough money to purchase upper elementary playground equipment. As of today the only equipment in place for the grade 4 to 6 children are six sets of swings and small construction of "monkey bars". Children of age 8 to 11 have lots of energy and if not kept busy, could easily get into trouble. I am sure anybody who is a parent will understand our concern. At this point we raised little over three thousand dollars. To purchase equipment we need total of fifteen thousand dollars. There will be no labour cost for installation of equipment, as we will do the installation with our own forces. We are asking you to consider helping us by providing \$7,000 (seven thousand dollars) to our committee towards purchase of upper elementary playground. Any help will be greatly appreciated by all children, parents and teachers of Rocky Lane School.

Sincerely,

Youlia Whittleton, member of Rocky Lane Public School fund raising committee



September 18, 2001

Municipal District #23
Fort Vermilion, Alberta
T0H - 1N0

RE: Sr. Girls Volleyball

To Whom It May Concern;

Once again another season of fresh volleyball players are preparing themselves for another tough season of play. After two practices, we believe that our girls can be the best out there.

As the returning coaches of the Sr. Girls team, I, Leah Lizotte and Wendy McLean plan to do a lot for our girls. For example, more tournament participation is in the works, which means we'd have to do some major travelling. We've also ordered new uniforms for each girl, which identifies them as a team with the Falcons logo, but also as an individual with their last names displayed proudly on their backs.

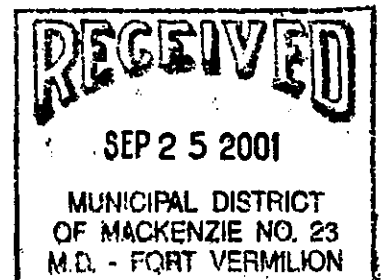
The reason for this letter is to ask you kindly for your support of a cash donation. Your donation would strictly be used for lowering the cost of the uniforms, which total \$621.00 and also give the girls an opportunity to play in other school zones besides the Fort Vermilion School Division.

We will be in contact with you soon for your response and also thank you for taking your time to address this matter.

Sincerely,



Leah Lizotte
Coach
Sr. Girls Volleyball
Fort Vermilion Public School







Eagle's Nest Bible Camp

Box 114
High Level, Alberta.
T0H 1Z0
Ph. & Fax (780) 927 3207

Dear Sirs:

As you may already know, Eagle's Nest Bible Camp is a camp which provides children between the ages of 6 - 18 years, to come and enjoy a time of games, various activities and crafts along with the opportunity to get to know Jesus Christ as their personal Lord and Savior.

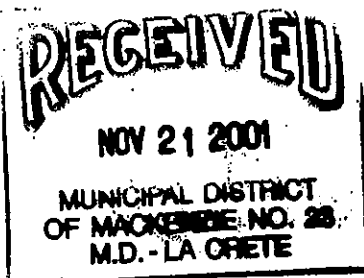
As a camp, there are various needs that come up from year to year. Most of the camp and camp's needs are met through different businesses that donate, either their time or financially. Many local businesses have give in the form of material things like, concrete, gravel, lumber for the many projects of the camp.

We, as the committee of Eagle's Nest Bible Camp would like to extend the opportunity to give towards this camp and its cause. The camp is in need of equipment, such as heavy duty commercial washers, 3 air exchange heaters and are asking the MD#23 for monies that they can allocate toward this camp for such needs.

We would like to thank you in advance for your possible consideration towards making such a contribution.

On behalf of Eagle's Nest Bible Camp
Committee,

Peter B Harder





RETAIL
 BUILDER DIVISION
 EFFECTIVE June 21, 2001

WHIRLPOOL COMMERCIAL LAUNDRY PRODUCTS

Description	SERIES	Retail Dealer		Special Features
		Cost	Colours	
AUTOMATIC WASHER	EMS1000	[REDACTED] 999	Deco	27 in., Direct Drive, 1 Spd, 3 Tmp, Large Cap., Electronic, LED Display, Water Saver Option
AUTOMATIC WASHER	EMS1000	[REDACTED] 1029	Deco	
ELECTRIC DRYER	EMS1000	[REDACTED] 1110	Deco	
GAS DRYER ✓	EMS1000	[REDACTED] 949	Deco	
AUTOMATIC WASHER ✓	Electro-Mech	[REDACTED] 929	Deco	27 in., Direct Drive, 1 Spd, 3 Cycles, Large Cap., Push Button Ctrls., Porcelain/Enamel Top, 10% Water Saver Opt.
AUTOMATIC WASHER	Electro-Mech	[REDACTED] 939	Deco	
ELECTRIC DRYER	Electro-Mech	[REDACTED] 800	Deco	
GAS DRYER	Electro-Mech	[REDACTED] 859	Deco	
Operational Kits:				Includes; locks, UG800 money box w Sentinel II, V5 Coin/ looney chute, Slide extensions & bolts, Chute Mounting Bolt
Per washer or dryer	Electro-Mech	[REDACTED]		
Per washer or dryer	EMS1000	[REDACTED]		Includes; locks, UG800 money box w Sentinel II, V5 Coin/ looney chute W/Switch, Chute Mounting Bolt

available of \$25 per unit on the purchase of 10(+) "Operational Kits" per order

effective as of June 21, 2001
 Warehouse

Terms of Invoicing
 review price lists.
 orders without notice and are subject to the terms and conditions in effect at time of shipment.
 exclude from freight parts
 see then truckload orders (Less than 20 units - \$15Amt; 20(+) units - \$25Amt)

This fax message is intended for the use of the individual or the company to which it is addressed.

MESSAGE:

1- PCD0901200 7 1/2 TON Roof Top
e/w Roof Curle ECONOMIZER
T7700 steel + Base & 7590.00
TOTAL

1- P6B030 5 TON Roof Top
e/w Roof Curle ECONOMIZER
T7700 thermostat + Base & 5530 x 2
TOTAL

Thanks Doc

\$18650

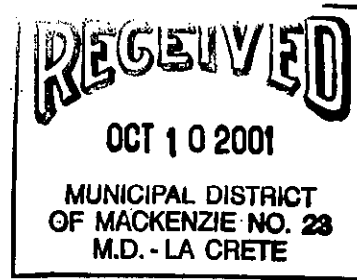




October 9, 2001

HIGH LEVEL AND DISTRICT
CHAMBER OF COMMERCE

10803 - 96 Street HIGH LEVEL, ALBERTA T0H 1Z0
 TELEPHONE: (780) 926-2470 FAX: (780) 926-4017
 email: hichambr@incentre.net



Mr. Paul Driedger
 Director of Planning and Emergency Services
 Municipal District of Mackenzie No. 23
 P.O. Box 640,
 Fort Vermilion, Alberta T0H 1N0

Attention: Paul Driedger

I am writing in response to your letter dated September 17, 2001.

Thank you for your consideration in providing funding assistance for the High Level and District Chamber of Commerce for the coming year. Your annual contribution of \$4,000 is an integral part of our funding each year. We have not completed a formal budget, but I have forwarded our last years' financial statement for your perusal.

Our main fundraisers are an Annual Meeting and Silent Auction, Trade Show, the sale of our Trade Coin, and our membership revenue. This, in combination with generous support from the Municipal District of Mackenzie No. 23 and the town of High Level, help to ensure a strong and vibrant Chamber of Commerce.

Your consideration for continued support, for the coming year, is greatly appreciated.

Sincerely,

A handwritten signature in cursive that reads 'D. Penner for'.

Mr. Doug Malek,
 Treasurer.

DM/lmr

c.c. file

Attachment: 1

High Level & District Chamber Of Commerce
Balance Sheet As At 12/31/00

Page 1

ASSETS

CURRENT ASSETS	
B C 4705513	4,532.76
Cash Floats	0.00
Term Deposit	5,602.92
Petty Cash	100.00
Cash On Hand	689.12
CASH : TOTAL	2,859.28
Canadian T-Bill Fund	23,230.29
Accounts Receivable	9,015.47
Allowance For Doubtful Accounts	(659.72)
Net Accounts Receivable	7,355.75
Prepaid Expenses	511.98
TOTAL CURRENT ASSETS	33,957.30
FIXED ASSETS	
Office Equip.	7,606.90
Accum. Dep. Office Equip.	(4,726.59)
Book Value Office Equip.	3,880.31
TOTAL FIXED ASSETS	3,880.31
TOTAL ASSETS	37,837.61

LIABILITIES

CURRENT LIABILITIES	
Accounts Payable	5,635.50
Accounts Payable Other	877.48
El Payable	0.00
CPP Payable	0.00
Income Tax Payable	0.00
Receiver General Payable	0.00
G S T Earned	0.00
GST ITC (Purchases)	0.00
ST Payable	0.00
Deferred Revenue	1,226.90
TOTAL CURRENT LIABILITIES	7,739.88

TOTAL LIABILITIES 7,739.88

EQUITY

EARNINGS	
Retained Earnings	19,199.75
Current Earnings	10,897.98
TOTAL EARNINGS	30,097.73

TOTAL EQUITY 30,097.73

LIABILITIES AND EQUITY 37,837.61

High Level & District Chamber Of Commerce
Income Statement 1/1/00 to 12/31/00

Page 1

REVENUE

REVENUE	
Annual Dinner Revenue	2,659.00
AGM Award Sponsorship	1,000.00
Chamber Ins. Admin. Fee Rev.	1,289.56
Christmas Light Up	0.00
C K Y L Adv. Revenue	5,940.00
Spring Clean-up	1,401.87
Membership Fee Revenue	13,955.15
Golf Mixer	0.00
Hole In One	0.00
Midnight Madness Revenue	1,650.00
Pipsi Program Revenue	0.00
Per Capita Grant Revenue	3,093.00
Donations To The Chamber Of Commerce	0.00
Promotional Items Revenue	0.00
Trade Coin Revenue	13,397.41
Circus student revenue	0.00
Trade Coin with Cases	394.50
CIRCUS REVENUE	0.00
Step Program Grant Revenue	2,842.43
2000 Calendar Revenue	0.00
Misc. Revenue	580.37
REVENUE SUB TOTAL	48,203.29
T S Admission Revenue	5,276.00
AGM Award Sponsorship	0.00
T S Booth Rental Revenue	17,872.47
T S Carpet Fee Revenue	0.00
T S Child I D Program	0.00
T S General Donation Revenue	250.00
Trade Show & Exhibitor Pass Rev.	0.00
T S Fireworks Donation Revenue	1,900.00
TOTAL TRADE SHOW	35,298.47
Interest Earned Revenue	554.29
TOTAL REVENUE	84,056.05

TOTAL REVENUE 84,056.05

EXPENSE

FUNDRAISING EXPENSES	
AGM Decorating	0.00
AGM Entertainment	0.00
AGM Catering of Meal	0.00
AGM Tickets & Programs	0.00
A G M Miscellaneous Expenses	3,870.33
Total AGM Expense	3,870.33
YEAR 2000 CALENDAR	0.00
CKYL Membership Promotion	6,846.00
Spring Clean-up Expenses	1,247.34
Mixer Expenses	0.00
Hole In One Expenses	0.00
Luncheon Expense	107.50
Golf Mixer Expense	0.00
Mac 50 Celebrations Expense	0.00
Memberships	1,820.68
Trade Coin	7,481.71
MIDNIGHT MADNESS	1,521.72
Pipse Program	0.00
Promotional Items	0.00
CIRCUS EXPENSE	200.00
Step Program	2,133.89
SUB TOTAL FUNDRAISING	21,358.84
Fire Department	0.00
T S Child Id Progrm	0.00
T S Advertising	832.16
T S Arena Rentals	2,660.00
T S Booth Rentals	8,732.50
Carpet	0.00
Y L Broadcast	0.00
Clean Up	300.00
T S Entertainment	747.66

High Level & District Chamber Of Commerce
Income Statement 1/1/00 to 12/31/00

Page 2

T S Drink Tickets	0.00
T S Fireworks	1,869.16
T S Office Supplies	550.61
T S Other	1,022.17
T S Postage	0.00
T S Programs Tickets & Tags	0.00
T S Security	682.70
TRADE SHOW SUB TOTAL	17,386.96
TOTAL FUNDRAISING EXPENSES	42,616.13

ADMINISTRATION

Wages	11,558.17
Driving Allowance	25.00
Advertising & Promotion	206.27
CPP Expense	431.51
EI Expense	434.35
Office Rental	1,800.00
Equipment Lease	747.66
Postage	397.65
PETTY CASH	0.00
News Letter	0.00
Bank Charges & Interest	150.47
Telephone	1,949.30
INTERNET CHARGES	240.00
Office Supplies	3,553.71
Subscription & Memberships	2,037.00
Professional Fees	2,336.66
Ckyl News Package Expense	2,100.00
Donations (Not Sponsorship)	35.00
Midnight Madness Donation	0.00
Sponsorship & Awards	0.00
Travel	0.00
Non-Ded. Meals/GST	93.61
Conferences	0.00
Insurance	1,039.52
License & Fees	0.00
Depreciation Expense	1,406.06
Bad Debts	0.00
TOTAL EXPENSES	30,541.94

TOTAL EXPENSE 73,158.07NET INCOME 10,697.98



High Level Golf & Country Club

P.O. Box 309
High Level, Alberta T0H 1Z0
(780) 926-3005 Fax: (780) 926-3622

October 5, 2001

Municipal District of Mackenzie No. 23
Mr. Bill Landiuk
P.O. Box 640
Fort Vermilion, Alberta T0H 1Z0

Dear Bill:

RE: Special Project September 26, 2001 Echo Ad

The High Level Golf & Country Club is a non profit organization that is funded solely through membership and various grants that may be available.

As per the ad in the September 26, 2001 edition of the Echo, we request consideration be given to paving the road from Highway #35 in to the golf course. The golf course is used extensively not only by local members but also approximately 5,000 green fee players who are mostly tourists to this region.

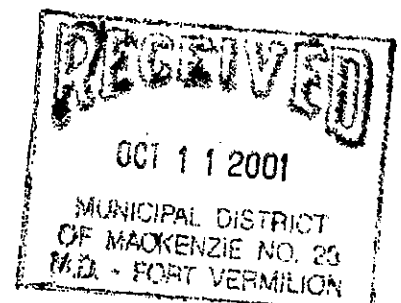
The road is graded several times per year however, with the traffic volume, it takes only a short time until the "washboards" start appearing.

Please find attached the latest financial statement we have as our year end books have not yet been completed. I trust this will suffice.

I thank you in advance for your consideration of this request and look forward to hearing from you soon.

Sincerely,

Mr. Don Wickberg, President
High Level Golf & Country Club



High Level Golf & Country Club
Comparative Balance Sheet

	As At 9/30/01	As At 9/30/00
ASSETS		
CURRENT ASSETS		
Cash On Hand	2,963.84	4,190.00
Bank - Visa Account	25,502.32	26,021.80
BOM - Raffle #190131	2,214.73	0.00
Bank Montreal 1000-651	<u>31,141.10</u>	<u>9,665.24</u>
Total Cash	61,821.79	40,897.14
Accounts Receivable	20,956.65	3,537.28
Other Accounts Receivable	<u>11,902.48</u>	<u>12,802.48</u>
Total Receivables	32,859.13	16,339.76
Prepaid Expenses	689.80	0.00
CURRENT ASSETS TOTAL	<u>95,350.52</u>	<u>58,436.90</u>
INVENTORY ASSETS		
Inventory - Parts	8,838.47	8,838.47
Inventory - Supplies	5,838.71	5,838.71
Inventory - Beer & Liquor	<u>2,152.18</u>	<u>1,952.50</u>
INVENTORY TOTALS	<u>16,830.36</u>	<u>16,430.68</u>
FIXED ASSETS		
Land	42,248.15	42,248.15
Paved Parking Lot	99,805.25	99,805.25
Parking Lot Depreciation	-29,880.00	-19,920.00
Building	455,182.84	455,182.84
Building Depreciation	-109,258.00	-96,324.00
Furnishings	9,833.36	9,833.36
Furnishings Depreciation	-9,833.36	-9,269.40
Equipment	314,479.43	278,150.43
Equipment Depreciation	<u>-147,600.00</u>	<u>-120,000.00</u>
TOTAL FIXED ASSETS	<u>624,757.77</u>	<u>835,284.73</u>
TOTAL ASSETS	<u>738,738.65</u>	<u>708,152.31</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts Payable	20,874.57	7,922.72
Accrued Liabilities	<u>42,662.73</u>	<u>15,745.58</u>
Vacation Payable	0.00	1,231.80
TOTAL CURRENT LIABILITIES	<u>63,737.30</u>	<u>24,900.11</u>
OTHER LIABILITIES		
TOTAL OTHER LIABILITIES	<u>0.00</u>	<u>0.00</u>
GOODS & SERVICES TAX		
GST Charged On Sales	13,407.48	12,588.57
GST Paid On Purchases	<u>-9,211.84</u>	<u>-9,004.29</u>
NET GOODS & SERVICES TAX	<u>4,195.64</u>	<u>3,584.28</u>
LONG TERM LIABILITIES		
Bank Loan	25,200.00	37,800.00
Membership Debentures	<u>30,500.00</u>	<u>30,000.00</u>
TOTAL LONG TERM LIABILITIES	<u>55,700.00</u>	<u>67,800.00</u>
TOTAL LIABILITIES	<u>123,632.94</u>	<u>98,284.39</u>
EQUITY		
EQUITY		
Accumulated Surplus	811,867.92	580,868.75
Current Earnings	<u>1,237.79</u>	<u>31,199.17</u>
TOTAL EARNINGS	<u>813,105.71</u>	<u>612,067.92</u>
TOTAL EQUITY	<u>813,105.71</u>	<u>611,867.92</u>
LIABILITIES AND EQUITY	<u>738,738.65</u>	<u>708,152.31</u>

High Level Golf & Country Club
 Customer Aged Summary As at 8/30/01

2

	Total	Current	31 to 60	61 to 90	91+
Champion Chemicals	229.71	-	-	229.71	-
Creiten, Dale	25.00	25.00	-	-	-
Dechant Construction Ltd.	425.00	425.00	-	-	-
Game, Kathleen	50.00	50.00	-	-	-
Hartwell, Brent & Michelle	450.00	450.00	-	-	-
HLGCC Raffle Account	10,972.00	10,972.00	-	-	-
Kennedy, Sylvia	850.00	850.00	-	-	-
Ladies Open 2001 Slave Auction	1,000.00	1,000.00	-	-	-
Laroque, Daran (SM)	700.00	700.00	-	-	-
Mihaly, Tom (DFM)	750.00	750.00	-	-	-
North Peace Tribal Council	190.46	69.68	-	100.58	-
Pyramid Electric	1,128.45	-	-	1,128.45	-
Smith, Desi & Maureen	100.00	100.00	-	-	-
Standing, David	50.00	50.00	-	-	-
Telba Oilfield Rentals	100.00	100.00	-	-	-
Terry Penny Golf Services	3,382.81	3,382.81	-	-	-
Unpaid Bar Tabs	553.22	-658.00	1,409.22	-	-
	<u>20,956.85</u>	<u>18,068.69</u>	<u>1,409.22</u>	<u>1,458.74</u>	-

**High Level Golf & Country Club
Vendor Aged Summary As at 9/30/01**

	<u>Total</u>	<u>Current</u>	<u>31 to 60</u>	<u>61 to 90</u>	<u>91+</u>
ADT Security Service Canada, Inc.	96.30	96.30	.	.	.
Agricola Cooperative Ltd.	700.00	700.00	.	.	.
Ardington Grinder Products	267.50	267.50	.	.	.
Bell Express Vu	59.87	59.87	.	.	.
Books & Bytes Inc. - Products	71.52	71.52	.	.	.
Canada Customs & Revenue Agency	3,065.89	3,065.89	.	.	.
Consolidated Turf Equipment (1965)L	319.19	319.19	.	.	.
Four Winds Hotel	939.73	939.73	.	.	.
Gregg Distributors (High Level) Ltd	65.57	65.57	.	.	.
Greyhound Courier Express	18.55	18.55	.	.	.
MacKenzie Report Inc.	47.08	47.08	.	.	.
Macleods True Value Hardware	78.57	78.57	.	.	.
Martin Farm Equipment - Gator	5,865.00	5,865.00	.	.	.
Martin Farm Equipment Ltd.	192.77	192.77	.	.	.
Norpine Auto Supply (96) Ltd.	454.43	454.43	.	.	.
Northern Bottling (Dist) Ltd.	-486.30	-486.30	.	.	.
Northern Lights Gas Coop Ltd.	130.06	130.06	.	.	.
Northern Tire & Auto	41.07	41.07	.	.	.
Oakcreek Golf & Turf Inc. -#2	825.30	825.30	.	.	.
Parma Ventures	287.50	287.50	.	.	.
Preferred Golf & Turf	184.28	184.28	.	.	.
Terry Penny Golf Services - Reg	4,409.83	4,409.83	.	.	.
Terry Penny Golf Services Ltd. IA	2,810.97	2,810.97	.	.	.
Wolverine Ford Mercury Sales Ltd.	33.27	33.27	.	.	.
Workers Compensation Board	386.72	390.00	6.72	.	.
	<u>20,874.57</u>	<u>20,867.85</u>	<u>6.72</u>		

3

High Level Golf & Country Club
Comparative Income Statement

10/1/00 to 9/30/01 10/1/99 to 9/30/00

4

REVENUE

FEES & MEMBERSHIPS

Green Fees	78,865.82	82,558.84
Mens League Fees	1,384.47	928.65
Womens League Fees	765.00	487.28
2 Ball/Best Ball	4,785.84	3,430.00
Midnight Open	9,821.89	7,350.00
Junior Tournament	0.00	210.00
Ladies Open	1,026.04	4,533.03
Club Championship	771.02	430.00
Echo Cup	10,000.00	8,700.00
Mens Open	5,035.51	3,650.00
Total Club Tournaments	31,442.10	28,303.03
Power Cart Rentals	42,582.92	38,691.69
Trail Fees	7,259.89	1,850.00
Membership Fees	89,984.46	70,898.43
Locker Rentals	845.00	455.00
TOTAL FEES & MEMBERSHIPS	<u>251,309.86</u>	<u>225,254.43</u>

SALE OF GOODS

Beer Sales	72,881.38	58,888.51
Liquor & Premix Sales	58,911.44	72,719.50
Food Sales	14,848.01	19,587.87
Confectionary	10,480.81	6,228.97
Bottle Returns/Liquor Returns	5,037.79	4,592.27
TOTAL SALE OF GOODS	<u>159,737.23</u>	<u>159,993.12</u>

OTHER INCOME

MR/TA Grant	8,000.00	8,000.00
STEP Grant	832.38	0.00
Rental Income - Course Income	12,500.00	12,500.00
Rental Income - Clubhouse	350.00	1,848.22
Rental Income - Campground	2,893.10	5,052.95
Rental Income - Kitchen	500.00	2,000.00
Expense Recoveries	1,184.50	0.00
Gas & Electric Rebates	3,215.32	0.00
TOTAL OTHER INCOME	<u>29,275.28</u>	<u>28,401.17</u>

FUNDRAISING EVENTS (NET)

Golf Cart Raffle-#190131	18,850.00	0.00
Poker Nights	3,720.00	11,124.89
Mens League Duace Pot	451.19	624.00
Spring Dance & Auction	1,458.91	0.00
Fundraising Revenues	4,934.50	6,588.32
TOTAL FUNDRAISING EVENTS (NET)	<u>29,214.60</u>	<u>18,338.21</u>

MISCELLANEOUS

Service Charges	0.00	18.31
Donations - Monetary	2,925.00	1,153.84
Donations - Services	205.12	107.93
TOTAL MISCELLANEOUS	<u>3,130.12</u>	<u>1,280.08</u>

CAPITAL FINANCES

Sale of Equipment	373.83	186.92
TOTAL CAPITAL FINANCES	<u>373.83</u>	<u>186.92</u>

TOTAL REVENUE

473,040.72 434,453.43

EXPENSE

COST OF SALES

Cost Of Beer Sales	28,193.38	27,983.88
Cost Of Liquor/Premix Sale	28,580.90	31,779.63
Cost Of Food Sales	14,532.60	19,606.53
Cost of Confectionary	10,588.81	5,142.95
Freight	0.00	213.32
Bar/Kitchen Supplies	5,458.95	2,915.51
TOTAL COST OF SALES	<u>87,355.64</u>	<u>87,642.10</u>

PAYROLL

General Manager	28,938.92	30,310.30
Pro Shop Subsidy	7,673.60	7,727.00
Groundskeepers	61,531.88	54,101.42
Clubhouse	37,827.15	31,080.58
UI Expense	2,206.08	2,608.97
CPP Expense	2,975.78	2,548.08

High Level Golf & Country Club
Comparative Income Statement

	10/1/00 to 9/30/01	10/1/99 to 9/30/00
WCB Expense	1,192.47	718.23
TOTAL PAYROLL COST	<u>142,345.66</u>	<u>129,080.54</u>
OPERATING COST		
Parking Lot Maintenance	212.50	0.00
Utilities	20,114.40	13,254.53
Building Maintenance	20,173.50	13,813.15
Equipment Maint/Repair	4,481.28	4,541.81
Power Cart Maintenance	4,853.75	602.00
General Supplies	1,378.15	1,901.57
Taxes, Licenses & Memberships	5,717.87	3,364.98
Tournament Expenses	26,855.31	24,424.41
Fundraising Expenses	21,994.95	12,003.49
Insurance	2,360.03	1,830.00
TOTAL OPERATING COST	<u>107,941.74</u>	<u>75,735.94</u>
OTHER COSTS		
Cash Variances	476.82	-298.18
Bad Debts	138.00	0.00
Supplier Late Charges	571.69	188.32
Bank/Cr Card Charges	5,445.32	4,361.11
Bank Interest & Service Charges	1,198.83	994.31
Bank Loan Interest	3,199.99	4,409.29
TOTAL OTHER COSTS	<u>11,028.55</u>	<u>9,854.85</u>
OFFICE COST		
Accounting Contracts	17,700.00	15,000.00
Office Supplies	3,231.58	2,690.85
Advertising	955.27	755.47
Promotion	4,581.40	2,239.55
Telephone	3,191.34	3,361.18
Computer Service	208.01	270.00
TOTAL OFFICE COST	<u>29,875.60</u>	<u>24,316.85</u>
GROUNDSKEEPING COST		
Chemicals/Herbicide/Fungicide	1,842.98	3,381.81
Fertilizer	3,505.15	4,643.22
Seed	173.00	478.50
Landscaping	313.29	280.99
Cart Path Maintenance	2,353.00	0.00
Soil Sample Costs	235.02	0.00
Equipment Maint. & Supplies	6,300.49	8,193.34
Golf Course Supplies	124.62	421.98
Irrigation Facilities (Incl Power)	2,849.28	5,820.11
Sand	1,218.98	2,819.50
Driving Range	0.00	0.00
Shop Maintenance	926.08	975.39
Equipment Rental	1,004.58	308.88
Contracted Equip. Repairs	382.40	0.00
Equipment Service/Reef Sharpening	1,050.00	0.00
Fuel & Oil	3,033.29	2,661.00
TOTAL GROUNDSKEEPING COST	<u>25,112.10</u>	<u>30,082.48</u>
CAPITAL FINANCES		
Course Master Plan	19,287.48	0.00
Depreciation Expense	48,855.98	48,752.00
TOTAL CAPITAL FINANCES	<u>68,143.42</u>	<u>48,752.00</u>
TOTAL EXPENSE	<u>471,802.93</u>	<u>403,254.78</u>
NET INCOME	<u>1,237.79</u>	<u>31,199.17</u>

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High Level Golf & Country Club
 Income Statement Comparison of Actual to Budget for Fiscal End 01
 Actual to 9/30/01

6

REVENUE

FEES & MEMBERSHIPS

Green Fees	78,865.82	70,000.00
Mens League Fees	1,384.47	1,000.00
Womens League Fees	765.00	500.00
2 Ball/Best Ball	4,785.84	25,000.00
Midnight Open	9,821.89	
Junior Tournament	0.00	
Ladies Open	1,026.04	
Club Championship	771.02	
Echo Cup	10,000.00	
Mens Open	5,035.51	
Total Club Tournaments	<u>31,442.10</u>	<u>25,000.00</u>
Power Cart Rentals	42,562.92	40,000.00
Trail Fees	7,259.89	5,500.00
Membership Fees	89,984.46	70,000.00
Locker Rentals	945.00	1,200.00
TOTAL FEES & MEMBERSHIPS	<u>251,309.66</u>	<u>213,200.00</u>

SALE OF GOODS

Bear Sales	72,881.38	57,000.00
Liquor & Premix Sales	58,911.44	73,000.00
Food Sales	14,848.01	
Confectionary	10,480.81	
Bottle Returns/Liquor Returns	5,037.79	4,500.00
TOTAL SALE OF GOODS	<u>159,737.23</u>	<u>134,500.00</u>

OTHER INCOME

MR/TA Grant	8,000.00	8,000.00
STEP Grant	832.36	1,500.00
Rental Income - Course Income	12,500.00	10,000.00
Rental Income - Clubhouse	350.00	1,000.00
Rental Income - Campground	2,893.10	3,000.00
Rental Income - Kitchen	500.00	2,000.00
Expense Recoveries	1,184.50	
Gas & Electric Rebates	3,215.32	
TOTAL OTHER INCOME	<u>29,275.28</u>	<u>25,500.00</u>

FUNDRAISING EVENTS (NET)

Golf Cart Raffle-#190131	18,650.00	
Poker Nights	3,720.00	3,600.00
Mens League Duece Pot	451.19	1,200.00
Spring Dance & Auction	1,458.91	
Fundraising Revenues	4,934.50	9,000.00
TOTAL FUNDRAISING EVENTS (NET)	<u>28,214.60</u>	<u>13,800.00</u>

MISCELLANEOUS

Donations - Monetary	2,925.00	500.00
Donations - Services	205.12	
TOTAL MISCELLANEOUS	<u>3,130.12</u>	<u>500.00</u>

CAPITAL FINANCES

Sale of Equipment	373.83	
TOTAL CAPITAL FINANCES	<u>373.83</u>	<u>0.00</u>

TOTAL REVENUE

473,040.72 387,500.00

EXPENSE

COST OF SALES

Cost Of Bear Sales	28,193.38	22,800.00
Cost Of Liquor/Premix Sale	29,580.80	29,200.00
Cost Of Food Sales	14,532.80	
Cost of Confectionary	10,588.81	
Bar/Kitchen Supplies	5,458.95	
TOTAL COST OF SALES	<u>87,355.64</u>	<u>52,000.00</u>

PAYROLL

General Manager	28,938.92	27,300.00
Pro Shop Subsidy	7,873.80	7,900.00
Groundskeepers	61,531.88	58,000.00
Clubhouse	37,827.15	33,000.00
UI Expense	2,206.08	3,100.00
CPP Expense	2,975.78	4,200.00
WCB Expense	1,192.47	1,000.00
TOTAL PAYROLL COST	<u>142,345.88</u>	<u>132,500.00</u>

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	Actual to 9/30/01	Budget
OPERATING COST		
Parking Lot Maintenance	212.50	1,000.00
Utilities	20,114.40	18,000.00
Building Maintenance	20,173.50	18,000.00
Equipment Maint/Repair	4,481.28	4,500.00
Power Cart Maintenance	4,853.75	1,500.00
General Supplies	1,378.15	2,000.00
Taxes, Licenses & Memberships	5,717.87	3,500.00
Tournament Expenses	26,855.31	22,000.00
Fundraising Expenses	21,894.85	
Insurance	2,360.03	2,000.00
TOTAL OPERATING COST	<u>107,941.74</u>	<u>70,500.00</u>
OTHER COSTS		
Cash Variances	476.92	
Bad Debts	138.00	
Supplier Late Charges	571.89	
Bank/Cr Card Charges	5,445.32	5,000.00
Bank Interest & Service Charges	1,198.63	950.00
Bank Loan Interest	3,189.99	3,600.00
TOTAL OTHER COSTS	<u>11,028.55</u>	<u>9,550.00</u>
OFFICE COST		
Accounting Contracts	17,700.00	15,000.00
Office Supplies	3,231.58	3,000.00
Advertising	955.27	1,500.00
Promotion	4,591.40	1,500.00
Telephone	3,181.34	3,500.00
Computer Service	208.01	500.00
TOTAL OFFICE COST	<u>29,875.80</u>	<u>25,000.00</u>
GROUNDSKEEPING COST		
Chemicals/Herbicide/Fungicide	1,642.98	4,000.00
Fertilizer	3,505.15	4,000.00
Seed	173.00	500.00
Landscaping	313.28	3,000.00
Cart Path Maintenance	2,353.00	0.00
Soil Sample Costs	235.02	500.00
Equipment Maint. & Supplies	6,300.49	5,000.00
Golf Course Supplies	124.82	1,000.00
Irrigation Facilities (incl Power)	2,849.28	2,500.00
Sand	1,218.88	2,500.00
Driving Range	0.00	
Shop Maintenance	928.08	1,000.00
Equipment Rental	1,004.58	1,500.00
Contracted Equip. Repairs	382.40	0.00
Equipment Service/Reel Sharpening	1,050.00	
Fuel & Oil	3,033.29	3,000.00
TOTAL GROUNDSKEEPING COST	<u>25,112.10</u>	<u>26,500.00</u>
CAPITAL FINANCES		
Course Master Plan	19,287.48	20,000.00
Depreciation Expense	49,855.96	49,858.00
TOTAL CAPITAL FINANCES	<u>68,143.42</u>	<u>69,858.00</u>
TOTAL EXPENSE	<u>471,802.93</u>	<u>386,906.00</u>
NET INCOME	<u>1,237.79</u>	<u>584.00</u>